

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, NOVEMBER 4, 2015 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of October 7, 2015
 - b. Board Executive Session Meeting Minutes of October 7, 2015
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Business and Real Estate Property & Casualty Insurance Program Renewal GP-0214-R01
 - b. Approval of Award GP-0225-R01 – Legal Services
- 6. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Completed Executive Session Matters Report
 - xiii. Design Contract De-Obligations Report (*no activity*)
- 7. PUBLIC COMMENTS**
- 8. NO EXECUTIVE SESSION**
 - a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7) CCD Report (*no activity*)
- 9. ADJOURNMENT**

APPROVAL OF MEETING MINUTES

OCTOBER 7, 2015 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 7, 2015**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA” or “the Authority”) was held on Wednesday, October 7, 2015 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman
Matthew Murray (Treasury)
Maureen Hassett (NJEDA)
Kevin Luckie (NJDCA)
Susan Kutner (NJDOE)
Kevin Egan
Lester Lewis-Powder
Joseph McNamara
Robert Nixon
Mario Vargas

being a quorum of the Board. Mr. Egan, Ms. Hassett, Ms. Kutner, Mr. Lewis-Powder, Mr. McNamara, Mr. Murray and Mr. Vargas participated in the meeting by teleconference.

At the Chairman’s request, Charles McKenna, chief executive officer (by teleconference); Jason Ballard, chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; Albert Barnes, chief counsel; and Susan Pacuta, director of the SDA participated in the meeting. Michael Collins of the Governor’s Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh presented for consideration and approval the Minutes of the Board's September 2, 2015 Open and Executive Session meetings. A copy of both meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Mr. Nixon, the Open and Executive Session minutes of the September 2, 2015 meeting were approved by the Board upon its unanimous vote in favor of the resolutions attached hereto as *Resolutions 3a/3b*.

Authority Matters

CEO Report

The Chairman requested that Mr. McKenna provide the report of the Chief Executive Officer. Mr. McKenna updated the Members regarding the Trenton Central HS (TCHS) project. He said that four sections of the facility have now been abated and demolition activities are ongoing in the B and C Wings. He said that the SDA Design Studio is preparing bridging documents and incorporating final revisions into the schematic design documents which were the result of district and Department of Community Affairs (DCA) review. He noted that Department of Education (DOE) schematic approval is anticipated within the next week. Finally, he advised the Board that management advertised on September 29 for design-build services for the new high school.

Turning to other projects, Mr. McKenna said that work is proceeding on the Bridgeton Buckshutem Road ES and Bridgeton Quarter Mile Lane ES projects and that there are no major changes to report.

Mr. McKenna informed the Members that management issued a Notice to Proceed for pre-design services to the DIGroup (DIG) for the Camden HS project. He said the kick-off and first project meetings were held in September.

Regarding projects in the Elizabeth School District, Mr. McKenna said that all major trades continue to work well towards completion of the Academic HS project. He said that he, along with Mr. Arcario, recently inspected the project and it is moving along well. With regard to the Elizabeth New ES project, he noted that the design-builder's revised final design submission was resubmitted and is being reviewed.

Next, Mr. McKenna gave an update on the Garfield James Madison ES No. 10 project. He informed the Members that technical and price proposals for construction services were received on September 9 from five firms. He said that the selection committee reviewed the technical proposals and that price proposals were opened on September 24. Mr. McKenna reported that Brockwell & Carrington Contractors, Inc. is the highest ranked bidder and that a contract award recommendation is on today's agenda. He advised the Board that a bid protest was filed in connection with this matter by Dobco and is under review by staff. He added that a Notice of Award (NOA) was issued to the McCloud Group to provide construction management services for the project.

In regard to the Gloucester ES/MS project, Mr. McKenna said that underground utility, footings and foundation installation work is on-going. He added that structural steel erection work is progressing well.

Mr. McKenna then reported that SDA's Design Studio is proceeding with the schematic design phase for the Harrison New ES project. He said that management anticipates advertising an early site package later this month.

Next, Mr. McKenna said that SDA's Design Studio is proceeding with the schematic design for the Irvington Madison Avenue ES project. He noted that the early site package was advertised on September 30. He added that management anticipates presenting a recommendation for award at the December Board meeting.

In continuing, Mr. McKenna said that concrete slab, exterior masonry, roof installation, HVAC, plumbing, and electrical work is all on-going for the Keansburg Caruso ES project. In regard to the Jersey City PS 20 and Jersey City ES No. 3 projects, he said that both jobs are progressing and there are no changes to report. He advised the Board that the preliminary schematic design submission is being reviewed for the existing Millville HS project. He reminded the Board that a contract award for design-build services was approved in September for the New Brunswick Paul Robeson ES project. He said that the NOA has been issued and staff anticipates issuance of the NTP later this month.

Turning to projects in the Newark School District, Mr. McKenna said that work continues on the Elliott Street ES and Oliver Street ES projects. He said that technical and price proposals for design-build services were received on September 16 from four firms for the South Street ES project. He added that the selection committee reviewed the technical proposals and price proposals were opened on September 25 for the project. He noted that Ernest Bock & Sons, Inc. is the highest ranked bidder and that a contract award recommendation is on today's agenda. Mr. McKenna advised the Board that a bid protest has been filed by Hall Construction in connection with this procurement and that it is currently under review.

In regard to projects in the Orange School District, Mr. McKenna said that pre-design services are on-going for the Orange HS project and that work is moving along well. He informed the Members that the initial project meeting to begin the pre-design phase was held for the Cleveland Orange ES project -- with SDA, district staff and LAN Associates.

Mr. McKenna then gave an update on projects in the Passaic School District. He said that a Temporary Certificate of Occupancy (TCO) was issued by DCA for the Passaic Gifted & Talented Academy (formerly known as the Henry Street ES) project and the school opened on September 9. He added that the SDA, DCA and PSE&G agreed on the installation of heat sensors in an electric power distribution room in order to comply with applicable codes. He said that this work has been completed, inspected and approved. He informed the Members that a ribbon cutting/school opening event was held on September 30 in which the Chairman of the Board participated. In regard to the Passaic Leonard Place ES project, Mr. McKenna said that SDA advertised for design-build services on August 13. He noted that technical and price proposals are due October 22.

Next, Mr. McKenna said that there are no changes to report regarding the Paterson Marshall Street ES project. He added that staff is closely monitoring the Paterson PS 16 project for compliance with the schedule, with special attention being given to achieving a weather tight building for the winter.

In regard to the Pemberton Denbo Crichton ES, Perth Amboy Seaman Avenue ES, Phillipsburg HS and Vineland New MS projects, Mr. McKenna said that there are no changes to report. In regard to the Perth Amboy Seaman Avenue ES project, he reported that efforts have been underway for over a year to secure the district's purchase of land from the Housing Authority to help with overcrowding in the school.

Turning to the Authority's ongoing procurement activity, Mr. McKenna said that, in addition to the Garfield James Madison ES No. 10 and Newark South Street ES projects that are on the meeting agenda, currently underway are procurements for the: Passaic Leonard Place ES project; Vineland MS No.2 project; TCHS project; Irvington Madison Avenue ES project; furniture, fixtures and equipment term contract and legal services.

Reporting on events, outreach and other activities, Mr. McKenna advised the Board that the only event that took place this month was a ribbon cutting ceremony for the new Passaic Gifted and Talented Academy.

Audit Committee

In place of Mr. Nixon, the Chairman then provided the report of the Audit Committee. Mr. Walsh advised the Board that the Audit Committee met on September 21, 2015. He said that management had provided the Committee with the August 2015 New Funding Allocation and Capital Plan Update. He said that management reported no changes in the Unforeseen Events and 2008 Capital Plan Emergent Project Reserve balances. He also reported a decrease of \$7.1 million in the Planning Reserve balance following Board approval of the final project charter for the New Brunswick addition and renovation project. Specifically, he advised the Board that the decrease was due to increased construction costs relating to the award to the design-builder and an increase in the budgets for furniture, fixtures, technology and equipment fit-out which reflected more recent project experience. Mr. Walsh reported that there was a \$300,000 decrease in the 2011 Capital Plan Emergent Projects Reserve balance due to the funding, approved by the CEO, for the Trenton (Hedgepeth-Williams School) emergent roof repairs project.

Mr. Walsh added that the reserve balance for the Regular Operating Districts ("RODs") increased by \$1.9 million during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Walsh reported that SDA's internal auditors presented the Committee with the results of the Construction Management (CM) Services Audit (the Audit). He asked Ms. Pacuta to provide additional comments. Ms. Pacuta explained that the Audit sought to identify the main reasons why CM services awards are made to CM firms that are not the low bidders. She said that 9 contracts were evaluated for the Audit. Ms. Pacuta advised the Board that there will be a follow-up discussion at the Audit Committee level. Mr. Walsh raised a related issue regarding how to ensure that selection teams can fairly evaluate CM applicants that previously have not worked on SDA projects when comparing them with those that previously have worked on SDA projects. Mr. Yosha noted that management is taking steps in this regard, including meeting with selection committee members and emphasizing the applicability/value of comparable non-SDA experience.

Next, Mr. Walsh reported that the Committee was provided with the August 2015 Monthly Financial Report. He said that, year-to-date, the Authority's operating expenditures total \$12.4 million which is \$2.3 million lower than the operating budget for the corresponding period. He said that the variance is attributable to lower salary and benefit costs. He reported that, as of August 2015, year-to-date project expenditures are \$280 million, down \$1.6 million as compared to the 2015 Capital spending forecast and \$108 million higher as compared to actual expenses in the corresponding prior year. He said that this is largely attributable to a \$50 million increase in spending for construction activity, \$19 million in grant activity, and \$7 million in project insurance (including the \$5 million down payment for the three-year OCIP renewal), along with property acquisition costs (including the \$30 million payment for the Paterson Catholic HS).

In conclusion, Mr. Walsh advised the Board that, since program inception, 73% of the funds authorized for the SDA districts have been disbursed. He reported that 96% of all SDA

disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. Mr. Walsh reported that the estimated value of current school facilities project activity is approximately \$2.2 billion.

School Review Committee

Award of Construction and Approval of Final Project Charter – Garfield School District – New James Madison ES No. 10; Design-Build Award and Approval of Final Charter – Newark Public School District – New South Street ES

Mr. Walsh asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie discussed management's request that the Board approve a contract award and final project charter for the Garfield New James Madison ES No. 10 project (the project). He reported that, when completed, the Garfield New James Madison Elementary School No. 10 will be an approximately 53,000 square foot facility designed to educate 275 students in grades Kindergarten through Five. He said that demolition and early site preparation work on the project was completed on March 27, 2015 and the award for construction management services was approved by the Board on August 5, 2015. He added that, on June 30, 2015, the bid advertisement for construction services for the project was issued with "price" equaling 90% of the overall weight, and all non-price factors having a combined weight of 10%. Mr. Luckie said that, upon completion of the procurement process for construction services, management recommends that the Board approve the award of a contract in the amount of \$16,725,000 to Brockwell & Carrington Contractors, Inc. He noted that the awardee will be required to perform a constructability review prior to initiation of construction to identify any potential conflicts and their resulting cost impacts. Mr. Barnes noted that a bid protest has been filed in this matter. Mr. Walsh then asked that the Members discuss the issues raised by the bid protest in Executive Session prior to voting on the contract award.

Next, Mr. Luckie discussed management's request that the Board approve a contract award for design-build services and the final project charter for the New South Street ES project (the project) in the Newark Public School District. He reported that in March 2012, the Members of the Authority approved the SDA's 2012 Capital Plan which included the Newark New South Street ES project for advancement. He informed the Members that the South Street School, an approximately 103,000 square foot facility designed to educate 597 students in grades Pre-K through 8, will be constructed on an SDA acquired site and will replace the existing South Street ES. He said that planning discussions held in 2011 among the district, DOE and SDA identified model and grade alignment adjustments to better suit the district's needs and enhance overall efficiencies. He noted that these adjustments were recognized in the 2012 Capital Plan. Mr. Luckie said the "Kit-of-Parts" approach developed by SDA was determined to be suitable for this project, and it was also determined advantageous to proceed by way of a two phase project advancement process. He noted that the current proposed final charter reflects final building size and student population, as well as better defined costs associated with construction and related activities. He added that demolition and early site preparation work for the project was completed on June 4, 2015. Mr. Luckie said that a package was advertised as a design-build solicitation on June 29, 2015 with "price" weighted as 60% of the overall weight, and "all non-price factors" with a combined weight of 40%. He said that, following completion of the competitive procurement process, management recommends award of a contract in the amount of \$36,885,000 for design-build services for the project to Ernest Bock & Sons, Inc. He informed the Members that, at the time of review, Ernest Bock & Sons, Inc. confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. Mr. Walsh suggested that the Members discuss this bid protest in Executive Session as well prior to voting on the matter.

Public Comments

The Chairman then opened the Public Comments portion of the meeting. He called upon Frank Faras of Trenton to address the Board.

Mr. Faras said that, for months, he has been expressing concerns that have gone unanswered regarding the TCHS project. He referenced a feasibility study that had been submitted in 2009 and stated that his concerns in this regard have been “brushed off”. He said that the County Superintendent must approve the closure of a school facility and that this approval was not obtained in the case of TCHS. Additionally, he raised questions regarding the Trenton Public Schools District’s (district) long range facilities plan and cited various statutes which he believes have been violated throughout the process. In conclusion, Mr. Faras requested a halt to the demolition of the TCHS facility and asked that the Board investigate the questionable practices he has cited. The Chairman and Mr. McKenna thanked Mr. Faras for his comments.

The Chairman then asked Billy Hayes of Trenton to address the Board. Mr. Hayes said that he would like to raise certain “equity” concerns given that the TCHS students are currently located at four different facilities. He also expressed concern that the established \$130 million budget will not cover the required space needs, particularly given that students have moved out from one of the four locations with the result that SDA is using project funds to pay for space that is not occupied. Mr. McKenna assured Mr. Hayes that the vacated space has been sublet and that these rental monies are being applied to the TCHS project budget. He also noted, for informational purposes, that the ongoing air monitoring results for the project site are available on the SDA website.

The Chairman suggested that Mr. Hayes’ concerns regarding the sufficiency of the space to be provided are proper topics for discussion with the district. Mr. McKenna said that staff

conducts a review of anticipated space needs and cost per square foot prior to establishment of the budget. Mr. Walsh noted that adjustments deemed necessary in a given project budget are presented for Board consideration should they arise. He said that such adjustments, within reasonable parameters, are generally approved by the Board. No other member of the public stepped forward to address the Board.

Ms. Kelly announced that the Board would be adjourning into Executive Session. She said that management will be seeking Board authorization to tender a formal offer of judgment in a cost recovery litigation matter and to discuss deliberative issues related to the Garfield James Madison ES No. 10 and Newark New South Street ES project procurements. She said that the Board will vote in connection with each of these matters upon its return to Open Session.

Thereafter, upon motion and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

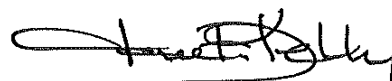
A resolution pertaining to management's request for authority to tender a formal offer of judgment in a cost recovery litigation matter had been provided to the Members in advance of the meeting. Upon a motion by Mr. Luckie and seconded by Mr. Nixon, the resolution attached hereto as *Exhibit A1*. was unanimously approved by the Board.

A resolution pertaining to the Award of Construction and Approval of Final Project Charter for the Garfield New James Madison ES No. 10 matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Nixon and seconded by Ms. Hassett the recommended construction award to Brockwell & Carrington Contractors, Inc. and final project charter for the Garfield New James Madison ES No. 10 project were approved with the Board's unanimous vote in favor of *Resolution 6a*.

A resolution pertaining to the design-build award and approval of final charter for the New South Street ES in the Newark Public School District matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Nixon and seconded by Mr. Walsh the recommended design-build award to Ernest Bock & Sons, Inc. and final project charter for the Newark New South Street ES project were approved with the Board's unanimous vote in favor of *Resolution 6b*.

Mr. Walsh then asked for a motion to adjourn the meeting. Upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its October 7, 2015 meeting.



Jane F. Kelly
Assistant Secretary

RESOLUTION—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the October 7, 2015 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on October 8, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's October 7, 2015 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: November 4, 2015

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE
(CHAIRMAN'S REPORT)

**BUSINESS AND REAL ESTATE PROPERTY & CASUALTY INSURANCE PROGRAM RENEWAL
GP-0214-R01**



TO: Members of the Authority

FROM: Karon L. Simmonds, Director /s/ Karon Simmonds
Risk Management and Vendor Services

DATE: November 4, 2015

SUBJECT: Business and Real Estate Property & Casualty Insurance Program
GP-0214-R01

Risk Management is requesting Board approval to renew various insurance policies to continue the NJSDA's Business and Real Estate Property and Casualty Insurance Program ("Insurance Program"). The renewal policies will be purchased pursuant to the second year of a three-year term for broker services with The Safeguard Group, Inc. ("Safeguard"). The renewal policies will have a one year term with an effective date of December 14, 2015, and the proposed cost is not to exceed \$771,000. The "Operating Authority By Level," adopted by the Board on December 1, 2010, as amended March 7, 2012, requires the approval by the Members of the Authority for a contract amendment of Goods and Services contracts that exceeds \$100,000.

BACKGROUND

In November 2014, the Board approved the award of the Business and Real Estate Property and Casualty Insurance broker services to Safeguard for a three-year term. As part of their scope of services, Safeguard was directed to purchase, on behalf of the Authority, various insurance policies included in the Authority's Insurance Program. The policies included in the Insurance Program are: Business Administration Package (this includes General Liability, Business Personal Property, Electronic Data Processing Property, Valuable Papers and Extra Expense); Automobile Liability; Worker's Compensation; Umbrella/Excess Liability; Public Officials' and Employment Practices Liability; General Liability for the Real Estate Owned (REO) inventory; and Property insurance for our Swing Space schools and other REO properties. Concurrently, in November 2014, the Board approved the purchase of various insurance policies for an annual term, effective December 14, 2014, at a cost not to exceed \$745,000.

DESCRIPTION

In preparation for the 2015-2016 Insurance Program renewal, Risk Management met separately with various NJSDA operating divisions in order to obtain key data and other information related to, among other things, potential recent changes in risk exposures. This information was provided to Safeguard, which, in turn, provided the relevant information to the various insurers who were requested to provide policy quotations. Accordingly, the quoted premiums obtained by the Authority are based on its

Members of the Authority
 November 4, 2015
 Page 2 of 3

assumed quantified risk exposures as of September 2015; policy premiums may be adjusted during the year if there is a change in quantified risk exposure (e.g., NJSDA purchases a new vehicle or sells surplus property). Presently, we believe that the Authority's identified risk exposures are reasonably quantified in the quoted premiums and that any exposure changes and related premium adjustments during the policy year will be funded from the allowance and endorsed onto the policies accordingly.

Safeguard has presented the Authority with a proposal which outlines the limits, terms and conditions for renewing the Insurance Program, effective December 14, 2015. Attached for your information are Safeguard's Executive and Coverage Summaries, which include a synopsis of the cost comparisons and program changes. The annual premium cost for the 2015-2016 Insurance Program, as outlined below, is inclusive of State of NJ surcharges and commissions.

| Coverage | 2014-2015 Annualized Premium (as of 11/04/15) | 2015-2016 Annualized Premium (as of 11/04/2015) |
|--|---|---|
| Business Administration Package | \$ 32,163.00 | \$ 29,869.45 |
| Automobile Liability | \$ 35,496.62 | \$ 35,496.62 |
| Workers' Compensation | \$110,028.00 | \$124,343.00 |
| Umbrella and Excess Liability | \$ 55,719.06 | \$ 55,631.49 |
| Public Officials' Liability/EPL and Excess Public Officials' Liability | \$262,650.74 | \$271,304.41 |
| Real Estate Property, Excess Property and Equipment Breakdown | \$110,942.00 | \$106,959.00 |
| Real Estate Liability | \$113,041.79 | \$112,577.16 |
| Total Estimated Premiums | \$720,041.21 | \$736,181.13 |
| Extended Cyber Security (discussed below) | 0.00 | 16,000.00 |
| Requested Not-to-Exceed Amount | \$745,000.00 | \$771,000.00 |

The highlights of the Insurance Program renewal include:

- While Workers' Compensation estimated annual payroll has remained fairly constant, the premium has increased due to a few factors:
 - The rates as published by the New Jersey Compensation Rating & Insurance Bureau (NJCRIB) have effectively increased by an average 3.2%
 - The 2015 Experience Rating Modification (ERM) as promulgated by the NJCRIB has increased by 5% based on an increase of incurred loss experience over the past 3 years.

Members of the Authority

November 4, 2015

Page 3 of 3

- Due to 20% of staff payroll being assigned to construction sites, Risk Management applied to the New Jersey Compensation Rating Bureau for a Construction Classification Premium Adjustment Credit. A 15% premium discount was granted, which partially offsets the rate and experience increases
- In addition, the Worker's Compensation carrier agreed to maintain the 20% Scheduled Rating Credit, which is another factor that has countered the rate increase.
- Business Personal Property, which includes Improvements & Betterments, decreased by 6% from \$4,324,229 to \$4,070,129. In addition, the value of Electronic Data Processing inventory decreased 31% from \$1,808,239 to \$1,251,519.
- Presently, the Public Officials Liability policy extends coverage for Network Security & Privacy Liability subject to a \$1,000,000 sublimit and a \$200,000 deductible. Coverage protects the NJSDA for any actual or alleged breach of duty, neglect, act, error or omission that results in a Failure of Security or Privacy Peril. The NJSDA has requested a quote to further extend this coverage to include Cyber Extortion, Network Interruption and Security Failure/Privacy Event Management. The initial quote received is for an annual cost of \$16,000 which is now being considered relative to our risks and risk mitigation procedures implemented by our Information Systems Department.

RECOMMENDATION

Risk Management has reviewed Safegard's renewal recommendations and considerations. Based upon this review and our professional judgment, we are requesting that the Board approve the purchase of various Business and Real Estate insurance policies, for a one year policy term commencing December 14, 2015, at a cost not to exceed \$771,000, which is inclusive of an approximate 2.5% allowance for potential exposure increases (e.g., increases due to the acquisition of real and/or personal property, automobiles, payroll increases, etc.) during the policy term plus an additional \$16,000 for extended Cyber Security coverage in the event the Authority determines to purchase such coverage.

Prepared by: Lindsey Hoffman and Jeanell Newmuis-Haley

Attachments:

- Safegard's Program Executive Summary
- Safegard's Program Coverage Summary

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
ADMINISTRATION & REAL ESTATE PROPERTY & CASUALTY INSURANCE
EFFECTIVE DECEMBER 14, 2015 TO DECEMBER 14, 2016 (UPDATED 10/8/2015)

The Safeguard Group, Inc. is pleased to present the Renewal Property & Casualty Insurance Proposal to New Jersey Schools Development Authority. The following is an overview of the program.

RENEWAL PREMIUM SUMMARY

| COVERAGE | 2014 - 2015 PAID PREMIUM (INCLUDES PLIGA) | 2014 - 2015 ANNUALIZED PREMIUM (INCLUDES PLIGA) | 2015 - 2016 RENEWAL PREMIUM (INCLUDES PLIGA) | CHANGE |
|------------------------------------|--|--|---|--------------------|
| Administration Package | \$ 32,163.00 | \$ 32,163.00 | \$ 29,869.45 | 7% Decrease |
| Automobile | \$ 34,122.38 | \$ 35,496.62 | \$ 35,496.62 | No Change |
| Workers' Compensation | \$ 110,028.00 | \$ 110,028.00 | \$ 124,343.00 | 13% Increase |
| Umbrella Liability | \$ 40,461.00 | \$ 40,461.00 | \$ 40,381.00 | < 1% Decrease |
| Excess Liability | \$ 15,258.06 | \$ 15,258.06 | \$ 15,250.49 | < 1 % Decrease |
| Public Officials' Liability | \$ 201,467.00 | \$ 201,467.00 | \$ 208,588.00 | 4% Increase |
| Excess Public Officials' Liability | \$ 61,183.74 | \$ 61,183.74 | \$ 62,716.41 | 3% Increase |
| Real Estate Property | \$ 96,130.00 | \$ 110,942.00 | \$ 106,959.00 | 4% Decrease |
| Real Estate General Liability | \$ 126,293.61 | \$ 113,041.79 | \$ 112,577.16 | < 1% Decrease |
| Total Premium | \$ 717,106.79 | \$ 720,041.21 | \$ 736,181.13 | 2% Increase |

New Jersey Schools Development Authority

2015 Executive Summary

RENEWAL CHANGES/RECOMMENDATIONS

The following section outlines differences in the overall insurance program as compared to last year and offers coverage recommendations for your consideration. These changes include applicable rates, exposure basis, new or amended terms and conditions of coverage, plan factors and additional varying program factors.

ADMINISTRATION PACKAGE

- As requested, Blanket Business Personal Property, which includes Improvements & Betterments *decreased* 6% from \$4,324,229 to \$4,070,129 as a result of the following changes in the Statement of Values:

| <i>Location</i> | <i>Coverage</i> | <i>2014 Value</i> | <i>2015 Value</i> |
|------------------------------------|----------------------------|-------------------|-------------------|
| 32 E. Front Street | Business Personal Property | \$ 3,595,350 | \$ 3,337,350 |
| | Improvements & Betterments | \$ 0 | \$ 0 |
| 375 McCarter Highway | Business Personal Property | \$ 308,850 | \$ 312,750 |
| | Improvements & Betterments | \$ 420,029 | \$ 420,029 |
| Blanket Business Personal Property | | \$ 4,324,229 | \$ 4,070,129 |

- As requested, the Electronic Data Processing Property decreased 31% from \$1,808,239 to \$1,251,519.
- Chubb has updated their Customarq Coverage Enhancements as follows:

| Coverage | Expiring Limit | Renewal Limit |
|---|----------------|---------------|
| Any Other Location | \$75,000 | \$150,000 |
| Exhibition, Fair or Trade Show | \$25,000 | \$75,000 |
| In Transit | \$100,000 | \$150,000 |
| Mobile Communication Property | \$10,000 | \$25,000 |
| Newly Acquired/Construction Building | \$2,000,000 | \$5,000,000 |
| Newly Acquired Personal Property | \$1,000,000 | \$2,500,000 |
| Newly Acquired Electronic Data Processing Equipment | \$500,000 | \$2,500,000 |
| Newly Acquired Fine Arts | \$25,000 | \$50,000 |

ADMINISTRATION PACKAGE (CONTINUED)

- Chubb is now including a Prohibition of Access endorsement on all renewal policies. This endorsement provides coverage for Business Income and Extra Expense loss you incur due to the actual impairment of your operations, directly caused by the prohibition of access to an insured premises by a civil authority. The limit included in the form is \$50,000 per occurrence / \$100,000 annual aggregate. A copy of the endorsement is included. Please review for all terms and conditions. Additional limits can be purchased upon request.
- Chubb applied the standard policy rate of \$149 per square foot to the Parking Lots at 1 West Lafayette St., 16 E. Front Street and the Intersection of West State Street and North Chancery Lane, resulting in an additional premium charge of \$7,803.60. As this parking is entirely utilized by SDA staff, SDA does not have specifically designated parking spaces and there is no contractual requirements with the landlords to provide General Liability coverage, the general liability exposure to SDA is minimal. The underwriter has agreed and we have determine that scheduling the locations on the policy is not necessary.
- Endorsement #80-02-5355 Special Waiting Period Provision Added enhances the Business Income/Extra Expense coverage. This endorsement changes the language in the “Waiting Period” to “Consecutive Hours” as opposed to “Normal Business Hours.”
- Endorsement #17-02-7539 Exclusion – Pollution has been added to the General Liability coverage. This endorsement further clarifies the pollution exclusion within the policy form. Coverage for pollution can be purchased under a separate policy if desired.
- Endorsement #80-02-9803 Cancel and Non-Renew Conditional Amendment – Days Notice replaces the previous manuscript form providing the First Named Insured with 60 days notice of cancellation as opposed to 30 days.
- Property and General Liability rates remain as expiring.

New Jersey Schools Development Authority

2015 Executive Summary

REAL ESTATE PROPERTY

- Limits will renew as expiring.
- Two Protective Safeguards endorsements were added to the policy when the 764 11th Ave., Paterson, NJ location was added. You are required to maintain the protective devices or services as reported to the carrier. A copy of the endorsements are provided for your reference. These endorsements apply to location #3 only.
- Safeguard was successful in negotiating a 4% rate decrease for renewal.
- The Earthquake (ECP046090515) and Flood (ECP046100515) Coverage Endorsements have been updated to new forms.

REAL ESTATE GENERAL LIABILITY

- Real Estate General Liability exposure changed as follows:

| <i>Class Code</i> | <i>Description</i> | <i>Rating Basis</i> | <i>2014 Exposure</i> | <i>2015 Exposure</i> | <i>Difference</i> |
|-------------------|--|---------------------|----------------------|----------------------|-------------------|
| 49451 | Vacant Land/Parking Lots | Acre | 82 | 66 | 20% Decrease |
| 61212 | Occupied Building/School | Per 1,000 ['] | 624,083 | 599,733 | 4% Decrease |
| 68606 | Vacant Building | Per 1,000 ['] | 438,069 | 443,347 | 1% Increase |
| 91591 | Subcontractors | Per \$1,000 Cost | 800,000 | 800,000 | No Change |
| 63010 | 1-4 Family Dwelling (Vacant or Occupied) | Per Unit | 13 | 7 | 46% Decrease |
| 46671 | Athletic Fields/Playgrounds | Flat Per Field | 7 | 8 | 14% Increase |

- Renewal rates remain as expiring as follows:

| <i>Class Code</i> | <i>Description</i> | <i>Rating Basis</i> | <i>2015 Rate</i> |
|-------------------|--|---------------------|------------------|
| 49451 | Vacant Land/Parking Lots | Acre | \$ 54 |
| 61212 | Occupied Building/School | Per 1,000 ['] | \$ 117.645 |
| 68606 | Vacant Building | Per 1,000 ['] | \$ 54 |
| 91591 | Subcontractors | Per \$1,000 Cost | \$ 2.090 |
| 63010 | 1-4 Family Dwelling (Vacant or Occupied) | Per Unit | \$ 187 |
| 60010 | Occupied Apt. Building | Per 1,000 ['] | \$ 168.530 |
| 46671 | Athletic Fields/Playgrounds | Flat Per Field | \$ 910 |

New Jersey Schools Development Authority

2015 Executive Summary

REAL ESTATE GENERAL LIABILITY (CONTINUED)

- Endorsement #17-02-7539 Exclusion – Pollution has been added to the General Liability coverage. This endorsement further clarified the Pollution exclusion within the policy form. Coverage for pollution can be purchased under a separate policy if desired.
- Endorsement #80-02-9803 Cancel and Non-Renew Conditional Amendment – Days Notice replaces the previous manuscript form providing the First Named Insured with 60 days notice of cancellation as opposed to 30 days.

AUTOMOBILE

- The total number of owned vehicles increased during the policy term from 18 to 21.
- Terms & conditions remain as expiring.

WORKERS' COMPENSATION

- As requested, estimated payroll is amended as follows:

| <i>Classification</i> | <i>State - Code</i> | <i>2014 - 2015 Estimated Payroll</i> | <i>2015 - 2016 Estimated Payroll</i> | <i>Change</i> |
|---|---------------------|--|--|---------------|
| Clerical | NJ - 8810 | \$ 12,785,250 | \$ 12,699,282 | <1% Decrease |
| Outside Sales | NJ - 8742 | \$ 2,065,400 | \$ 2,175,276 | 5% Increase |
| Contractor - Executive | NJ - 5606 | \$ 3,565,700 | \$ 3,642,812 | 2% Increase |
| Buildings – NOC (janitorial/maintenance staff) | NJ - 9015 | \$ 106,500 | \$ 182,630 | 71% Increase |

- Rates are set by the New Jersey Compensation Rating Bureau and are amended as follows:

| <i>Classification</i> | <i>State - Code</i> | <i>2014 - 2015 Expiring Rate</i> | <i>2015 - 2016 Renewal Rate</i> | <i>Change</i> |
|---|---------------------|--------------------------------------|-------------------------------------|---------------|
| Clerical | NJ - 8810 | \$ 0.25 | \$ 0.28 | 12% Increase |
| Outside Sales | NJ - 8742 | \$ 0.60 | \$ 0.60 | No Change |
| Contractor - Executive | NJ - 5606 | \$ 2.75 | \$ 2.76 | <1% Increase |
| Buildings – NOC (janitorial/maintenance staff) | NJ - 9015 | \$ 8.04 | \$ 8.53 | 6% Increase |

- The 2015 New Jersey Experience Rating Modification increased 5% from 1.008 to 1.061.

WORKERS' COMPENSATION

- NJSDA applied, and was approved, for a 15% Construction Classification Credit from the State of New Jersey. The expiring credit was also 15%. The current premium savings attributed to the Construction Classification Credit is **\$26,505**.
- At Safegard's request, Chubb was agreeable to maintaining the 20% Scheduled Rating Credit.
- The Dividend endorsement remains on the policy for renewal. Please see the Coverage Summary for dividend details. Dividends totaling \$145,910 have been provided to SDA over the course of its tenure with Chubb.

UMBRELLA AND EXCESS LIABILITY

- Travelers is including two new endorsements on all Umbrella policies. The following will be included on the renewal policy:
 - Endorsement #SU383 Access or Disclosure of Confidential or Personal Information Exclusion and Advertising Injury Right of Privacy Offense Follow-Form. Excludes coverage for bodily injury, property damage, personal injury, or advertising injury arising out of any access to or disclosure of any person's or organizations confidential or personal information. Such incidents are intended to be covered by Network Security/Cyber Liability coverage.
 - Endorsement #SU395 Amendment of Conditions and Coverage for Financial Interest in Foreign Insured Organizations. This insurance does not apply to loss sustained by any Insured located in a country or jurisdiction in which the carrier is not license to provide this insurance, to the extent that insuring such loss would violate the laws or regulations of such country/jurisdiction.
- There are no changes to limits, terms or conditions of the C N A Excess Liability policy.

New Jersey Schools Development Authority

2015 Executive Summary

PUBLIC OFFICIALS' AND EXCESS PUBLIC OFFICIALS' LIABILITY

- AIG closed a claim (Date of Loss 4/14/2011) for Wrongful Termination, Gender/Race Discrimination and Retaliation on May 6, 2015. The total amount paid for the claim was \$124,755.67. At last year's quote date, the total amount paid was \$1,580.65.
- AIG originally requested a 10% rate increase as a result of claim activity. Safeguard was successful in mitigating the increase to 3%.
- The Excess Public Officials Liability/Employment Practices Liability policy with ACE will renew per expiring limits, terms and conditions.

ADDITIONAL COVERAGE CONSIDERATIONS

- **Pollution Liability** - As discussed in previous meetings, virtually all forms of property and liability insurance contracts, including your current policies, contain exclusions for pollution, mold, and microbial matter. We suggest completing a pollution liability application in order to obtain a quotation for this coverage.
- **Flood** - Flood Zones which are excluded from coverage under the Real Estate Property policy are “All A, B, Shaded X and V Flood Zones and any other zone with a greater than .2% chance of flooding as delineated by the National Flood Insurance Program (NFIP).” Flood coverage for all properties not located in an excluded flood zone has a maximum limit of \$2,500,000 for each occurrence. Additional limits can be quoted upon request.
- **Network Security/Cyber Liability** - Coverage was discussed extensively during the 2011 policy term with Safegard coordinating meetings between various NJSDA departments and underwriters from AIG. The current Public Officials Liability policy includes \$1,000,000 of coverage for Network Security & Privacy Liability, including claims made against the insured for wrongful acts, with respect to any actual or alleged breach of duty, neglect, act, error, or omission that results in a Failure of Security or in a Privacy Peril. A copy of the current policy endorsement is provided for your use.

AIG has advised that they can provide enhanced Network Security/Cyber Liability coverage for an additional premium of **\$16,062** that adds the following to the existing coverage:

- **Cyber Extortion:** Pays losses for monies paid by an Insured with the Insurer's prior written consent to terminate or end a Security Threat or Privacy Threat that would otherwise result in harm to an insured and the costs to conduct an investigation to determine the cause of a Security Threat or Privacy Threat. (Premium: \$1,007)
- **Network Interruption:** Pays costs that would not have been incurred but for a Material Interruption, Net Income that would have been earned and continuing normal operating expenses incurred, including payroll as a result of a Security Failure. Coverage is provided from the beginning of a Material Interruption through the 120th day after the end of the Material Interruption. (Premium: \$5,035)
- **Security Failure/Privacy Event Management:** Covers expenses and costs (within 1 year of discovery) for notification to third parties of actual or potential breach of Confidential Information due to Security Failure or Privacy Event. Also pays costs to conduct an investigation into the cause, use of an outside firm to minimize reputational damage and restore public confidence and expenses related to credit monitoring, victim reimbursement insurance, etc. Coverage also includes costs associated with restoration, recreation or recollection of Electronic Data. (Premium: \$10,020)

PAYMENT TERMS

- All premiums are due on an annual basis.
- Premium Financing options are available upon request.

DOCUMENTS REQUIRED FOR BINDING

Public Officials' Liability

- Signed & dated MuniPro Renewal Application
- Signed & dated NetAdvantage Application
- Copy of most recent Employee Handbook (only if changes have been made since last renewal)

Real Estate Property

- Signed & dated ACORD Application
- Signed Surplus Lines Acknowledgement

New Jersey Schools Development Authority

2015 Executive Summary

ACCOUNT SERVICE TEAM

The following individuals will be members of your Account Service Team. Additional members may be assigned to the team as necessary.

Account Administration

Robert V. Donato, III, CWCP, CRIS
Chairman & CEO
Extension: 224
rdonato@safegardgroup.com

William C. Donato, Jr.
President & COO
Extension: 222
wdonato@safegardgroup.com

Customer Service

Jennifer D. Ackerman, CIC, CRIS
Vice President – Commercial Lines
Extension: 237
jackerman@safegardgroup.com

- Contract Review
- Policy/Coverage Review
- Audits
- Billing

Michelle Colón
Account Executive – Commercial Lines
Extension: 264
mcolon@safegardgroup.com

- Contract Review
- Policy/Coverage Review
- Audits
- Billing
- Certificates of Insurance (Back-up)

Caitlin Tricome
Account Assistant – Commercial Lines
Extension: 216
ctricome@safegardgroup.com

- Certificates of Insurance
- Automobile ID Cards
- Policy Changes

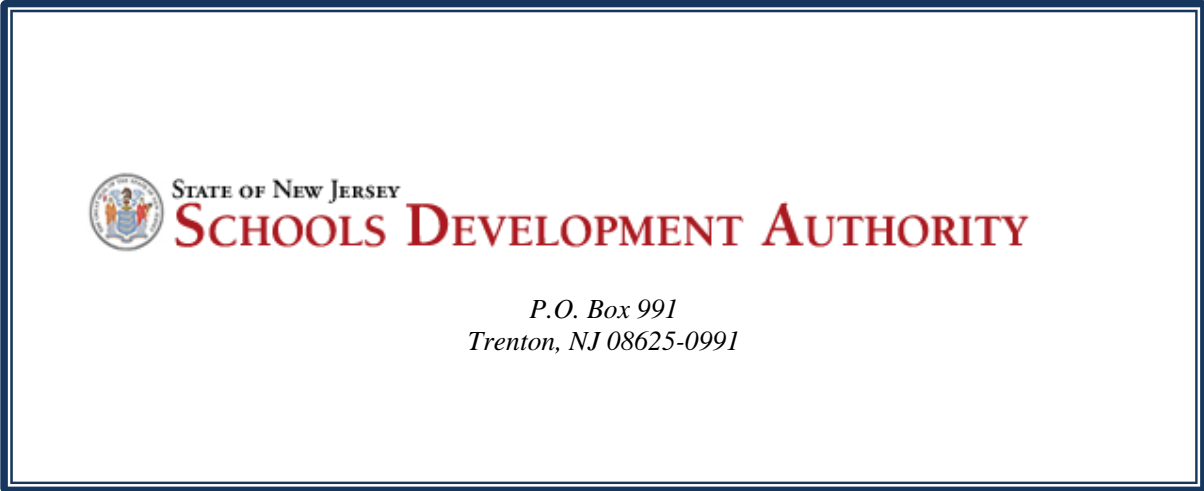
Claims

Lisa Hale, CIC, AIC
Senior Claims Consultant
Extension: 226
lhale@safegardgroup.com

If any of these individuals are not available, any one of the associates in our office would be glad to help in an emergency situation. The Safegard Group phone number is (609)278-0977.

This document has been prepared in confidence and should be utilized solely for the internal benefit of *New Jersey Schools Development Authority*.





***BUSINESS AND REAL ESTATE PROPERTY AND CASUALTY INSURANCE PROGRAM
 COVERAGE SUMMARY***

Contract No.: GP-0214-R01

Effective Date:

December 14, 2015 through December 14, 2016

Presented by:

Safegard Group, Inc.
 P.O. Box 224
 Bridgeport, NJ 08014-0224

As of:

October 8, 2015

IMPORTANT: *This proposal of insurance is intended to be only a representative outline of coverages proposed by this office. It is not intended to replace actual contract language. The policies themselves must be read for specific details of coverages, extensions, limitations, and exclusions.*

New Jersey Schools Development Authority

2015 Coverage Summary

ADMINISTRATION PACKAGE

Carrier: Great Northern Insurance Company (Chubb)
*Chubb is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$29,603.00

Terrorism: \$ 259.74

Surcharge: \$ 6.71 (Machinery Breakdown)

Total Premium: \$29,869.45

Named Insured: New Jersey Schools Development Authority

Location Schedule:

| Loc# | Location | BPP | I & B | EDP | Extra Expense | Valuable Papers |
|-------------|--|-------------|------------------|-------------|----------------------|------------------------|
| 1 | 375 McCarter Highway Newark, NJ 07114 | \$ 312,750 | \$ 420,029 | \$ 187,728 | included | included |
| 2 | 32 E. Front Street Trenton, NJ 08608 | \$3,337,350 | \$ 0 | \$1,063,791 | included | included |

Property Coverage

| <u>Coverage</u> | <u>Locations</u> | <u>Limits</u> |
|---|------------------|---------------|
| Business Personal Property/Improvements & Betterments | Loc 1 & 2 | \$4,070,129 |
| Electronic Data Processing | Loc 1 & 2 | \$1,251,519 |
| Extra Expense | Loc 1 & 2 | \$ 360,000 |
| Valuable Papers on premises & any other location | Loc 1 & 2 | \$ 500,000 |
| Prohibition of Access | Loc 1 & 2 | |
| Each Occurrence | | \$ 50,000 |
| Policy Aggregate | | \$ 100,000 |
| Earthquake | Loc 1 & 2 | |
| Each Occurrence | | \$2,500,000 |
| Premises Aggregate | | \$5,000,000 |
| Policy Aggregate | | \$5,000,000 |
| Flood (Including Inundation, Back-up & Mudflow) | Loc 1 & 2 | |
| Each Occurrence | | \$2,500,000 |
| Premises Aggregate | | \$5,000,000 |
| Policy Aggregate | | \$5,000,000 |

New Jersey Schools Development Authority

2015 Coverage Summary

Property Coverage (continued)

- Perils Insured:* Special Causes of Loss, including Equipment Breakdown, subject to policy exclusions.
- Valuation:* Replacement Cost
- Coinsurance:* Waived in favor of Agreed Amount
- Deductible:*
 - \$ 5,000 each occurrence
 - \$ 3,500 each occurrence - Mobile Communication Property
 - \$ 10,000 each occurrence Earthquake (72 hour waiting period)
 - \$ 50,000 each occurrence Flood (72 hour waiting period)

Property Coverage Extensions: *The following are highlighted for informational purposes and may not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Limit</i> | <i>Form No.</i> |
|--|--|-----------------|
| Customary Supplementary Declarations: | | 17-02-5220 |
| Covered Premises – Blanket Limit of Insurance up to limit shown for any combination of the following coverages: Accounts Receivable Electronic Data Processing Property Fine Arts Leasehold Interest – Bonus Payment, Prepaid Rent, Sublease Profit, Tenants Lease Interest Leasehold Interest – Undamaged Tenant’s Improvements & Betterments Non-Owned Detached Trailers Outdoor Trees, Shrubs, Plants or Lawns Personal Property of Employees Property Damage Extortion Public Safety Service Charges Rental Income Valuable Papers | \$500,000 | |
| Any Other Location Accounts Receivable Building Components Electronic Data Processing Property Fine Arts Personal Property Valuable Papers | \$150,000 | |
| Debris Removal – 25% of direct damage loss, plus: Premises Shown In Declarations Any Other Location Exhibition, Fair or Trade Show In Transit | \$500,000 \$ 50,000 \$ 50,000 \$ 50,000 | |
| Extra Expense | \$250,000 | |



New Jersey Schools Development Authority

2015 Coverage Summary

Property Coverage Extensions (continued): *The following are highlighted for informational purposes and may not represent the entirety of the policy enhancements.*

5

| <i>Description</i> | <i>Limit</i> | <i>Form No.</i> |
|--|--|-----------------|
| Customary Supplementary Declarations (continued): | | 17-02-5220 |
| Exhibition, Fair or Trade Show Electronic Data Processing Property Fine Arts Personal Property | \$ 75,000 | |
| Fungus Clean Up or Removal | \$ 25,000 | |
| In Transit Accounts Receivable Electronic Data Processing Property Fine Arts Personal Property Valuable Papers | \$150,000 | |
| Loss of Master Key | \$ 25,000 | |
| Loss Prevention Expenses | \$ 25,000 | |
| Mobile Communication Property (Greater than 1,000 feet from a premises shown in the declarations) | \$ 25,000 | |
| Pollutant Clean-Up or Removal | \$ 25,000 | |
| Preparation of Loss Fees | \$ 25,000 | |
| Newly Acquired Premises or Newly Acquired Or Constructed Property for 180 Days: Building Personal Property Personal Property At Existing Premises Electronic Data Processing Equipment Electronic Data Communication Property Fine Arts | \$5,000,000 \$2,500,000 \$ 100,000 \$2,500,000 \$ 250,000 \$ 250,000 \$ 50,000 | |
| Cap on Certified Terrorism Losses | | 80-02-1658 |

Property Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions.*

| <i>Description</i> | <i>Form No.</i> |
|--|-----------------|
| Acts or Decisions | 17-02-3069 |
| Business Errors | |
| Employee Dishonesty | |
| Governmental or Military Action | |
| Inherent Vice/Latent Defect | |
| Insects or Animals | |
| Nuclear Hazard | |
| Planning, Design, Materials or Maintenance | |
| War and Military Action | |
| Wear and Tear | |
| Disappearance | |
| Errors in Systems Programming | |
| Settling | |

New Jersey Schools Development Authority

2015 Coverage Summary

General Liability – Bodily Injury & Property Damage

| <u>Coverage</u> | <u>Limit</u> | |
|---|--------------|----------------|
| Each Occurrence | \$1,000,000 | |
| General Aggregate | \$2,000,000 | |
| Products/Completed Operations Aggregate | Included | |
| Personal & Advertising Injury Limit | \$1,000,000 | |
| Damage to Premises Rented to You | \$1,000,000 | any one fire |
| Medical Expenses | \$ 10,000 | any one person |

General Liability Exposure

| <u>Location</u> | <u>Class</u> | <u>Description</u> | <u>Exposure</u> |
|------------------------------|--------------|-------------------------------|-----------------|
| 375 McCarter Highway, Newark | 61226 | Building or Premises - Office | 8,200 (sf) |
| 32 E. Front St., Trenton | 61226 | Building or Premises – Office | 68,725 (sf) |

Employee Benefits Liability

| <u>Coverage</u> | <u>Limit</u> |
|--------------------------|---------------|
| Each Employee | \$1,000,000 |
| Aggregate | \$3,000,000 |
| <i>Deductible:</i> | \$ 1,000 |
| <i>Retroactive Date:</i> | 12/14/2002 |
| <i>Rating Basis:</i> | 244 Employees |

Chubb General Liability Coverage Enhancements: as compared to standard ISO General Liability Form

| Coverage Features | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|---|--|---|
| <i>Who Is An Insured</i> | | |
| Vendors automatically included as insureds | Yes | No |
| Lessors of equipment and premises automatically included as insureds | Yes | No |
| Existing subsidiaries, including unscheduled partnerships, joint ventures and limited liability companies, automatically included as insureds | Yes | No |
| Real Estate Managers (only with respect to their duties as your real estate manager) | Yes | No |

New Jersey Schools Development Authority

2015 Coverage Summary

| Coverage Features (continued) | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|--|---|--|
| New subsidiaries, including unscheduled partnerships, joint ventures and limited liability companies, automatically included as insureds to end of policy period | Yes | No, limited to 90 days and no coverage for unscheduled partnerships, joint ventures or limited liability companies |
| Employees, including leased workers, and volunteer workers are automatically insureds, including bodily injury to co-employees caused by cardiopulmonary resuscitation and first aid | Yes | No |
| Directors, managers, members, officers, partners and supervisors are automatically insureds, including bodily injury to employees | Yes | No |
| Covered Exposures | | |
| Oral and written contractual liability: bodily injury/property damage | Yes | Yes |
| Written contractual liability: personal/advertising injury | Yes | No |
| Worldwide coverage territory for all covered suits brought in U.S.A., its possessions or territories, Canada or Puerto Rico | Yes | No |
| Medical expenses protection reporting period | Yes, three (3) years from date of accident | Yes, but limited to one (1) year from date of accident |
| Medical expenses, including injury to insured's tenants and persons working on insured's behalf | Yes | No |
| Definition of bodily injury includes humiliation, mental anguish, mental injury and shock resulting from physical injury | Yes | No |
| Definition of personal injury includes discrimination, harassment and segregation (other than employment-related) | Yes | No |
| Protection for violation of right of publicity | Yes, via Reputation Injury and Communications Liability Insurance | No |
| Definition of advertising injury includes trademark infringement | Yes, if registered collective mark, registered service mark or other registered trademarked name, slogan, symbol or title | No |

New Jersey Schools Development Authority

2015 Coverage Summary

| Coverage Features (continued) | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|---|--|---|
| Definition of advertising injury includes use of another's advertising idea in an advertisement | Yes, if another's advertising idea is a copyrighted advertisement or registered trademark | Yes |
| Definition of advertising injury includes infringing upon another's trade dress or slogan in an advertisement | Yes, if another's trade dress or slogan is a copyrighted advertisement or registered trademark | Yes |
| Additional intellectual property infringement protection, whether or not in advertisements | Yes, via Reputation Injury and Communications Liability Insurance | No |
| Non-owned aircraft - with crew | Yes | No |
| Non-owned watercraft | Yes, if less than 55 feet | Yes, but limited to less than 26 feet |
| Pollution exclusion exceptions: <ul style="list-style-type: none"> •Hostile fire •Off-premises operations •Products/completed operations •Leakage of fluids for mobile equipment at job sites •Job site building materials •Building heating equipment | Yes | Yes |
| Property damage (all-risk) to rented premises | Yes | No, peril of fire only and sub-limited |
| War and insurrection | Yes | No |
| Separate advertising/personal injury aggregate limit, not subject to general aggregate limit | Yes | No |
| <i>Limits of Insurance - Supplementary Payments</i> | | |
| Supplementary payments: <ul style="list-style-type: none"> •Appeal bond amounts up to limit of insurance •Bail bond amounts up to limit of insurance •Loss of earnings | Yes Yes Yes, \$1,000/day | No No, limited to \$250 bond cost Yes, limited to \$250/day |
| Indemnitee's defense expenses payable in addition to limits | Yes | No, reduce limits unless conditions met |

New Jersey Schools Development Authority

2015 Coverage Summary

General Liability Coverage Extensions: *The following are highlighted for informational purposes and do not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Form No.</i> |
|---|-----------------|
| General Aggregate Limit with Per Location and Combined Total Aggregate - \$5,000,000 Combined Total Aggregate Limit | 17-02-7750 |
| Who Is An Insured – includes Members of the Insured | 80-02-2373 |
| Cap on Certified Terrorism Losses | 80-02-6403 |
| Defense Outside the Limits – Employee Benefits Liability | 80-02-2322 |

General Liability Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions.*

| <i>Description</i> | <i>Form No.</i> |
|--|-----------------|
| Construction Loan Exclusion | 17-02-3140 |
| Securities and Trade Practices Exclusion | 17-02-3141 |
| Foreclosure and Trust Exclusion | 17-02-3307 |
| Information Distribution Laws Exclusion | 80-02-6528 |
| Non-Accumulation of Limits of Insurance | 80-02-2324 |
| Total Policy Exclusion for Lead | 80-02-2375 |
| Biological Agents Exclusion | 80-02-2668 |
| Total Professional Liability Exclusion | 80-02-6428 |
| Intellectual Property Laws or Rights Exclusion | 80-02-8290 |
| Loss of Use Electronic Data Exclusion | 80-02-8423 |

Miscellaneous Special Provisions (apply to Property & General Liability): *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

Cancellation Clause: 60 Days Notice of Cancellation; 20 days for non-payment of premium

New Jersey Schools Development Authority

2015 Coverage Summary

REAL ESTATE PROPERTY

Carrier: Everest Indemnity Insurance Company
*Everest Indemnity is a NJ licensed carrier, however, they are considered a **non-admitted carrier** in the State of New Jersey and are subject to limited regulation by the insurance department; in the event of insolvency of the insurer, losses will not be paid by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A+ XV as of September 16, 2015
Policy Period: December 14, 2015 to December 14, 2016
Annual Premium: \$101,247.00
Terrorism: \$ 5,062.00
Loss Control Fee: \$ 400.00
Policy Fee: \$ 250.00
Total Premium: \$106,959.00

Named Insured: New Jersey Schools Development Authority

Location Schedule: (1) 135 Glenwood Avenue, East Orange, NJ 07017
 (2) 1700-1804 W. Front St., Plainfield, NJ 07063
 (3) 764 11th Ave, Paterson, NJ 07514

Property Coverage

| <u>Coverage</u> | <u>Location</u> | <u>Building</u> | <u>Limits</u> | <u>Deductible</u> | |
|---|--|-----------------|---------------|-------------------|----------|
| Real Property | Loc 1 | Bldg 1 | \$20,066,289 | \$ 5,000 | |
| | Loc 1 | Bldg 2 | \$ 4,829,844 | \$ 5,000 | |
| | Loc 1 | Bldg 3 | \$ 1,080,313 | \$ 5,000 | |
| | Loc 2 | Bldg 1 | \$15,671,765 | \$ 5,000 | |
| | Loc 2 | Bldg 2 | \$11,707,237 | \$ 5,000 | |
| | Loc 2 | Bldg 3 | \$ 1,527,295 | \$ 5,000 | |
| | Loc 3 | Bldg 1 | \$26,114,620 | \$ 5,000 | |
| | Earthquake Each Occurrence (w/in 72 hours) Aggregate | Loc 1, 2, 3 | Bldgs 1,2,3 | \$ 2,500,000 | \$10,000 |
| | | | | \$ 2,500,000 | |
| Flood Each Occurrence (w/in 72 hours) Aggregate | Loc 1, 2, 3 | Bldgs 1,2,3 | \$ 2,500,000 | \$25,000 | |
| | | | \$ 2,500,000 | | |

New Jersey Schools Development Authority

2015 Coverage Summary

5

Perils Insured: Special Causes of Loss, **including Equipment Breakdown**, subject to policy exclusions

Valuation: Replacement Cost

Coinsurance: Waived

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Limit</i> | <i>Form No.</i> |
|--|-------------------|-----------------|
| Commercial Property Deluxe Coverage Extension | | ECP045581109 |
| Accounts Receivable | \$ 25,000 | |
| Computer Systems | \$ 10,000 | |
| Exhibition | \$ 10,000 | |
| Fine Arts | \$ 25,000 | |
| Fire Extinguisher System Expense | \$ 5,000 | |
| Forgery Or Alteration | \$ 2,500 | |
| Money And Securities | \$ 5,000 | |
| Money Orders And Counterfeit Money | \$ 5,000 | |
| Increased Cost Of Construction | \$ 10,000 | |
| Reward Payment | \$ 5,000 | |
| Debris Removal | \$ 25,000 | |
| Fire Department Service Charge | \$ 25,000 | |
| Outdoor Property | \$ 10,000 | |
| Outdoor Signs | \$ 5,000 | |
| Personal Effects | \$ 10,000 | |
| Pollutant Clean Up And Removal | \$ 25,000 | |
| Property Off-Premises | \$ 25,000 | |
| Property In Transit | \$ 5,000 | |
| Valuable Papers And Records (Other Than Electronic Data) | \$ 25,000 | |
| Newly Acquired/Constructed Property | | |
| Building | n/a | |
| Business Personal Property | n/a | |
| Ordinance or Law: | | |
| Undamaged Portion of the Building | \$ 250,000 | |
| Demolition Cost | \$ 25,000 | |
| Increased Cost of Construction | \$ 25,000 | |
| Equipment Breakdown Coverage | | ECP045460513 |
| Equipment Breakdown Limit | <i>Per Policy</i> | & |
| Business Income | <i>n/a</i> | ECP045570508 |
| Extra Expense | \$ 25,000 | |
| Expediting Expense | \$ 25,000 | |
| Hazardous Substances | \$ 25,000 | |
| Spoilage | \$ 25,000 | |
| Data Restoration | \$ 25,000 | |
| Service Interruption | \$ 25,000 | |
| Cap of Losses From Certified Acts of Terrorism | | IL09520308 |
| Disclosure Pursuant to Terrorism Risk Insurance Act | | IL09990107 |
| Earthquake Coverage Endorsement | | ECP046090515 |

New Jersey Schools Development Authority

2015 Coverage Summary

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Limit</i> | <i>Form No.</i> |
|----------------------------|--------------|-----------------|
| Multiple Deductible Form | | ECP035030807 |
| Flood Coverage Endorsement | | ECP046100515 |
| Definition of Occurrence | | ECP995010506 |

Coverage Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions and limitations.*

| <i>Description</i> | <i>Form No.</i> |
|---|-----------------|
| Minimum Earned Premium - 25% in the event of cancellation by the insured. <i>Flat cancellation not permitted once coverage is bound</i> | EIL005240911 |
| Protective Safeguards – Apply to Location 3 only <ul style="list-style-type: none"> ▪ P-1 – Automatic Sprinkler System ▪ P-2 – Automatic Fire Alarm (protects entire building and connected to central station or reports to a public/private fire alarm station) | CP04111002 |
| Burglary & Robbery Protective Safeguards – Apply to Location 3 only <ul style="list-style-type: none"> ▪ BR-1 – Automatic Burglary Alarm (protects entire building and signals to outside central station or police station) | CP12111000 |
| Flood Coverage Limitation – no coverage for properties located in a Special Flood Hazard Area, a 100-year flood plain or Shaded X flood zones. | ECP105300312 |
| Total Exclusion - Organic Pathogen, Mold, Fungus, We Rot or Dry Exclusion | ECP105040506 |
| Roof Covering – Conditional Valuation | ECP105051107 |
| Pre-Existing Building Damage Exclusion | ECP105070606 |
| Asbestos Exclusion | ECP105080606 |
| Water Exclusion | ECP105220808 |
| Deletion of Liberalization Condition | ECP125020506 |
| Pollution Changes | EIL015100708 |
| Exclusion of Certain Computer Related Losses | IL09350702 |
| Deletion - Newly Acquired or Constructed Property and/or Newly Acquired Locations Coverage Extensions – no automatic coverage for newly acquired or constructed locations. | ECP105110606 |

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: 30 Days Notice of Cancellation; 10 days for non-payment of Premium
- Subject to favorable inspection of properties by insurance company

New Jersey Schools Development Authority

2015 Coverage Summary

REAL ESTATE LIABILITY

Carrier: Chubb Insurance Company of New Jersey (Chubb)
*Chubb is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$108,323.00

Terrorism: \$ 3,250.00

NJ PLIGA Surcharge: \$ 1,004.16

Total Premium: \$112,577.16

Named Insured: New Jersey Schools Development Authority

General Liability – Bodily Injury & Property Damage

| <u>Coverage</u> | <u>Limit</u> | |
|---|--------------|----------------|
| Each Occurrence | \$1,000,000 | |
| General Aggregate | \$2,000,000 | |
| Products/Completed Operations Aggregate | Included | |
| Personal & Advertising Injury Limit | \$1,000,000 | |
| Damage to Premises Rented to You | \$1,000,000 | any one fire |
| Medical Expenses | \$ 10,000 | any one person |

General Liability Exposure:

| Class Code | Description | Total Exposure | Rating Basis |
|-------------------|--|-----------------------|---------------------|
| 46671 | Athletic Fields, Playgrounds & Occupied Land | 8 | Flat Per Field |
| 49451 | Vacant Land/Parking Lots | 66 | Acre |
| 61212 | Occupied Buildings, Occupied Schools & Swing Space Schools | 599,733 | Per 1,000 [°] |
| 63010 | 1-4 Family Dwelling (Vacant or Occupied) | 7 | Per Unit |
| 68606 | Vacant Building | 443,347 | Per 1,000 [°] |
| 91591 | Subcontractors | 800,000 | Per \$1,000 Cost |

New Jersey Schools Development Authority

2015 Coverage Summary

Chubb General Liability Coverage Enhancements: as compared to standard ISO General Liability Form

| Coverage Features | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|--|--|--|
| Who Is An Insured | | |
| Vendors automatically included as insureds | Yes | No |
| Lessors of equipment and premises automatically included as insureds | Yes | No |
| Existing subsidiaries, including unscheduled partnerships, joint ventures and limited liability companies, automatically included as insureds | Yes | No |
| New subsidiaries, including unscheduled partnerships, joint ventures and limited liability companies, automatically included as insureds to end of policy period | Yes | No, limited to 90 days and no coverage for unscheduled partnerships, joint ventures or limited liability companies |
| Employees, including leased workers, and volunteer workers are automatically insureds, including bodily injury to co-employees caused by cardiopulmonary resuscitation and first aid | Yes | No |
| Directors, managers, members, officers, partners and supervisors are automatically insureds, including bodily injury to employees | Yes | No |
| Covered Exposures | | |
| Oral and written contractual liability: bodily injury/property damage | Yes | Yes |
| Written contractual liability: personal/advertising injury | Yes | No |
| Worldwide coverage territory for all covered suits brought in U.S.A., its possessions or territories, Canada or Puerto Rico | Yes | No |
| Medical expenses protection reporting period | Yes, three (3) years from date of accident | Yes, but limited to one (1) year from date of accident |
| Medical expenses, including injury to insured's tenants and persons working on insured's behalf | Yes | No |
| Definition of bodily injury includes humiliation, mental anguish, mental injury and shock resulting from physical injury | Yes | No |

New Jersey Schools Development Authority

2015 Coverage Summary

| Coverage Features (continued) | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|---|---|---|
| Definition of personal injury includes discrimination, harassment and segregation (other than employment-related) | Yes | No |
| Protection for violation of right of publicity | Yes, via Reputation Injury and Communications Liability Insurance | No |
| Definition of advertising injury includes trademark infringement | Yes, if registered collective mark, registered service mark or other registered trademarked name, slogan, symbol or title | No |
| Definition of advertising injury includes use of another's advertising idea in an advertisement | Yes, if another's advertising idea is a copyrighted advertisement or registered trademark | Yes |
| Definition of advertising injury includes infringing upon another's trade dress or slogan in an advertisement | Yes, if another's trade dress or slogan is a copyrighted advertisement or registered trademark | Yes |
| Additional intellectual property infringement protection, whether or not in advertisements | Yes, via Reputation Injury and Communications Liability Insurance | No |
| Non-owned aircraft - with crew | Yes | No |
| Non-owned watercraft | Yes, if less than 55 feet | Yes, but limited to less than 26 feet |
| Pollution exclusion exceptions: <ul style="list-style-type: none"> •Hostile fire •Off-premises operations •Products/completed operations •Leakage of fluids for mobile equipment at job sites •Job site building materials •Building heating equipment | Yes | Yes |
| Property damage (all-risk) to rented premises | Yes | No, peril of fire only and sub-limited |
| War and insurrection | Yes | No |

New Jersey Schools Development Authority

2015 Coverage Summary

| Coverage Features (continued) | Chubb Customary General Liability-80-02-3080 (Rev. 4/01) | ISO Commercial General Liability-CG 00 01 |
|--|--|---|
| Limits of Insurance - Supplementary Payments | | |
| Separate advertising/personal injury aggregate limit, not subject to general aggregate limit | Yes | No |
| Supplementary payments: •Appeal bond amounts up to limit of insurance •Bail bond amounts up to limit of insurance •Loss of earnings | Yes Yes Yes, \$1,000/day | No No, limited to \$250 bond cost Yes, limited to \$250/day |
| Indemnitee's defense expenses payable in addition to limits | Yes | No, reduce limits unless conditions met |

General Liability Coverage Extensions: *The following are highlighted for informational purposes and do not represent the entirety of the policy enhancements.*

| Description | Form No. |
|---|------------|
| General Aggregate Limit with Per Location and Combined Total Aggregate - \$5,000,000 Combined Total Aggregate Limit | 17-02-7750 |
| Who Is An Insured – includes Members of the Insured | 80-02-2373 |
| Cap on Certified Terrorism Losses | 80-02-6403 |
| Composite Rate Endorsement | 80-02-6588 |
| Cancel & Non-Renew Conditional Amendment – 60 days notice of cancellation | 17-02-7539 |

General Liability Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions.*

| Description | Form No. |
|--|------------|
| Construction Loan Exclusion | 17-02-3140 |
| Securities and Trade Practices Exclusion | 17-02-3141 |
| Foreclosure and Trust Exclusion | 17-02-3307 |
| Information Distribution Laws Exclusion | 80-02-6528 |
| Designated Premises or Project Limitation: <i>Per schedule of locations reported to the Company quarterly</i> | 80-02-2313 |
| Non-Accumulation of Limits of Insurance | 80-02-2324 |
| New Jersey Mandatory Lead Exclusion | 80-02-6714 |
| Biological Agents Exclusion | 80-02-2668 |
| Intellectual Property Laws or Rights Exclusion | 80-02-8290 |
| Loss of Use Electronic Data Exclusion | 80-02-8423 |
| Medical Professional Services Exclusion | 80-02-2406 |
| Athletic Participants Exclusion | 80-02-2337 |
| Abuse or Molestation Exclusion | 80-02-6543 |
| Alcoholic Beverage Type Businesses Exclusion | 80-02-8425 |
| Exclusion – Pollution | 17-02-7539 |

New Jersey Schools Development Authority

2015 Coverage Summary

5

General Terms & Conditions: *The following are highlighted for informational purposes and do not represent the entirety of the policy terms and conditions.*

- Cancellation Clause: 60 Days Notice of Cancellation; 20 days for non-payment of premium

- Mid-Term Reporting Provision: Blanket coverage for all properties purchased by NJSDA during the policy term. The policy will be endorsed on a quarterly basis to rate for those properties added/deleted. This is crucial, as it provides coverage for all properties without the administrative burden of amending the policy each time.

New Jersey Schools Development Authority

2015 Coverage Summary

AUTOMOBILE

Carrier: Chubb Insurance Company of New Jersey (Chubb)
*Chubb is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$35,180.00

NJPLIGA Surcharge: \$ 316.62

Total Premium: \$35,496.62

Named Insured: New Jersey Schools Development Authority

| <i>Coverages</i> | <i>Limits</i> |
|--|--|
| Bodily Injury and Property Damage (Symbol 1) | \$ 1,000,000 each accident |
| Personal Injury Protection (Symbol 5) | NJ Statutory |
| Medical Expenses | \$ 250,000 per person |
| Income Continuation Benefits | \$ 100 per week / \$5,200 max |
| Essential Services Benefits | \$ 12 per day / \$4,380 max |
| Death Benefits | Up to \$5,200 (see policy for details) |
| Funeral Expenses | \$ 1,000 |
| Deductible | \$ 250 |
| Uninsured Motorists (Symbol 2) | \$ 35,000 each accident |
| Underinsured Motorists (Symbol 2) | \$ 35,000 each accident |
| Rental Reimbursement | \$ 50 per day / 30 days |
| Towing & Labor (Symbol 3) | \$ 50 |
| Physical Damage (Symbol 2) | |
| Comprehensive Deductible | \$ 500 |
| Collision Deductible | \$ 500 |
| Hired Car Physical Damage (Symbol 8) | |
| Comprehensive Deductible | \$ 500 |
| Collision Deductible | \$ 500 |

New Jersey Schools Development Authority

2015 Coverage Summary

Vehicle Schedule

| Veh. # | Year | Make/Model | VIN | Cost New | Garage Location |
|---------------|-------------|--------------------|-------------------|-----------------|-------------------------|
| 1 | 2009 | Honda Civic | JHMFA36229S001975 | \$23,550 | Barnegat, NJ |
| 2 | 2009 | Honda Civic | JHMFA36219S005709 | \$23,550 | Trenton, NJ |
| 3 | 2009 | Honda Civic | JHMFA36269S002627 | \$23,550 | Wall, NJ |
| 4 | 2009 | Honda Civic | JHMFA36269S004023 | \$23,550 | Neptune City, NJ |
| 5 | 2009 | Ford Escape Hybrid | 1FMCU59399KB92981 | \$30,555 | Trenton, NJ |
| 6 | 2010 | Ford Escape | 1FMCU0DG4AKA53052 | \$25,338 | Short Hills, NJ |
| 7 | 2007 | Dodge Caravan | 2D46P44L37R331888 | \$11,996 | Trenton, NJ |
| 8 | 2012 | Ford Focus | 1FAHP3E29CL357596 | \$18,300 | Yardville, NJ |
| 9 | 2012 | Ford Focus | 1FAHP3E29CL357597 | \$18,300 | Trenton, NJ |
| 10 | 2012 | Ford Focus | 1FAHP3E27CL469492 | \$16,270 | Marlton, NJ |
| 11 | 2012 | Ford Focus | 1FAHP3E28CL470604 | \$16,270 | Vineland, NJ |
| 12 | 2013 | Ford Focus | 1FADP3E2XDL285678 | \$20,000 | Trenton, NJ |
| 13 | 2013 | Ford Focus | 1FADP3E21DL285679 | \$20,000 | Trenton, NJ |
| 14 | 2014 | Ford Focus | 1FADP3E23EL112876 | \$27,500 | Trenton, NJ |
| 15 | 2014 | Ford Focus | 1FADP3E22EL112884 | \$19,000 | Cape May Courthouse, NJ |
| 16 | 2014 | Ford Focus | 1FADP3E27EL220255 | \$14,000 | Trenton, NJ |
| 17 | 2015 | Jeep Patriot | 1C4NJPBA9FD264787 | \$18,045 | Trenton, NJ |
| 18 | 2015 | Jeep Patriot | 1C4NJPBA7FD264786 | \$18,045 | Trenton, NJ |
| 19 | 2015 | Dodge Caravan | 2C4RDGBG9FR664407 | \$20,210 | Trenton, NJ |
| 20 | 2015 | Ford Focus | 1FADP3E22FL244285 | \$14,654 | Trenton, NJ |
| 21 | 2015 | Ford Focus | 1FADP3E24FL244286 | \$14,654 | Trenton, NJ |

Automobile Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| Description | Form No. |
|--|-----------------|
| Employers Non-Ownership | 16-02-0214 |
| Extended Notice of Occurrence and Knowledge of Accident | 16-02-0292 |
| Unintentional Failure to Disclose | 16-02-0292 |
| Fellow Employee Exclusion Deleted | CA 00 01 |
| Employees as Insureds' | 16-02-0292 |
| Waiver of Transfer of Rights of Recovery Against Others (where required by contract) | 16-02-0292 |
| Automatic Additional Insured and Loss Payee (where required by contract) | 16-02-0292 |

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: 60 Days Notice of Cancellation; 20 days for non-payment of premium



New Jersey Schools Development Authority

2015 Coverage Summary

WORKERS' COMPENSATION

Carrier: Pacific Indemnity Company (Chubb)
*Chubb is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ u XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$113,617.00

NJ SIF Surcharge: \$ 10,726.00

Total Premium: \$124,343.00

Named Insured: New Jersey Schools Development Authority

Experience Rating Modification: 1.061

Coverage A: Statutory Benefits – NJ

Coverage B: Employers Liability

| | | |
|---------------------------|-----------|---------------|
| Bodily Injury by Accident | \$500,000 | Each Accident |
| Bodily Injury by Disease | \$500,000 | Policy Limit |
| Bodily Injury by Disease | \$500,000 | Each Employee |

Coverage C: Other States Insurance - All States except ND, OH, WA, & WY

Workers Compensation Exposure

| Code | Classification | Estimated Annual Payroll |
|-------------|---|---------------------------------|
| 8810 | Clerical Office | \$ 12,699,282 |
| 8742 | Outside Sales | \$ 2,175,276 |
| 5606 | Contractor – Executive | \$ 3,642,812 |
| 9015 | Buildings – NOC (janitorial & maintenance staff) | \$ 182,630 |

New Jersey Schools Development Authority

2015 Coverage Summary

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Estimated premium includes the following credits:
 - 15% Construction Class Credit
 - 20% Scheduled Rating Credit (max available in the State of New Jersey)

- Sliding Scale Dividend Plan: Should a dividend be declared by Chubb and SDA maintains a loss ratio of 25% or less, a percentage of the annual premium will be returned. Chubb has issued dividends totaling \$145,910 to NJSDA in the past.

| Loss Ratio | Dividend % | Estimated Dividend (based on quoted premium) |
|------------|------------|---|
| 0% | 17.35% | \$18,377 |
| 5% | 15.18% | \$16,080 |
| 10% | 13.02% | \$13,783 |
| 15% | 10.85% | \$11,486 |
| 20% | 6.51% | \$ 6,891 |
| 25% | 3.25% | \$ 3,446 |

Important Features of the Dividend Plan:

- The actual dividend calculation will use audited premiums.
 - Incurred losses used in the actual dividend calculation will be valued as of 12 months and 24 months after expiration or cancellation instead of 9 months and 18 months.
 - The insured will receive 50% of the estimated dividend due at the first adjustment.
 - Upon the second (final adjustment), this amount will be subtracted from the total dividend amount.
 - Chubb does not have a recapture clause.
 - In most states, no dividend of less than \$25 shall be paid.
 - Dividends cannot be guaranteed and are declared at the sole discretion of the Board of Directors of the Pacific Indemnity Company.
-
- Cancellation Clause: 30 Days Notice of Cancellation (per New Jersey state law)

New Jersey Schools Development Authority

2015 Coverage Summary

UMBRELLA LIABILITY

Carrier: Travelers Property Casualty Company of America
*Travelers is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$39,703.00

Terrorism: \$ 397.00

NJPLIGA Surcharge: \$ 281.00

Total Premium: \$40,381.00

Named Insured: New Jersey Schools Development Authority

Limit of Liability

| <u>Coverage</u> | <u>Limit</u> |
|---|--------------|
| Each Occurrence | \$15,000,000 |
| Aggregate | \$15,000,000 |
| Products/Completed Operations Aggregate | \$15,000,000 |
| Self Insured Retention | \$ 0 |

Scheduled of Underlying Policies

Administration General Liability (incl. Employee Benefit Liability) – Great Northern Ins. Co.
 Policy # 3577-04-04
 Limits: \$1,000,000 each occurrence / \$2,000,000 aggregate – General Liability
 Limits: \$1,000,000 each occurrence / \$3,000,000 aggregate – Employee Benefits Liability

Real Estate General Liability – Chubb Ins. Co. of NJ
 Policy # 3589-23-99
 Limits: \$1,000,000 each occurrence / \$2,000,000 aggregate

Automobile Liability – Chubb Ins. Co. of NJ
 Policy # 7352-24-25
 Limit: \$1,000,000 Combined Single Limit

Employers Liability – Pacific Indemnity Co.
 Policy # 7170-03-77
 Limit: \$500,000 BI Each Accident / \$500,000 BI by Disease (Policy) / \$500,000 BI by Disease (Each Employee)

New Jersey Schools Development Authority

2015 Coverage Summary

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Form No.</i> |
|--|-----------------|
| Limits of Insurance Endorsement – General Aggregate Limit Applies on Per Location Basis Subject to a Policy Maximum Limit of not more than two times the General Aggregate Limit | SU240 0214 |
| What To Do If You Have A Loss Endorsement | SU106 0214 |
| Cap on Losses from Certified Acts of Terrorism Endorsement | DO144 |

Coverage Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions and limitations.*

| <i>Description</i> | <i>Form No.</i> |
|--|-----------------|
| Abuse or Molestation Exclusion | SU274 0214 |
| Anti Stacking Endorsement | SU092 0214 |
| Athletic Participation Exclusion | SU010 1002 |
| Auto Liability Limitation – <i>coverage follows form of underlying policy</i> | SU257 0214 |
| Cross Liability Exclusion | SU023 0214 |
| Designated Premises Limitation - <i>to follow form Chubb’s 80-02-2313 04-01</i> | SU028 |
| Exterior Insulation and Finish System Exclusion | SU039 1002 |
| Foreign Liability Limitation - <i>coverage follows form of underlying policy</i> | SU046 0214 |
| Lead Exclusion | SU050 1002 |
| Mold or Other Fungi or Bacteria Exclusion Endorsement | SU061 1002 |
| Total Pollution Exclusion Except Hostile Fire | SU168 0214 |
| Professional Services Exclusion | SU074 1002 |
| Securities and Financial Interest Exclusion | SU169 1104 |
| Wrap Up Insurance Program Exclusion | SU291 0108 |
| Access or Disclosure of Confidential or Personal Information Exclusion and Advertising Injury Right of Privacy Offense Follow-Form | SU383 |
| Amendment of Conditions and Coverage for Financial Interest in Foreign Insured Organizations | SU395 |

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: 60 Days Notice of Cancellation; 10 days for non-payment of premium

New Jersey Schools Development Authority

2015 Coverage Summary

EXCESS LIABILITY

Carrier: Continental Casualty Company
*Continental Casualty Company is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$15,000.00

Terrorism: \$ 152.00

NJPLIGA Surcharge: \$ 98.49

Total Premium: \$15,250.49

Named Insured: New Jersey Schools Development Authority

Limit of Liability

| <u>Coverage</u> | <u>Limit</u> |
|------------------------|--------------|
| Each Occurrence | \$15,000,000 |
| Aggregate | \$15,000,000 |
| Self Insured Retention | \$ 0 |

Scheduled of Underlying Policies

Umbrella – Travelers Property Casualty Company of America
 Policy # ZUP-41M19627-15-NF
 Limit: \$15,000,000 each occurrence / \$15,000,000 Aggregate

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| <u>Description</u> | <u>Form No.</u> |
|---|-----------------|
| Bridge Endorsement | G133136RDX-0905 |
| Notice – Offer of Terrorism Disclosure of Premium | G144233F-0108 |
| Coverage will follow primary form except as noted | G40219C-0905 |

Coverage Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions and limitations.*

| <u>Description</u> | <u>Form No.</u> |
|--|-----------------|
| Professional Services Errors and Omissions Exclusion | G16543A-0191 |

New Jersey Schools Development Authority

2015 Coverage Summary

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: 60 Days Notice of Cancellation; 10 days for non-payment of premium

New Jersey Schools Development Authority

2015 Coverage Summary

PUBLIC OFFICIALS' & EMPLOYMENT PRACTICES LIABILITY

Carrier: National Union Fire Insurance Company (AIG)
*National Union is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A XV as of 9/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$205,600.00

Terrorism: \$ 1,538.00

NJPLIGA Surcharge: \$ 1,450.00

Total Premium: \$208,588.00

Named Insured: New Jersey Schools Development Authority

Insuring Agreement: To pay on behalf of the insured all sums, in excess of the Deductible amount, which the Insured shall become legally obligated to pay as damages resulting from any Claim first made against the insured during the Policy Period or the Discovery Period (if applicable) and reported to the Company pursuant to the terms of this policy for any Wrongful Act of the Insured in the performance of duties for the Public Entity.

Limits of Liability: \$15,000,000 Each Wrongful Act
 \$15,000,000 Aggregate
 (Defense costs, charges and expenses are included within the limit)

Sub-Limits of Liability: \$ 7,500,000 Inverse Condemnation/Adverse Possession
 \$ 250,000 Defense Costs for Claims Seeking Non-Monetary Relief
 \$ 250,000 Front & Back Wages (EPL)
 \$ 50,000 Punitive Damages
 \$ 1,000,000 Network Security & Privacy Liability

Deductible: \$ 100,000 Each Wrongful Act – Public Officials (inclusive of *Defense Costs*)
 \$ 100,000 Each Wrongful Act – EPL (inclusive of *Defense Costs*)
 \$ 200,000 Network Security & Privacy Liability Class Action Claims (inclusive of *Defense Costs*)

Optional Discovery Period: Automatic - 60 days
 Optional - One year for 50% of annual premium; elected within 30 days

Sub-limits shown above are part of and not in addition to Limits of Liability

New Jersey Schools Development Authority

2015 Coverage Summary

5

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| <i>Description</i> | <i>Form No.</i> |
|---|-----------------|
| Choice of Counsel Endorsement | Manuscript |
| Additional Coverage For Employment Practices Violations | 68995 |
| Volunteer Endorsement | Manuscript |
| Marital Estate Endorsement – coverage for claims against lawful spouses of Public Officials | Manuscript |
| EEOC Hearing Coverage Enhancement | 99749 |
| Notice/Claim Reporting Provisions – knowledge of claim occurs when received by the office of the Director of Risk Management | Manuscript |
| Exclusion B Amendatory Endorsement – provides coverage for defense costs with regard to claims seeking non-monetary relief. Sublimit shown above. | Manuscript |
| Inverse Condemnation Endorsement – Sublimit and retention as shown above. | Manuscript |
| Exclusion (T) Amendatory Endorsement | 97520 |
| Profit or Advantage Exclusion Amendatory Endorsement – front & back wages. Sublimit shown above. | 99751 |
| Network Security & Privacy Liability – Sublimit shown above. | 94305 |
| Notice of Claim Reporting via Email | 99758 |
| Cap on Losses from Certified Acts of Terrorism | |

Coverage Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions and limitations.*

| <i>Description</i> | <i>Form No.</i> |
|---------------------------------|-----------------|
| Bond Exclusion | 68992 |
| Intellectual Property Exclusion | 89689 |
| Fungus & Mold Exclusion | 80959 |
| Breach of Contract Exclusion | 68928 |
| Economic Sanctions Exclusion | 89644 |

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: 10 days notice for non-payment; Insurance Company cannot cancel coverage for any other reason.

New Jersey Schools Development Authority

2015 Coverage Summary

EXCESS PUBLIC OFFICIALS' & EMPLOYMENT PRACTICES LIABILITY

Carrier: ACE American Insurance Company
*ACE American is a licensed and **admitted carrier** within the state of New Jersey. As such they are backed by the New Jersey Surplus Lines Guaranty Fund.*

A.M. Best Rating: A++ XV as of 09/16/2015

Policy Period: December 14, 2015 to December 14, 2016

Annual Premium: \$62,157.00

NJ PLIGA Surcharge: \$ 559.41

Total Premium: \$62,716.41

Named Insured: New Jersey Schools Development Authority

Insuring Agreement: The Insurer agrees to provide insurance coverage to the Insureds in accordance with the terms and conditions of the Followed Policy, except as otherwise provided herein.

Limits of Liability: \$10,000,000 Each Wrongful Act excess of \$15,000,000
 \$10,000,000 Aggregate excess of \$15,000,000
 (Defense costs, charges and expenses are included within the limit)

Coverage Extensions: *The following are highlighted for informational purposes only and do not represent the entirety of the policy enhancements.*

| Description | Form No. |
|--|----------|
| Waiver of Application Endorsement – <i>recognizes completion of AIG application</i> | PF-16284 |
| Notice Amended – <i>claim notices may be sent via email to ACEClaimsFirstNotice@acegroup.com</i> | PF-33468 |

Coverage Exclusions/Limitations: *The following are highlighted for informational purposes only and do not represent the entirety of the policy exclusions and limitations.*

| Description | Form No. |
|---|-----------|
| Trade or Economic Sanctions Exclusion | ALL-21101 |
| Non-Concurrent – All Sub-limits (coverage does not apply excess of Underlying Policy sub-limits but does recognize reduction or exhaustion of the limit as a result of such claims) | PF-29910 |
| False Claims Act Exclusion | PF-38981 |

Miscellaneous Special Provisions: *The following special provisions are highlighted for informational purposes and do not represent the entirety of the terms/conditions of the policy.*

- Cancellation Clause: Follows primary form: 10 days notice for non-payment; Insurance Company cannot cancel coverage for any other reason.

Resolution—5a.

Business and Real Estate Property & Casualty Insurance Program
GP-0214-R01

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “the Authority”) requires that the Members of the Authority approve amendments to contracts for Goods and Services at a cost exceeding \$100,000; and

WHEREAS, in November 2014, the Members of the Authority approved a contract award for Business and Real Estate Property and Casualty Insurance broker services to The Safeguard Group, Inc. (Safeguard) for a three-year term; and

WHEREAS, as part of their scope of services, Safeguard was directed to purchase on behalf of the Authority various insurance policies included in the Insurance Program which are described in detail in the materials presented to the Board on this date and incorporated herein; and

WHEREAS, in preparation for the 2015-2016 Insurance Program renewal, SDA provided Safeguard with key data and other information related to, among other things, potential recent changes in risk exposures; and

WHEREAS, as set forth in detail in the memorandum presented to the Board on this date and incorporated herein, Safeguard has presented the Authority with a proposal which outlines the limits, terms and conditions for renewing the Insurance Program, effective December 14, 2015; and

WHEREAS, the insurance policies shall be purchased for a one year policy term commencing December 14, 2015 at a proposed cost not to exceed \$771,000, inclusive of an allowance for potential exposure increases during the policy term and the expenditure of an additional \$16,000 shall be authorized for extended Cyber Security coverage should such coverage be obtained by the Authority during the policy term; and

WHEREAS, executive management and associated staff have reviewed Safeguard’s renewal recommendations and considerations, determined that they are reasonable, appropriate and in the best interest of the Authority and the state’s taxpayers and so recommend their approval by the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the purchase of various Business and Real Estate insurance policies, for a one year policy term commencing December 14, 2015 and authorize the purchase of extended Cyber Security coverage, at a cost and upon such terms set forth in the memorandum presented to the Board on this date and

incorporated herein.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Business and Real Estate Property & Casualty Insurance Program,
GP-0214-R01, dated, November 4, 2015

Dated: November 4, 2015

APPROVAL OF AWARD PACKAGE GP-0225-R01 - LEGAL SERVICES



MEMORANDUM

TO: Members of the Authority

FROM: Albert D. Barnes
Chief Counsel

Sean Murphy
Procurement Director

DATE: November 4, 2015

SUBJECT: Approval of Awards
Package No. GP-0225-R01
Legal Services

INTRODUCTION

The NJSDA previously procured legal services in 2008, 2011 and 2013 to complement legal support provided to the NJSDA through its Division of Chief Counsel and through the Division of Law in the Office of the Attorney General. Since the current task order contracts will expire in November 2015, the Members of the Authority are requested to approve the retention of a new group of sixteen (16) law firms with legal expertise in the following specific areas: (1) Insurance Coverage and Suretyship; (2) Bankruptcy and Insolvency Proceedings; (3) Environmental Law; (4) Employment Law; (5) Government Contracting, Bid Protests and Procurement; (6) Professional Errors and Omissions and Cost Recovery; (7) Construction Litigation; and (8) Real Estate Law. Specific work assignments under the contracts will be made by way of “task order” on an as needed basis. The term of agreement for these contracts is two (2) years. For any assignment(s) accepted during the term of the agreement, the firm(s) will be allowed to complete the particular assignment(s), even if extending beyond the term of the agreement.

The selected law firms may be asked, on an as needed basis, to assist the NJSDA’s Division of Chief Counsel and to provide legal advice, consultative services, and, when required, formal representation of the NJSDA. Selection of a firm, however, does not guarantee that the firm will be assigned work. Task order assignments will be made on a rotating basis within the eight (8) specialty areas and multiple matters may be included as part of a single task order assignment. Assignments will be made subject to firm availability and a conflict of interest check. Firms will be required to submit a proposed budget for each task order assignment. The budget shall be subject to the NJSDA’s approval and acceptance prior to commencement of services under the task order assignment.

Additionally, as described in the Request for Proposals (“RFP”), each selected firm must comply with the NJSDA Legal Services Management Guidelines and agree to provide its services at a blended hourly rate of \$200 for attorney services and an hourly rate of \$90 for paralegal services. These rates are the same as those utilized for the 2008, 2011 and 2013 legal services task order contracts. Total compensation to an individual Firm, regardless of whether it is engaged in one or more of the specialty areas, shall not exceed \$1,500,000 for the two (2) year term.

Members of the Authority
 Approval of Awards
 Package No. GP-0225-R01
 Legal Services
 November 4, 2015
 Page 2 of 8

Under the 2008 legal services procurement, the NJSDA issued a total of thirty-one (31) task orders in five (5) legal specialty areas with billings totaling approximately \$2,425,000 through October 7, 2015. Under the 2011 legal services procurement, the NJSDA issued a total of thirteen (13) task orders in five (5) legal specialty areas with billings totaling approximately \$2,141,000 through October 7, 2015. And under the 2013 legal services procurement, the NJSDA issued a total of ten (10) task orders in six (6) legal specialty areas with billings totaling approximately \$177,000 through October 7, 2015.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a two-step process for this procurement. The first step was the issuance of an RFP and evaluation of all responsive submissions. The second step was to interview all firms submitting responsive proposals.

The RFP was advertised beginning on July 17, 2015 on NJSDA's website, the New Jersey State website, and in the New Jersey Law Journal.

A Selection Committee consisting of three (3) NJSDA staff members was established.

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate (NOI) by July 28, 2015. NOIs were received from thirty-two (32) firms. Responsive proposals were received from twenty-six (26) firms by August 14, 2015. Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFP for this project. The three (3) committee members independently evaluated the proposals per legal specialty area based on the following criteria:

- Understanding of the Purposes of the Engagement
- Firm Experience - Case Studies
- Experience of Key Team Members
- Approach to Providing the Required Scope of Services

Each Selection Committee member evaluated each proposal per legal specialty area, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as follows:

Members of the Authority
 Approval of Awards
 Package No. GP-0225-R01
 Legal Services
 November 4, 2015
 Page 3 of 8

| Criteria | Weighting Factor (Applied to Raw Score) | Maximum Weighted Points |
|--|---|-------------------------|
| Understanding of the Purposes of the Engagement | 0.5 | 5 |
| Firm Experience - Case Studies | 3.5 | 35 |
| Experience of Key Team Members | 3.5 | 35 |
| Approach to Providing the Required Scope of Services | 2.5 | 25 |
| Total Possible Points | | 100 |

For each firm’s proposal, the individual criteria scores awarded by a particular Selection Committee member for each legal specialty area were added together to calculate a Proposal Score for that legal specialty area. Each firm could receive a maximum of 100 points per evaluator, or 300 points total per legal specialty area.

The firms participated in interviews with the Selection Committee from September 22 through October 1, 2015, as applicable. The interviews allowed the firms to expand and detail their team experience and approach with respect to each legal specialty area. The Selection Committee interviewed each of the firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member for each legal specialty area were added together to calculate an Interview Score for that legal specialty area. Each firm could receive a maximum of 100 points per evaluator, or 300 points total per legal specialty area.

The Proposal Score and the Interview Score assigned each firm were added together to obtain the firm’s Final Combined Score. The maximum Final Combined Score is 600. The Final Combined Scores and Final Rankings are listed in Tables 1-8 below:

TABLE 1 – INSURANCE COVERAGE AND SURETYSHIP

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---------------------------------------|--------------|--------------|--------------|-------------|------------|
| Bathgate, Wegener & Wolf, P.C. | 150.00 | 140.50 | 141.00 | 431.50 | 1 |
| Archer & Greiner, P.C. | 180.00 | 128.00 | 122.75 | 430.75 | 2 |
| Eckert, Seamans Cherin & Mellott, LLC | 153.50 | 133.00 | 144.00 | 430.50 | 3 |
| Hill Wallack LLP | 155.50 | 123.00 | 149.50 | 428.00 | 4 |
| Dilworth Paxson LLP | 167.50 | 120.00 | 139.25 | 426.75 | 5 |
| Decotiis, FitzPatrick & Cole LLP | 147.50 | 127.00 | 138.75 | 413.25 | 6 |
| Greenbaum, Rowe, Smith & Davis, LLP | 156.00 | 124.50 | 119.00 | 399.50 | 7 |
| CMK Carroll McNulty Kull LLC | 132.50 | 119.00 | 134.00 | 385.50 | 8 |
| Dughi, Hewit & Domalewski, P.C | 155.50 | 114.50 | 103.50 | 373.50 | 9 |
| Thomas P. Farnoly, P.A. | 27.50 | 30.50 | 11.75 | 69.75 | 10 |

Members of the Authority
 Approval of Awards
 Package No. GP-0225-R01
 Legal Services
 November 4, 2015
 Page 4 of 8

TABLE 2 – BANKRUPTCY & INSOLVENCY PROCEEDINGS

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---------------------------------------|--------------|--------------|--------------|-------------|------------|
| Rabinowitz, Lubetkin & Tully, LLC | 187.00 | 150.00 | 142.00 | 479.00 | 1 |
| Hill Wallack LLP | 149.50 | 144.00 | 146.00 | 439.50 | 2 |
| Archer & Greiner, P.C. | 157.00 | 138.50 | 133.25 | 428.75 | 3 |
| Greenbaum, Rowe, Smith & Davis, LLP | 167.50 | 128.00 | 133.00 | 428.50 | 4 |
| Brown & Connery, LLP | 152.00 | 133.50 | 136.00 | 421.50 | 5 |
| Eckert, Seamans Cherin & Mellott, LLC | 132.50 | 132.50 | 151.00 | 416.00 | 6 |
| Dilworth Paxson LLP | 150.00 | 134.00 | 128.75 | 412.75 | 7 |

TABLE 3 – ENVIRONMENTAL LAW

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---|--------------|--------------|--------------|-------------|------------|
| Archer & Greiner, P.C. | 183.50 | 149.00 | 136.75 | 469.25 | 1 |
| Saiber | 188.00 | 130.50 | 141.25 | 459.75 | 2 |
| Manko Gold Katcher Fox LLP | 161.00 | 134.00 | 160.25 | 455.25 | 3 |
| Sedita, Campisano & Campisano, LLC | 167.00 | 138.00 | 149.00 | 454.00 | 4 |
| Eckert, Seamans Cherin & Mellott, LLC | 147.00 | 147.00 | 147.50 | 441.50 | 5 |
| Hill Wallack LLP | 146.00 | 127.00 | 160.00 | 433.00 | 6 |
| Decotiis, FitzPatrick & Cole LLP | 144.00 | 141.00 | 142.25 | 427.25 | 7 |
| Carella, Byrne, Cecchi, Olstein, Brody & Agnello P.C. | 144.50 | 138.00 | 118.50 | 401.00 | 8 |
| Greenbaum, Rowe, Smith & Davis, LLP | 130.00 | 137.50 | 113.75 | 381.25 | 9 |
| Mauro, Savo, Camerino, Grant & Schalk, P.A. | 111.00 | 113.00 | 87.00 | 311.00 | 10 |

TABLE 4 – EMPLOYMENT LAW

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---|--------------|--------------|--------------|-------------|------------|
| Ruderman, Horn & Esmerado, P.C. | 192.00 | 157.50 | 162.00 | 511.50 | 1 |
| Methfessel & Werbel, P.C. | 192.00 | 139.50 | 153.25 | 484.75 | 2 |
| Brown & Connery, LLP | 182.50 | 144.50 | 157.00 | 484.00 | 3 |
| Hill Wallack LLP | 164.00 | 144.00 | 153.00 | 461.00 | 4 |
| Constangy Brooks, Smith & Prophete LLP | 150.50 | 146.50 | 142.00 | 439.00 | 5 |
| Davison Eastman & Munoz, P.A. | 156.00 | 153.00 | 126.00 | 435.00 | 6 |
| Saiber | 155.00 | 148.00 | 132.00 | 435.00 | 6 |
| Archer & Greiner, P.C. | 157.00 | 138.00 | 138.50 | 433.50 | 8 |
| Decotiis, FitzPatrick & Cole LLP | 144.00 | 151.50 | 137.00 | 432.50 | 9 |
| Bathgate, Wegener & Wolf, P.C. | 137.00 | 140.00 | 141.00 | 418.00 | 10 |
| Eckert, Seamans Cherin & Mellott, LLC | 132.00 | 136.50 | 131.75 | 400.25 | 11 |
| CMK Carroll McNulty Kull LLC | 145.00 | 134.50 | 114.75 | 394.25 | 12 |
| Greenbaum, Rowe, Smith & Davis, LLP | 136.50 | 128.00 | 127.75 | 392.25 | 13 |
| Mauro, Savo, Camerino, Grant & Schalk, P.A. | 114.50 | 116.50 | 81.75 | 312.75 | 14 |
| Strasser & Associates, P.C. | 80.00 | 102.00 | 76.00 | 258.00 | 15 |

Members of the Authority
 Approval of Awards
 Package No. GP-0225-R01
 Legal Services
 November 4, 2015
 Page 5 of 8

TABLE 5 – GOVERNMENT CONTRACTING, BID PROTESTS & PROCUREMENT

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---------------------------------------|--------------|--------------|--------------|-------------|------------|
| Decotiis, FitzPatrick & Cole LLP | 188.00 | 137.50 | 138.75 | 464.25 | 1 |
| Dilworth Paxson LLP | 178.50 | 137.50 | 148.00 | 464.00 | 2 |
| Eckert, Seamans Cherin & Mellott, LLC | 149.50 | 147.00 | 158.00 | 454.50 | 3 |
| Bathgate, Wegener & Wolf, P.C. | 131.50 | 140.50 | 144.50 | 416.50 | 4 |
| Hill Wallack LLP | 136.00 | 140.50 | 135.50 | 412.00 | 5 |
| Archer & Greiner, P.C. | 137.00 | 130.50 | 119.25 | 386.75 | 6 |
| Greenbaum, Rowe, Smith & Davis, LLP | 130.00 | 131.50 | 124.25 | 385.75 | 7 |

TABLE 6 – PROFESSIONAL ERRORS AND OMISSIONS & COST RECOVERY

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---------------------------------------|--------------|--------------|--------------|-------------|------------|
| Dilworth Paxson LLP | 176.50 | 141.00 | 158.50 | 476.00 | 1 |
| Eckert, Seamans Cherin & Mellott, LLC | 161.50 | 150.50 | 156.25 | 468.25 | 2 |
| Hill Wallack LLP | 173.00 | 140.50 | 153.00 | 466.50 | 3 |
| Schenck Price Smith and King | 151.50 | 140.00 | 152.75 | 444.25 | 4 |
| Greenbaum, Rowe, Smith & Davis, LLP | 150.50 | 135.00 | 136.50 | 422.00 | 5 |
| Archer & Greiner, P.C. | 144.00 | 145.00 | 131.50 | 420.50 | 6 |
| Bathgate, Wegener & Wolf, P.C. | 137.00 | 133.00 | 146.25 | 416.25 | 7 |
| Fox Rothschild LLP | 140.50 | 114.50 | 108.75 | 363.75 | 8 |
| Dughi, Hewit & Domalewski, P.C | 139.50 | 121.50 | 99.75 | 360.75 | 9 |

TABLE 7 – CONSTRUCTION LITIGATION

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---------------------------------------|--------------|--------------|--------------|-------------|------------|
| Hill Wallack LLP | 176.00 | 147.50 | 156.50 | 480.00 | 1 |
| Eckert, Seamans Cherin & Mellott, LLC | 172.00 | 150.50 | 152.75 | 475.25 | 2 |
| Saiber | 177.50 | 130.50 | 155.25 | 463.25 | 3 |
| Schenck Price Smith and King | 151.50 | 147.00 | 161.50 | 460.00 | 4 |
| Dilworth Paxson LLP | 171.50 | 143.50 | 141.00 | 456.00 | 5 |
| Decotiis, FitzPatrick & Cole LLP | 165.50 | 130.50 | 149.25 | 445.25 | 6 |
| Archer & Greiner, P.C. | 144.00 | 149.00 | 143.75 | 436.75 | 7 |
| Bathgate, Wegener & Wolf, P.C. | 142.50 | 140.00 | 146.25 | 428.75 | 8 |
| Greenbaum, Rowe, Smith & Davis, LLP | 150.50 | 135.00 | 129.50 | 415.00 | 9 |
| CMK Carroll McNulty Kull LLC | 141.00 | 136.50 | 130.50 | 408.00 | 10 |
| Davison Eastman & Munoz, P.A. | 146.00 | 142.50 | 117.25 | 405.75 | 11 |
| Fox Rothschild LLP | 140.50 | 125.00 | 107.00 | 372.50 | 12 |
| Dughi, Hewit & Domalewski, P.C | 128.00 | 132.00 | 110.50 | 370.50 | 13 |
| Strasser & Associates, P.C. | 80.00 | 105.50 | 89.50 | 275.00 | 14 |
| Thomas P. Farnoly, P.A. | 27.50 | 30.50 | 11.75 | 69.75 | 15 |

Members of the Authority
 Approval of Awards
 Package No. GP-0225-R01
 Legal Services
 November 4, 2015
 Page 6 of 8

TABLE 8 – REAL ESTATE LAW

| FIRM | EVAL 1 SCORE | EVAL 2 SCORE | EVAL 3 SCORE | FINAL SCORE | FINAL RANK |
|---|---------------------|---------------------|---------------------|--------------------|-------------------|
| John J. Curley LLC | 188.00 | 140.00 | 173.50 | 501.50 | 1 |
| Brown & Connery, LLP | 178.00 | 154.50 | 162.25 | 494.75 | 2 |
| Carella, Byrne, Cecchi, Olstein, Brody & Agnello P.C. | 179.50 | 150.50 | 158.75 | 488.75 | 3 |
| Bathgate, Wegener & Wolf, P.C. | 160.00 | 147.00 | 158.50 | 465.50 | 4 |
| Eckert, Seamans Cherin & Mellott, LLC | 152.50 | 150.50 | 156.25 | 459.25 | 5 |
| Hill Wallack LLP | 149.50 | 144.00 | 160.00 | 453.50 | 6 |
| Decotiis, FitzPatrick & Cole LLP | 158.00 | 144.50 | 138.75 | 441.25 | 7 |
| Saiber | 152.00 | 116.50 | 139.50 | 408.00 | 8 |
| Sedita, Campisano & Campisano, LLC | 128.00 | 130.50 | 142.00 | 400.50 | 9 |
| Archer & Greiner, P.C. | 140.50 | 135.00 | 122.75 | 398.25 | 10 |
| Dilworth Paxson LLP | 138.50 | 123.50 | 134.00 | 396.00 | 11 |
| Dughi, Hewit & Domalewski, P.C | 137.00 | 142.50 | 114.00 | 393.50 | 12 |
| Watson Stevens Rutter & Roy | 137.50 | 131.50 | 122.25 | 391.25 | 13 |
| Greenbaum, Rowe, Smith & Davis, LLP | 130.00 | 128.00 | 117.25 | 375.25 | 14 |
| Fox Rothschild LLP | 120.50 | 121.50 | 86.00 | 328.00 | 15 |
| CMK Carroll McNulty Kull LLC | 105.00 | 122.50 | 95.50 | 323.00 | 16 |
| Mauro, Savo, Camerino, Grant & Schalk, P.A. | 100.50 | 123.50 | 88.75 | 312.75 | 17 |
| Strasser & Associates, P.C. | 73.50 | 109.00 | 89.50 | 272.00 | 18 |

Based on the Final Combined Scores and Final Rankings as listed in Tables 1-8 above, the sixteen (16) firms listed in Table 9 below are proposed for awards of contracts in the legal specialty areas indicated.

Members of the Authority
Approval of Awards
Package No. GP-0225-R01
Legal Services
November 4, 2015
Page 8 of 8

RECOMMENDATION

We are requesting the Members' approval to contract with the three (3) highest ranked firms in each of the following five (5) legal specialty areas: (1) Insurance Coverage and Suretyship; (2) Bankruptcy and Insolvency Proceedings; (3) Environmental Law; (4) Employment Law; and (5) Government Contracting, Bid Protests and Procurement.

Additionally, we are requesting the Members' approval to contract with the six (6) highest ranked firms in each of the following three (3) legal specialty areas: (1) Professional Errors and Omissions and Cost Recovery; (2) Construction Litigation; and (3) Real Estate Law.

Attorney services will be provided at a blended hourly rate of \$200 and paralegal services will be provided at an hourly rate of \$90. The awarded firms in each specialty would enter into a contract for a two-year term. The contract term would extend until completion of work assignments made during the two-year period from issuance of the contract Notice to Proceed. The blended rates will be the hourly rates charged through the duration of all assignments.

Prior to execution of each contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Albert D. Barnes
Albert D. Barnes, Chief Counsel

/s/ Sean Murphy
Sean Murphy, Procurement Director

Resolution—5b.

Approval of Award
Package No. GP-0225-R01
Legal Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “the Authority”) requires that the Members of the Authority authorize the award of professional services contracts; and

WHEREAS, in 2013, the SDA entered into two-year contracts with law firms in a variety of legal specialties, pursuant to which these firms would serve to complement legal support provided to the SDA through its Division of Chief Counsel and the Division of Law in the Office of the Attorney General; and

WHEREAS, these legal services contracts will expire in November 2015; and

WHEREAS, the Board is now requested to approve the retention, for a two year term, of a new group of law firms with legal expertise in the areas of insurance coverage and suretyship, bankruptcy and insolvency proceedings, environmental law, professional errors and omissions and cost recovery, employment law, government contracting bid protests and procurements, construction litigation, and real estate law for school facilities projects; and

WHEREAS, any law firm selected to provide legal services to the SDA will be required to submit a proposed budget for any task order assignment; and

WHEREAS, each selected firm must agree to provide its services in accordance with the terms set forth in the Memorandum presented to the Board on this date and in compliance with the SDA Legal Services Management Guidelines as described in the Request for Proposals (“RFP”); and

WHEREAS, a competitive procurement for all selected law firms was advertised in July 2015 and conducted in accordance with applicable SDA regulations as set forth in greater detail in the memorandum presented to the Board on this date; and

WHEREAS, SDA procurement and legal staffs and executive management have deemed approval of these contract awards in the best interest of the Authority and recommend its approval by the full Board; and

WHEREAS, prior to execution of each contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve award of the contract for professional legal services (Package No. GP-0225-R01) consistent with the provisions of the memorandum presented to the Board on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Award (Package No. GP-0225-R01), Legal Services, dated
November 4, 2015
Dated: November 4, 2015

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: November 4, 2015

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/20/15

| 2011 Portfolio Projects - sorted by District | | 1 | | | | | |
|--|----------------------|-----------------|----------|---------------------------------|----------------------------|---|--|
| District | Project | Grade Alignment | Capacity | Total Estimated Cost (millions) | Design Status | Advancement Status | Projected Construction Advertisement Date* |
| Bridgeton | Buckshutem ES | K-8 | 581 | \$23.3 | Kit of Parts/ Design-Build | Award for D-B approved at Oct. 2013 Board (Bock). | 5/31/13 |
| Bridgeton | Quarter Mile Lane ES | PK-8 | 731 | \$39.0 | Kit of Parts/ Design-Build | Award for D-B approved at Oct. 2013 Board (Bock). | 5/31/13 |
| Elizabeth | Academic HS | 9-12 | 1,091 | \$64.1 | Existing Design | Phase 2 Award approved Nov. 2012 Board (Patoch Construction) | 12/8/11 7/11/12 |
| Jersey City | ES 3 | PK-5 | 778 | \$54.0 | Kit of Parts/ Design-Build | Award for D-B approved May 2013 Board (Dobco, Inc.) | 6/25/12 2/25/13 |
| Jersey City | PS 20 | K-5 | 628 | \$48.2 | Existing Design | Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.) | 4/17/12 3/6/13 |
| Long Branch | Catrambone ES | PK-5 | 794 | \$40.0 | Existing Design | Construction Contract Approved Apr. 2012 Board (Terminal Construction). | 12/20/11 |
| New Brunswick | Redshaw ES | PK-5 | 906 | \$51.2 | Kit of Parts/ Design-Build | Award for D-B approved at Sep. 2012 Board (Hall Construction). | 5/29/12 |
| Newark | Oliver St. ES | PK-8 | 848 | \$73.6 | Kit of Parts/ Design-Build | Award for D-B approved Mar. 2013 Board. (Epic Management) | 6/27/12 11/29/12 |
| Paterson | Marshall St. ES | K-8 | 650 | \$55.2 | Existing Design | Construction Contract approved at May 2013 Board (Bock). | 6/13/12 2/12/13 |
| Paterson | PS 16 | PK-8 | 705 | \$62.4 | Kit of Parts/ Design-Build | Award for D-B approved at Dec. 2013 Board (Hall Construction). | 3/27/12 8/28/13 |
| West New York | Harry L. Bain PS 6 | PK-6 | 736 | TBD | Design-Bid-Build | Preliminary Charter approved May 2015 Board. | 2/27/12 Dec-15 |

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/20/15

2012 Portfolio Projects - sorted by District

1

| District | Project | Grade Alignment | Capacity | Total Estimated Cost (millions) | Design Status | Advancement Status | Projected Construction Advertisement Date* |
|-----------------|---------------------------|-----------------|----------|---------------------------------|---|---|--|
| Gloucester City | Elementary/Middle School | 4-8 | 687 | \$63.9 | Kit of Parts/ Design-Build | Award for D-B approved Jul. 2014 Board (Terminal Construction). | 3/4/14 |
| Keansburg | Caruso ES | K-4 | 736 | \$50.9 | Kit of Parts/ Design-Build | Award for D-B approved Nov. 2013 Board (Hall Construction). | 10/20/11 6/27/13 |
| Keansburg | Port Monmouth Road School | PK | 318 | \$17.5 | Kit of Parts/ Design-Build | Planning Charter approved Oct. 2012 Board. | TBD |
| New Brunswick | Robeson ES | PK-5 | 823 | \$47.1 | Kit of Parts/ Design-Build | Award for D-B approved Sep. 2015 Board (Hall Construction). | 4/22/15 |
| Newark | Elliot Street ES | PK-8 | 848 | \$46.7 | Kit of Parts/ Design-Build | Award for D-B approved Apr. 2013 Board (Hall Construction). | 12/27/12 |
| Newark | South Street ES | PK-8 | 640 | \$68.7 | Kit of Parts/ Design-Build | Award for D-B approved Oct. 2015 Board (Bock). | 6/28/13 6/29/15 |
| Passaic | Dayton Ave. Campus | PK-8 | 2,741 | \$209.5 | Kit of Parts/ Design-Build | Project now sequenced with the advancement of the Leonard Place Project. | TBD |
| Phillipsburg | High School | 9-12 | 1,846 | \$127.5 | Existing Design | Construction Contract Approved Apr. 2013 Board (Epic Management). | 9/27/12 |
| West New York | Memorial HS | 9-12 | 1,859 | \$16.0 | Alternative Delivery (acquisition) & Renovation | Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant. | n/a |

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/20/15

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

| District | Project | 1 | | | Design Status | Advancement Status | Projected Construction Advertisement Date* |
|-------------|----------------------------------|-----------------|----------|---------------------------------|----------------------------|---|--|
| | | Grade Alignment | Capacity | Total Estimated Cost (millions) | | | |
| East Orange | George Washington Carver ES | PK-5 | 463 | \$42.0 | Kit of Parts/ Design-Build | Preliminary Charter approved May 2015 Board. | 1 QTR 16 2 QTR 17 |
| Elizabeth | New ES @ Halloran PS #22 ES Site | ES | 860 | \$55.3 | Kit of Parts/ Design-Build | Award for D-B approved at Nov. 2014 Board (Torcon). | 6/9/14 |
| Garfield | James Madison ES | ES | 275 | \$28.0 | Existing Design | Award for GC approved Oct. 2015 Board (Brockwell & Carrington). | 2/19/14 6/30/15 |
| Harrison | MS Grade Level | PK-1 | 392 | \$33.5 | Kit of Parts/ Design-Build | Preliminary Charter Approved Jan. 2015 Board | Nov-15 3 QTR 16 |
| Irvington | Madison Avenue ES | PK-5 | 463 | \$35.4 | Kit of Parts/ Design-Build | Preliminary Charter approved Dec. 2014 Board. ESP Advertised 9/30/15. | 9/30/15 2 QTR 16 |
| Millville | Senior HS Addition/Renovation | HS | 2,026 | \$110.0 | Design-Build | Revised Preliminary Charter approved Jan. 2015 Board. | 1 QTR 16 |
| Passaic | New ES @ Leonard Place | K-5 | 628 | \$56.2 | Kit of Parts/ Design-Build | Preliminary Charter approved Sep. 2014 Board. | 8/13/15 |
| Paterson | New MS @ Union Ave. | 6-8 | 996 | \$112.9 | Design-Build | Preliminary Charter approved Apr. 2015 Board. | TBD |
| Pemberton | Denbo ES | ES | TBD | TBD | TBD | ROA for Pre-Design Services approved May 2015 Board. | TBD |
| Perth Amboy | All Grade levels | All | TBD | TBD | TBD | SDA and District continue to work to identify an appropriate site to address needs at the high school and middle school grade levels. | TBD |
| | Seaman Avenue ES | K-5 | 700 | \$56.8 | Kit of Parts/ Design-Build | Preliminary Charter approved Aug. 2014 Board. | Nov-15 |
| Plainfield | Woodland/Cook ES | ES | TBD | TBD | TBD | Scoping Conversations with Working Group (DOE/SDA/District). | TBD |
| Union City | ES Grade Level | ES | TBD | TBD | TBD | Scoping Conversations with Working Group (DOE/SDA/District). | TBD |
| Vineland | New MS | 6-8 | 620 | \$49.4 | Kit of Parts/ Design-Build | DB Advertisement 9/24/15. Proposals due 12/15/15. | 9/24/15 |

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/20/15

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

| 1 | | | | | | | |
|----------|------------------|-----------------|----------|---------------------------------|---------------|--|--|
| District | Project | Grade Alignment | Capacity | Total Estimated Cost (millions) | Design Status | Advancement Status | Projected Construction Advertisement Date* |
| Camden | High School | 9-12 | 1,244 | TBD | TBD | ROA for Pre-Design Services approved Aug. 2015 Board. | TBD |
| Hoboken | Connors ES | PK-4 | 351 | TBD | TBD | Scoping Conversations with Working Group (DOE/SDA/District). | TBD |
| Orange | Cleveland St. ES | PK-8 | 492 | TBD | TBD | ROA for Pre-Design Services approved Aug. 2015 Board. | TBD |
| Orange | High School | 9-12 | 1,048 | TBD | TBD | ROA for Pre-Design Services approved Apr. 2015 Board. | TBD |
| Trenton | Central HS | 9-12 | 1,850 | \$138.8 | Design-Build | DB Advertisement 9/29/15. | 12/19/14 9/29/15 |

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



**Active Project Status Report
Status as of 10/1/2015**

Major Capital Projects - With Contract for Building Construction Awarded

| # | District | Project Name | Project Scope | Project Status | Substantial Completion | Status Substantial Completion | School Opening | Status of School Opening | Total Estimated Project Cost |
|----|-----------------|------------------------|---------------------|---------------------------|------------------------|-------------------------------|----------------|--------------------------|------------------------------|
| 1 | Bridgeton | Buckshutem Road ES | Addition/Renovation | Construction | 2Q 2017 | On-target | Sep-17 | On-target | \$ 23,253,232 |
| 2 | Bridgeton | Quarter Mile Lane ES | Addition/Renovation | Construction | 2Q 2017 | On-target | Sep-17 | On-target | \$ 39,043,619 |
| 3 | Elizabeth | New Academic HS | New Construction | Construction | 2Q 2016 | On-target | Sep-16 | On-target | \$ 64,061,687 |
| 4 | Elizabeth | New ES | New Construction | Design-Build Design Phase | 2Q 2017 | On-target | Sep-17 | On-target | \$ 55,312,580 |
| 5 | Gloucester City | New ES/MS | New Construction | Construction | 1Q 2017 | On-target | Sep-17 | On-target | \$ 63,829,937 |
| 6 | Jersey City | New ES #3 | New Construction | Construction | 2Q 2016 | On-target | Sep-16 | On-target | \$ 54,004,014 |
| 7 | Jersey City | New PS #20 | New Construction | Construction | 1Q 2016 | On-target | Sep-16 | On-target | \$ 48,202,265 |
| 8 | Keansburg | New Caruso ES | New Construction | Construction | 3Q 2016 | On-target | Sep-16 | On-target | \$ 47,271,503 |
| 9 | Newark | Elliott Street ES | New Construction | Construction | 1Q 2016 | On-target | Sep-16 | On-target | \$ 46,678,296 |
| 10 | Newark | Oliver Street ES | New Construction | Construction | 4Q 2015 | On-target | Sep-16 | On-target | \$ 73,548,257 |
| 11 | Paterson | New Marshall Street ES | New Construction | Construction | 1Q 2016 | On-target | Sep-16 | On-target | \$ 55,150,306 |
| 12 | Paterson | New PS #16 | New Construction | Construction | 3Q 2016 | On-target | Sep-16 | On-target | \$ 62,347,275 |
| 13 | Phillipsburg | New HS | New Construction | Construction | 2Q 2016 | On-target | Sep-16 | On-target | \$ 127,508,125 |



**Active Project Status Report
Status as of 10/1/2015**

Emergent Projects - With Contract for Construction Awarded

| # | District | Project Name | Project Scope | Project Phase | Substantial Completion | Status Substantial Completion | Final Completion | Status of Final Completion | Total Estimated Project Cost |
|---|--------------|---------------------------|-------------------|-----------------|------------------------|-------------------------------|------------------|----------------------------|------------------------------|
| 1 | Bridgeton | Broad Street ES | Exterior Masonry | Construction | Nov-15 | On-Target | Dec-15 | On-Target | \$ 2,631,413 |
| 2 | Irvington | University MS | Building Envelope | GC TO w/ Design | Nov-14 | Achieved | Dec-15 | On-Target | \$ 3,641,797 |
| 3 | Irvington | Irvington HS | HVAC & Roofing | Construction | 2Q 2016 | On-Target | 3Q 2016 | On-Target | \$ 6,526,284 |
| 4 | Orange | Preperatory Academy | Roof | Construction | Oct-14 | Achieved | Oct-15 | On-Target | \$ 1,554,349 |
| 5 | Passaic City | Passaic HS #12 | Building Envelope | GC TO w/ Design | Sep-14 | Achieved | Oct-15 | On-Target | \$ 782,154 |
| 6 | Trenton | Hedgepeth-Williams School | Roof Repairs | GC TO w/ Design | Nov-15 | On-Target | Dec-15 | On-Target | \$ 270,706 |
| 7 | Vineland | High School South | HVAC | Construction | 4Q 2016 | On-Target | 4Q 2016 | On-Target | \$ 11,402,573 |

PROJECT CLOSEOUT STATUS REPORT



32 EAST FRONT STREET
 P.O. BOX 991
 TRENTON, NJ 08625-0991
 609-858-5395

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: November 4, 2015

Subject: Project Close-Out Status Report

6

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have already been closed.

We continue to advance projects and contracts through the close out process. The following projects have been closed since the last Board Meeting:

| Year of Occupancy | Project # | Project Type | District | School | Status |
|-------------------|------------------|--------------|-----------------------------|---|--------|
| Legacy | 2390-070-01-0582 | Capital Plan | Jersey City | Freshman Academy - Lincoln High School | Closed |
| 2010 | 1790-N01-04-0AWJ | Capital Plan | Greater Egg Harbor Township | Greater Egg Harbor High School (Cedar Creek HS) | Closed |

Prepared by: Ayisha Cooper
 Reviewed by: Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of October 1, 2015**

| Year of Occupancy | DOE # | School | Disposition | Land & School Transferred Date | Outstanding Issues Remaining for Complete Close Out |
|----------------------------|------------------|---|--------------------------------|--------------------------------|---|
| Burlington City | | | | | |
| 2007 | 0600-020-01-0957 | New HS | Land and/or School Transferred | 12/29/11 | Open contract(s) |
| Camden | | | | | |
| 2007 | 0680-140-01-0939 | Octavius V. Catto Community School - Demonstration Project | Land and/or School Transferred | 01/09/12 | Open contract(s) |
| 2009 | 0680-350-01-0938 | HB Wilson ES | Land and/or School Transferred | 04/14/10 | Open contract(s) |
| 2009 | 0680-190-01-0927 | Dudley ES | Land and/or School Transferred | 02/06/12 | Open contract(s) |
| 2011 | 0680-245-01-0930 | Morgan Village | Land and/or School Transferred | 02/25/13 | Open contract(s) |
| Cumberland | | | | | |
| 2009 | 0997-030-02-0926 | Cumberland Regional HS | Land and/or School Transferred | 06/25/10 | Open contract(s) |
| East Orange | | | | | |
| 2008 | 1210-100-02-0613 | Mildred Barry Garvin | Land and/or School Transferred | 03/29/13 | Open contract(s) |
| 2009 | 1210-150-01-1178 | Cicely Tyson School of Performing and Fine Arts - Demonstration Project | Land and/or School Transferred | 12/01/09 | Open contract(s) |
| 2010 | 1210-X05-01-0808 | Benjamin Banneker (New ES #5) | Land and/or School Transferred | 07/23/12 | Open contract(s) |
| Egg Harbor City | | | | | |
| 2010 | 1300-X01-04-0ADY | New MS | Land and/or School Transferred | 01/01/12 | Open contract(s) |
| Egg Harbor Township | | | | | |
| 2011 | 1310-005-04-0AEB | Egg Harbor Township High School | | | |
| Elizabeth | | | | | |
| Legacy | 1320-X06-01-0866 | #30 Ronald Reagan Academy | Land and/or School Transferred | 07/09/12 | Open contract(s) |
| 2013 | 1320-240-03-0339 | Victor Mravlag ES # 21 | | | |
| Garfield | | | | | |
| 2007 | 1700-N01-02-0114 | Garfield MS | Land and/or School Transferred | 06/25/09 | Open contract(s) |
| Gloucester City | | | | | |
| Legacy | 1770-160-01-0245 | Cold Springs ES | Land and/or School Transferred | 06/05/09 | Open contract(s) |
| Harrison | | | | | |
| 2007 | 2060-X01-01-0832 | New Harrison HS | Land and/or School Transferred | 10/23/12 | Open contract(s) |
| Jersey City | | | | | |
| Legacy | 2390-N01-99-0227 | New ES #3 (Frank R. Conwell ES #3) | | | |
| Legacy | 2390-N02-99-0228 | Jersey City MS # 4 (Frank R. Conwell MS # 4) | | | |
| 2007 | 2390-N03-99-0147 | Heights MS # 7 | | | |
| Long Branch | | | | | |
| 2007 | 2770-110-02-0115 | Gregory ES | Land and/or School Transferred | 05/25/12 | Open contract(s) |
| 2008 | 2770-X03-01-0635 | Long Branch High School & Athletic Fields | Land and/or School Transferred | 12/07/12 | Open contract(s) |
| 2014 | 2770-080-03-1043 | George L. Catrambone ES | | | |
| New Brunswick | | | | | |
| 2007 | 3530-N03-03-0278 | McKinley K Center #3 | Land and/or School Transferred | 07/09/12 | Open contract(s) |
| 2010 | 3530-N05-03-0791 | New Brunswick High School - Demonstration Project | Land and/or School Transferred | 08/19/11 | Open contract(s) |
| 2014 | 3530-060-03-1032 | A. Chester Redshaw Elementary School | | | |

| NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY SPECIAL PROJECTS DIVISION PROJECT STATUS REPORT - As of October 1, 2015 | | | | | |
|--|-------------------|--|--------------------------------|--------------------------------|---|
| Year of Occupancy | DOE # | School | Disposition | Land & School Transferred Date | Outstanding Issues Remaining for Complete Close Out |
| Newark | | | | | |
| Legacy | 3570-x01-01-0617 | Science Park | Land and/or School Transferred | 05/03/13 | Open contract(s) |
| 2007 | 3570-X02-01-0618 | 1st Avenue ES | Land and/or School Transferred | 09/28/11 | Open contract(s) |
| 2008 | 3570-X03-01-0665 | Central HS | Land and/or School Transferred | 03/28/12 | Open contract(s) |
| 2010 | 3570-X07-01-0693 | Speedway ES | | | |
| Orange | | | | | |
| 2009 | 3880-120-01-0967 | Park Ave ES | Land and/or School Transferred | 07/19/12 | Open contract(s) |
| 2010 | 3880-100-01-0968 | Lincoln Ave ES | Land and/or School Transferred | 09/07/12 | Open contract(s) |
| Passaic | | | | | |
| 2015 | 3970-X01-01-X760 | New Henry Street ES | | | |
| Paterson | | | | | |
| Legacy | 4010-N02-02-0393 | Roberto Clemente ES | Land and/or School Transferred | 04/12/13 | Unable to close due to upcoming repairs. |
| 2008 | 4010 -S01-02-0101 | International HS | | | |
| 2008 | 4010-270-02-0608 | #24 ES | | | |
| Pemberton | | | | | |
| 2011 | 4050-E01-02-0082 | ECC | Land and/or School Transferred | 02/01/13 | Open contract(s) |
| Perth Amboy | | | | | |
| Legacy | 4090-E02-02-0247 | ECC I - Ignacio Cruz | Land and/or School Transferred | 06/17/10 | Open contract(s) |
| Trenton | | | | | |
| 2008 | 5210-N02-01-0912 | Daylight/Twilight Alternative School - Demonstration Project | Land and/or School Transferred | 12/01/08 | Open contract(s) |
| 2010 | 5210-N03-01-0909 | MLK-Jefferson | Land and/or School Transferred | 12/01/11 | Open contract(s) |
| Union City | | | | | |
| 2009 | 5240-x07-01-0571 | Union City High School and Athletic Complex - Demonstration Project | Land and/or School Transferred | 10/27/11 | Open contract(s) |
| 2012 | 5240-N03-02-0397 | Columbus Elementary School | Land and/or School Transferred | 02/24/15 | Open contract(s) |
| Vineland | | | | | |
| 2007 | 5390-N05-04-000C | Gloria M. Sabeter Elementary School - Demonstration Project | Land and/or School Transferred | 05/06/11 | Open contract(s) |
| West New York | | | | | |
| 2009 | 5670-065-01-0559 | ES #2 | Land and/or School Transferred | 05/14/13 | |
| 2012 | 5670-070-01-0556 | West New York #3 | Land and/or School Transferred | 01/29/14 | Open contract(s) |
| Capital and Demonstration Projects Totals | | | | | |
| Total Capital and Demonstration Projects | | | 133 | | |
| Closed Capital and Demonstration Projects | | | 89 | | |
| Capital and Demonstration Projects Not Closed | | | 44 | | |
| | | Capital and Demonstration Projects Not Closed, Land and/or School Transferred | 34 | | |

| NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY SPECIAL PROJECTS DIVISION PROJECT STATUS REPORT - As of October 1, 2015 | | | | | |
|--|------------------|---|-------------|--------------------------------|---|
| Year of Occupancy | DOE # | School | Disposition | Land & School Transferred Date | Outstanding Issues Remaining for Complete Close Out |
| Emergent Projects | | | | | |
| Camden | | | | | |
| | 0680-045-08-OEAK | East Camden Middle School | | | |
| Irvington | | | | | |
| | 2330-050-10-00CH | Irvington High School - Roof, HVAC, Bathroom | | | |
| | 2330-140-12-0ACW | Union Avenue MS | | | |
| | 2330-135-12-0ACV | University MS | | | |
| Newark | | | | | |
| | 3570-690-08-0GAK | Speedway | | | |
| | 3570-720-08-0GAO | American History High School (Warren Street ES) | | | |
| Orange | | | | | |
| | 3880-115-10-00CM | Orange Middle School (Orange Preparatory Academy) | | | |
| Passaic | | | | | |
| | 3970-050-12-0ADZ | Passaic City High School | | | |
| Emergent Project Totals | | | | | |
| Total Emergent Projects | | | 68 | | |
| Emergent Projects Closed | | | 60 | | |
| Emergent Projects Not Closed | | | 8 | | |
| | | Emergent Projects Not Closed but Transferred | 0 | | |
| Health and Safety Contract Totals | | | | | |
| Total Contracts | | | 399 | | |
| # of Open Contracts | | | 8 | | |
| # of Contracts Closed | | | 391 | | |
| Open Design Contracts | | | | | |
| Total Contracts | | | 106 | | |
| # of Open Contracts | | | 10 | | |
| # of Contracts Closed | | | 96 | | |

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: November 4, 2015

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to September 30, 2015

| District | Project | Board Approved Project Charter Contingency | Contingency Expended/Committed | Contingency Remaining ¹ | % of Contingency Expended/Committed | Project Completion % | Cause(s) | Current Status |
|----------|---------|--|--------------------------------|------------------------------------|-------------------------------------|----------------------|----------|----------------|
|----------|---------|--|--------------------------------|------------------------------------|-------------------------------------|----------------------|----------|----------------|

In Construction

| |
|-------------------|
| NO DATA TO REPORT |
|-------------------|

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

| | | | | | | | | |
|-----------------|------------------------|--------------|--------------|-----------|--------|-----|---|--|
| Burlington City | Burlington City H.S. | \$17,830,990 | \$17,814,403 | \$16,587 | 99.9% | 99% | 1. Unforeseen soil remediation 2. Unforeseen asbestos abatement. | Project complete and building occupied. Working towards project close-out. |
| Camden | Dudley E.S. | \$3,215,000 | \$2,615,168 | \$599,832 | 81.3% | 99% | 1. Installation of IT/AV systems | Project complete and building occupied. Working towards project close-out. |
| East Orange | Mildred B. Garvin E.S. | \$1,429,632 | \$1,305,993 | \$123,639 | 91.4% | 99% | 1. Unforeseen soil remediation 2. Modifications to security system | Project complete and building occupied. Working towards project close-out. |
| Newark | Speedway Avenue E.S. | \$1,826,000 | \$1,754,119 | \$71,881 | 96.1% | 99% | 1. Removal of unforeseen impacted materials | Project complete and building occupied. Working towards project close-out. |
| Orange | Lincoln Ave E.S. | \$5,615,000 | \$4,906,339 | \$708,661 | 87.4% | 99% | 1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions | Project complete and building occupied. Working towards project close-out. |
| Orange | Park Avenue E.S. | \$3,360,000 | \$3,275,103 | \$84,897 | 97.5% | 99% | 1. Unforeseen asbestos abatement | Project complete and building occupied. Working towards project close-out. |
| Paterson | E.S. #24 | \$4,616,120 | \$4,313,389 | \$302,731 | 93.4% | 99% | 1. Unforeseen soil remediation and clean fill. | Project complete and building occupied. Working towards project close-out. |
| West New York | West New York P.S. #2 | \$2,708,883 | \$2,708,883 | \$0 | 100.0% | 99% | 1. Unforeseen site foundation issues | Project complete and building occupied. Working towards project close-out. |

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: September 2015

| # | Event Date | District | Project | Board Approved Project Charter SubComp Date | Current Contract SubComp Date | Forecasted Contract SubComp Date | # of Days Behind Schedule | Cause(s) | Current Status |
|---|------------|----------|---------|---|----------------------------------|--|------------------------------|----------|----------------|
|---|------------|----------|---------|---|----------------------------------|--|------------------------------|----------|----------------|

No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: September 2015

| # | District | Project | Financial & Schedule Impacts | Additional Funds Approved | Additional Funds as % of Total Project Budget | Operating Authority Approval Requirement | Description of Revision |
|---|----------|---------|------------------------------|---------------------------|---|--|-------------------------|
|---|----------|---------|------------------------------|---------------------------|---|--|-------------------------|

No Activity During the Reporting Period

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: November 4, 2015

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

No data to report for the period September 1 through September 30, 2015.

Noteworthy Items during the reporting period:

- Execution of two contracts for Design Services:
 - Camden High School to Design Ideas Group Architecture for \$1,189,870
 - City of Orange Township Cleveland Street ES to Lan Associates for \$321,139
- Execution of one contract for Construction Management Services:
 - Garfield New James Madison School #10 to The McCloud Group for \$956,976.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period September 1 through September 30, 2015.

Noteworthy Items during the reporting period:

- Execution of 1 Construction Management Services Contract Amendment totaling \$63k, of the 1 executed amendments none required board approval.
- Execution of 13 Construction Services Change Orders totaling \$98k, of the 13 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 9/1/2015 through: 9/30/2015

6

| District | School Name(s) | Project Type | Contract Type | Contract Number | Vendor | MWSBE Cert(s) | Contract Award Amount | Contract Execution Date | Per School CCE | Total CCE | |
|---|--------------------------|--------------|---------------|-----------------|---|---------------|-----------------------|-------------------------|----------------|-----------|--|
| Part 1. Professional Services | | | | | | | | | | | |
| Design Consultant | | | | | | | | | | | |
| Camden City | Camden H.S. | Reno | Design | CA-0022-A01 | Design Ideas Group Architecture + Planning, LLC | S | \$1,189,870 | 09/11/2015 | - | | |
| City Of Orange Township | Cleveland Street E.S. | RenoAdd | Design | ES-0043-A01 | Lan Associates, Engineering, Planning, A | S | \$321,139 | 09/03/2015 | - | | |
| Construction Management Services | | | | | | | | | | | |
| Garfield | James Madison School #10 | New | ConstrMgmt | NT-0014-M02 | McCloud Group, LLC (The) | MS | \$956,976 | 09/15/2015 | - | | |
| Part 1. Professional Services | | | | | | | \$2,467,985 | | | | |



Contracts Executed Report

Reporting Period: 9/1/2015 through: 9/30/2015

6

| District | School Name(s) | Project Type | Contract Type | Contract Number | Vendor | MWSBE Cert(s) | Contract Award Amount | Contract Execution Date | Per School CCE | Total CCE | |
|---|--------------------------------------|--------------|---------------|-----------------|---|---------------|-----------------------------|-------------------------|----------------|--------------------------------|----------|
| Part 4. Other Contracts & Services | | | | | | | | | | | |
| Others | | | | | | | | | | | |
| Bridgeton | Buckshutem Road E.S. - G. Foster ECC | RenoAdd | FFE | ST-0044-Q04 | Krueger International, Inc. | | \$92,700 | 09/18/2015 | - | | |
| Newark | Elliott Street E.S. | New | FFE | NE-0067-Q13 | Grafc0 | | \$59,163 | 09/01/2015 | - | | |
| Newark | Elliott Street E.S. | New | FFE | NE-0067-Q15 | Community Products LLC dba Community Playthings | | \$29,813 | 09/11/2015 | - | | |
| Passaic City | New ES at Henry St. (-x01) | New | FFE | NT-0019-K51 | Diversant | | \$19,200 | 09/11/2015 | - | | |
| Part 4. Other Contracts & Services | | | | | | | \$200,876 | | | | |
| | | | | | | | Total Contract Award | | | | |
| Grand Totals - All Contracts | | | | | | | \$2,668,860 | | | Total Contracts Awarded | 7 |

** Contracts less than \$10,000 are not displayed

Project Types Legend

- HS Health & Safety
- New New Constuction
- Add Addition
- RenoAdd Addition & Renovation
- Reno Renovation

Contract Types Legend

- Aquisition Property Acquisition Related Costs
- Appraisal Appraisal, Appraisal Review, NRE
- Construction Construction
- Design Design or Site Investigation
- DB Design-Build

MWSBE CERTIFICATIONS

- M = Minority Business Enterprise
- W = Women Business Enterprise
- S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



Amendments & Change Orders Report (No CCD's)

Reporting Period: 9/1/2015 through: 9/30/2015

| District | School Name(s) | Contract Number | Contract Execution Date | CO # | Vendor Name | CO Execution Date | Contract Award Amount | Prior CO's (cumulative) | Prior Board Approval Date (if necessary) | Current CO Amount | Board Approval Required | Board Apporoval Date | Revised Contract Amount | Cumulative CO % |
|---|-----------------------------------|-----------------|-------------------------|------|--------------------------------|-------------------|-----------------------|-------------------------|--|-------------------|-----------------------------------|----------------------|-------------------------|-----------------|
| Professional Services | | | | | | | | | | | | | | |
| Project Management/Construction Management | | | | | | | | | | | | | | |
| Phillipsburg | New HS (-x01) | PM-0019-P01 | 12/05/2002 | 8 | Heery International, Inc. | 09/03/2015 | \$8,750,420 | \$2,874,710 | | \$62,900 | | | \$11,688,030 | 33.57% |
| Project Management/Construction Management | | | | | | | | | | | | | | |
| Professional Services Total | | | | | | | | | | | | | | |
| | | | | | | | | | | \$62,900 | | | | |
| Construction Services | | | | | | | | | | | | | | |
| Contractor | | | | | | | | | | | | | | |
| Bridgeton | Broad Street E.S. | EP-0078-C01 | 06/15/2015 | 1 | Catcord Construction Co., Inc. | 09/14/2015 | \$1,888,300 | \$0 | | \$5,000 | | | \$1,893,300 | .26% |
| Elizabeth | New Academic HS | EL-0006-C01 | 12/20/2012 | 38 | Patock Construction Co. | 09/04/2015 | \$42,977,700 | \$1,803,025 | | \$3,542 | | | \$44,784,267 | 4.20% |
| Jersey City | Number 20 E.S. | JE-0010-C01 | 09/16/2013 | 22 | Dobco, Inc. | 09/18/2015 | \$28,735,000 | \$1,192,208 | | \$17,762 | | | \$29,944,970 | 4.21% |
| Jersey City | Number 20 E.S. | JE-0010-C01 | 09/16/2013 | 17 | Dobco, Inc. | 09/29/2015 | \$28,735,000 | \$1,209,970 | | \$12,860 | | | \$29,957,830 | 4.25% |
| Jersey City | Number 20 E.S. | JE-0010-C01 | 09/16/2013 | 18 | Dobco, Inc. | 09/29/2015 | \$28,735,000 | \$1,222,830 | | \$3,078 | | | \$29,960,908 | 4.26% |
| Jersey City | Number 20 E.S. | JE-0010-C01 | 09/16/2013 | 19 | Dobco, Inc. | 09/29/2015 | \$28,735,000 | \$1,225,908 | | \$5,213 | | | \$29,966,121 | 4.28% |
| Jersey City | Number 20 E.S. | JE-0010-C01 | 09/16/2013 | 20 | Dobco, Inc. | 09/29/2015 | \$28,735,000 | \$1,231,121 | | \$10,804 | | | \$29,976,925 | 4.32% |
| Paterson | Marshall Street Elementary School | PA-0006-C04 | 06/18/2013 | 32 | Ernest Bock & Sons, Inc. | 09/18/2015 | \$29,345,000 | \$1,032,014 | | \$1,780 | | | \$30,378,794 | 3.52% |
| Paterson | Marshall Street Elementary School | PA-0006-C04 | 06/18/2013 | 35 | Ernest Bock & Sons, Inc. | 09/18/2015 | \$29,345,000 | \$1,051,222 | | \$11,280 | | | \$30,407,502 | 3.62% |
| Paterson | Marshall Street Elementary School | PA-0006-C04 | 06/18/2013 | 36 | Ernest Bock & Sons, Inc. | 09/18/2015 | \$29,345,000 | \$1,062,502 | | \$4,967 | | | \$30,412,469 | 3.63% |
| Paterson | Marshall Street Elementary School | PA-0006-C04 | 06/18/2013 | 37 | Ernest Bock & Sons, Inc. | 09/18/2015 | \$29,345,000 | \$1,067,469 | | \$19,707 | | | \$30,432,176 | 3.70% |
| Phillipsburg | New HS (-x01) | NT-0003-C02 | 06/06/2013 | 31 | Epic Management, Inc. | 09/18/2015 | \$80,490,000 | \$1,211,063 | | \$26 | | | \$81,701,089 | 1.50% |
| Phillipsburg | New HS (-x01) | NT-0003-C02 | 06/06/2013 | 32 | Epic Management, Inc. | 09/18/2015 | \$80,490,000 | \$1,211,089 | | \$1,496 | | | \$81,702,585 | 1.50% |
| Contractor | | | | | | | | | | | | | | |
| Construction Services Total | | | | | | | | | | | | | | |
| | | | | | | | | | | \$97,515 | | | | |
| | | | | | | | | | | | Total Change Order Summary | | | |
| | | | | | | | | | | | \$160,415 | | | |
| Grand Totals | | | | | | | | | | | | | | |

| Column Description Legend | |
|---------------------------|---|
| CO Execution Date | Date the Change Order was entered into the SIMS system |
| Revised Contract Amount | Current value of the contract (excluding additional assignments) including current change order |

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: November 4, 2015

SUBJECT: Contractor and Workforce Compliance Monthly Update for August, 2015

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through August 31, 2015 was \$67,995,213. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$ 31,229,644 (including minorities, women and veteran owned businesses). This represents 45.94% of all SDA contracts.

| Type of Business Enterprise | Contract Amount | % of Total SDA Contracts |
|---|----------------------|--------------------------|
| Small Business Enterprises | \$ 25,320,168 | 37.24% |
| Small/ Minority Business Enterprises | \$ 588,605 | 0.87% |
| Small/Women Business Enterprises | \$ 4,321,871 | 6.36% |
| Small/Veteran Owned Business Enterprises | \$ 999,000 | 1.47% |
| Small/Minority/Women Business Enterprises | \$ -0- | 0.00% |
| TOTAL SBE CONTRACTS | \$ 31,229,644 | 45.94% |

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 4, 2015
 Page 2 of 4

Ethnic Breakdown

For the month of August, 2015, two SBE contracts were awarded with minority participation.

| Ethnicity | Contract Amount | Percentage |
|------------------|------------------------|-------------------|
| American Indian | \$ -0- | 0.00% |
| Asian | \$ -0- | 0.00% |
| Black | \$ 32,250 | 0.10% |
| Hispanic | \$ 219,000 | 0.70% |
| Total | \$ 251,250 | 0.80% |

WORKFORCE COMPLIANCE MONITORING

For the month of August, 2015 there was a contractor workforce of 1,145 on SDA projects. This represents a total of 94,748 contractor workforce hours as follows:

| Contractor Workforce Breakdown (All Trades/Districts/Counties) | | | |
|---|------------------------|------------------------------|-----------------------------------|
| Ethnicity | Total Workforce | Total Workforce Hours | Workforce Hours Percentage |
| Black | 145 | 12,952 | 13.67% |
| Hispanic | 142 | 11,023 | 11.63% |
| American Indian | 5 | 356 | 0.38% |
| Asian | 10 | 1,362 | 1.44% |
| Total Minority Participation | 302 | 25,693 | 27.12% |
| Total Non-Minority Participation | 843 | 69,055 | 72.88% |

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 4, 2015
 Page 3 of 4

There was a contractor workforce of 606,313 total workforce hours and 5,707 total female workforce hours on SDA projects for the period of January 1, 2015 through August 31, 2015. The following table highlights the *Local County contractor workforce* participation for that period:

| Local County Workforce Participation | Workforce Hours | Percentage |
|--|------------------------|-------------------|
| *Total Workforce Hours | 606,313 | 100.00% |
| *Total Local County Workforce Hours | 96,906 | 15.98% |
| Total Local County Non-Minority Workforce Hours | 53,737 | 8.86% |
| Total Local County Female Workforce Hours | 1,045 | 0.17% |
| | | |
| Total Local County Minority Workforce Hours | 43,169 | 7.12% |
| **Local County Workforce Hours by Ethnicity: | | |
| Black | 22,758 | 3.75% |
| Hispanic | 20,379 | 3.36% |
| American Indian | 32 | 0.005% |
| Asian | -0- | 0.00% |

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 4, 2015
 Page 4 of 4

6

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2015 through August 31, 2015.

| SDA Managed Project | Total Workforce Hours | Minority Workforce Hours & Percentage | | Local County Workforce Hours & Percentage | |
|--------------------------------------|------------------------------|--|---------------|--|---------------|
| Bridgeton, Buckshutem ES & Qtr. Mile | 39,183 | 13,004 | 33.19% | 5,757 | 14.69% |
| Elizabeth, New Academic HS | 30,533 | 10,439 | 34.19% | 24,697 | 80.89% |
| Gloucester City, New ES & MS | 21,138 | 5,824 | 27.55% | 2,172 | 10.28% |
| Jersey City, PS #20 | 44,941 | 16,723 | 37.21% | 5,935 | 13.21% |
| Jersey City, ES #3 | 8,184 | 2,820 | 34.46% | 56 | 0.68% |
| Keansburg, Caruso ES | 41,093 | 8,988 | 21.87% | 5,552 | 13.51% |
| Newark, Elliott Street ES | 80,499 | 28,187 | 35.02% | 12,041 | 14.96% |
| Newark, Oliver Street ES | 67,437 | 20,566 | 30.50% | 3,345 | 4.96% |
| Passaic, New Henry Street | 58,276 | 6,902 | 11.84% | 4,101 | 7.04% |
| Paterson, PS #16 | 47,233 | 14,785 | 31.30% | 2,775 | 5.88% |
| Paterson, Marshall Street ES | 41,678 | 15,234 | 36.55% | 7,221 | 17.33% |
| Phillipsburg HS | 119,517 | 15,545 | 13.01% | 10,787 | 9.03% |
| Emergent Projects | 2,606 | 2,525 | 96.89% | -0- | 0.00% |

Prepared by: Christopher Sorhaindo
 Adele Bonar, CPA

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: November 4, 2015

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of September 2015. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No new grants were offered during the reporting period.
- 30 grants impacting 10 districts were executed during the reporting period representing \$13.2M in total project costs and state share of \$5.6M.
- 11 grants impacting 7 districts were closed out during the reporting period representing \$7.5M in total project costs and state share of \$2.5M.
- Since inception, over \$2.5B has been disbursed to 523 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 September 2015

6

| ROD Grant Summary Since Program Inception | | | | |
|---|----------------------|------------------|------------------|------------------|
| | Offered ¹ | Executed | Closed-Out | Active |
| Districts Impacted | 208 | 523 | 498 | 325 |
| Number of Grant Projects | 817 | 5,231 | 3,739 | 1,492 |
| Total Project Cost Estimate | \$ 949,782,208 | \$ 8,854,032,464 | \$ 7,351,311,458 | \$ 1,502,721,005 |
| Grant Amount | \$ 357,282,117 | \$ 2,969,138,869 | \$ 2,364,669,516 | \$ 604,469,353 |
| Amount Disbursed | N/A | \$ 2,540,563,323 | \$ 2,364,669,516 | \$ 175,893,807 |

| | |
|---|------------------|
| Total Funding Offered to School Districts via Grant Program | \$ 3,326,420,986 |
|---|------------------|

| | |
|--|---------------|
| Total ROD Grant Funding remaining for new Grant Projects | \$ 19,952,679 |
|--|---------------|

1. Includes grants that have been offered to District's but have not yet been executed.

| ROD Grant Summary - September 2015 | | |
|------------------------------------|---------------|--------------|
| | Executed | Closed-Out |
| Districts Impacted | 10 | 7 |
| Number of Grant Projects | 30 | 11 |
| Total Project Cost Estimate | \$ 13,177,070 | \$ 7,537,297 |
| Grant Amount | \$ 5,552,690 | \$ 2,519,797 |
| Amount Disbursed | NA | \$ 2,519,797 |

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

September 2015

6

| County | District | School Name | Total Project Cost Estimate | Grant Amount | Project Description |
|----------|------------------------------|----------------------------|-----------------------------|--------------|---|
| Bergen | Allendale | Hillside E.S. | \$ 442,800 | \$ 177,120 | Replace UV with new AC units in classrooms 14-16, 20-22 |
| Bergen | Allendale | Hillside E.S. | \$ 442,800 | \$ 177,120 | Replace UV with new HVAC units in classrooms 12-13, 23, 26-32 |
| Bergen | Rutherford | Pierrepoint E.S. | \$ 667,211 | \$ 266,884 | Fire alarm system replacement |
| Bergen | Rutherford | Pierrepoint E.S. | \$ 299,811 | \$ 119,924 | Roof replacement |
| Bergen | Rutherford | Rutherford H.S. | \$ 806,397 | \$ 322,559 | Lintel repair |
| Bergen | Rutherford | Rutherford H.S. | \$ 291,486 | \$ 116,594 | Gym wall repair/rehab |
| Camden | Cherry Hill Township | A. Russell Knight E.S. | \$ 297,787 | \$ 119,115 | Fire detection and alarm system replacement |
| Camden | Cherry Hill Township | Barclay School | \$ 304,916 | \$ 121,966 | Site drainage |
| Camden | Cherry Hill Township | Cherry Hill High-East H.S. | \$ 1,081,730 | \$ 432,692 | HVAC Renovations |
| Camden | Cherry Hill Township | Clara Barton E.S. | \$ 411,820 | \$ 164,728 | Fire alarm system replacement, crawl space ventilation |
| Camden | Cherry Hill Township | James Johnson E.S. | \$ 212,047 | \$ 84,819 | Fire alarm system replacement |
| Camden | Cherry Hill Township | James Johnson E.S. | \$ 39,612 | \$ 15,845 | Rooftop HVAC system replacement |
| Camden | Cherry Hill Township | Joyce Kilmer E.S. | \$ 226,719 | \$ 90,688 | Fire alarm system replacement |
| Camden | Cherry Hill Township | Joyce Kilmer E.S. | \$ 94,743 | \$ 37,897 | Rooftop HVAC system replacement |
| Camden | Cherry Hill Township | Woodcrest E.S. | \$ 664,736 | \$ 265,894 | Domestic hot water piping system replacement; rooftop HVAC replacement for library, office, music and SGI's. Electrical distribution system replacement |
| Mercer | Princeton Public | Community Park E.S. | \$ 491,019 | \$ 196,408 | Window replacement |
| Mercer | Princeton Public | Littlebrook E.S. | \$ 125,690 | \$ 50,276 | Window replacement |
| Mercer | Princeton Public | Princeton H.S. | \$ 1,207,950 | \$ 483,180 | Window replacement |
| Monmouth | Atlantic Highlands | Atlantic Highlands E.S. | \$ 200,000 | \$ 80,000 | Replace playground |
| Monmouth | Henry Hudson Regional School | Henry Hudson Regional H.S. | \$ 455,000 | \$ 182,000 | Partial roof replacement, Section A |
| Morris | Chatham, Sch Dist Of The | Chatham H.S. | \$ 328,708 | \$ 131,483 | Gang restrooms to receive ADA upgrades |
| Salem | Pennsville Township | Pennsville Memorial H.S. | \$ 1,256,640 | \$ 502,656 | Window and transom replacement |
| Salem | Pennsville Township | Pennsville Memorial H.S. | \$ 370,600 | \$ 148,240 | Fire alarm system replacement |

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

September 2015

| County | District | School Name | Total Project Cost Estimate | Grant Amount | Project Description |
|--------------------|------------------------------|----------------------------|-----------------------------|---------------------|-----------------------|
| Somerset | North Plainfield Borough | East End E.S. | \$ 141,885 | \$ 91,440 | Fire door replacement |
| Somerset | North Plainfield Borough | North Plainfield H.S. | \$ 548,165 | \$ 353,273 | Partial HVAC upgrades |
| Somerset | North Plainfield Borough | North Plainfield H.S. | \$ 95,570 | \$ 61,591 | Fire door replacement |
| Somerset | North Plainfield Borough | Stony Brook E.S. | \$ 109,800 | \$ 70,762 | Security upgrades |
| Somerset | North Plainfield Borough | Stony Brook E.S. | \$ 95,870 | \$ 61,785 | Fire door replacement |
| Somerset | North Plainfield Borough | West End E.S. | \$ 161,693 | \$ 104,205 | Fire door replacement |
| Union | Springfield Township - Union | Florence M. Gaudineer M.S. | \$ 1,303,865 | \$ 521,546 | Roof replacement |
| Grand Total | | | \$ 13,177,070 | \$ 5,552,690 | |

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000
(no activity)

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: November 4, 2015

SUBJECT: Monthly Communications Report

6

Lieutenant Governor Guadagno Celebrates the Opening of the New Passaic Gifted and Talented Academy



On September 30, Lieutenant Governor Kim Guadagno joined New Jersey Schools Development Authority (SDA) CEO Charles McKenna, Passaic Public Schools' representatives and state and local officials to celebrate the opening of the new Passaic Gifted and Talented Academy.

The 115,700 square-foot Passaic Gifted and Talented Academy educates 780 students in grades two through eight. The school includes a three-story Academic/Administrative wing and a two-story wing with a cafetorium, gymnasium, and specialized classrooms. The school has a media center, computer-aided design lab, video lab, instrumental and vocal music rooms, a dance studio with a stage, and art rooms, including one with a kiln. The school houses the District's Magnet program with a focus on Academics, Performing Arts, Physical Education, and Visual Arts.

Prepared by: Edye Maier
Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: November 4, 2015

SUBJECT: Monthly Financial Report – September 2015

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For September 2015 year to date, Authority operating expenses, **\$13.2 million**, are **down \$3 million** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$2.4 million**. The Authority is currently 23 FTEs under budget. This variance is offset by the year to date allocation – of payroll expense to project cost – that is lower than projected, **(\$569K)**;
- Year to date spending reductions for DAG Legal Services, **\$90K**, MIS system maintenance and hardware, **\$353K** and General Office & Facility Expenditures, **\$320K** and
- Timing Differences; The purchase of the eDCM Archive system, **\$274K**, has been rescheduled for the fall of 2015.

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For September 2015 year to date, Authority operating expenses, **\$13.2 million**, are **\$240K** lower as compared to the *corresponding prior year*.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For September 2015 year to date, project expenditures, **\$307.4 million**, are **down \$4.5 million** as compared to the capital spending forecast for the *corresponding period*. The variance is due to lower than anticipated expenditures in construction work **\$20.5M**, offset by an increase in grant spending **\$16M**.

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For September 2015 year to date, project expenditures, **\$307.4 million**, has **increased by \$105.3M** as compared to the *corresponding prior year*. The year-over-year variance is attributable to increased spending in; construction activity **\$51.8M**, grant activity **\$19.1M**,

Members of the Authority
November 4, 2015
Page 2

project insurance **\$7.1M** (including the \$5M down payment for the 3 year OCIP renewal agreement, effective March 1, 2015), and property acquisitions **\$27.8M** (which includes the \$30M payment for the Paterson Catholic school).

Other

Since program inception, 73% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to Operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

**New Jersey Schools Development Authority
Monthly Financial Report
September 2015
(Unaudited)**

New Jersey Schools Development Authority

Overview of Financial Position

September 30, 2015

6

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, September 30, 2015.

► Overall **Cash and Cash Equivalents** have increased by \$182.8 million to \$743.6 million, as follows:

| | |
|---|-----------------------|
| ■ Receipt of bond and note proceeds (Issued by EDA) | \$ 500,000,000 |
| ■ Investment earnings | 289,645 |
| ■ Miscellaneous revenue | 556,092 |
| ■ Project costs | (307,449,351) |
| ■ SDA operating expenses | (10,823,188) |
| ■ SDA capital expenditures | - |
| ■ Deposits (primarily district local shares) | 191,005 |
| Net Change in Cash | <u>\$ 182,764,203</u> |

► **Prepaid Expenses** total \$331,044 as follows:

- Prepaid insurance of \$122,731.
- Prepaid rents of \$100,169 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$68,504.
- Prepaid security deposits of \$10,938 for the Authority's leased swing space.
- Other prepaids of \$28,702.

► **Capital Assets** total \$316,530 (net of accumulated depreciation of \$6,522,166), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$0 and **Depreciation Expense** is \$69,514.

► **Accrued Liabilities** total \$56.1 million, as follows:

- Accrued project costs of \$22.5 million consisting of unpaid invoices (\$6 million); and retainage (\$16.5 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$10.2 million (PRO liability \$12.1 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$4.0 million (contractor claims \$4.0 million).
- Payroll related liabilities of \$1.6 million.
- Post-employment benefits obligation of \$17.7 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$4.5 million, as follows:

- \$4.4 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$683.9 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation September 30, 2015

6

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$500 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.105 billion.
- Project expenditures for the month and year-to-date periods total \$27.1 million and \$307.4 million, respectively, as follows:

| <u>Category</u> | <u>Current Month</u> | <u>Current Year-To-Date</u> | <u>Since Program Inception</u> |
|---|--------------------------|---------------------------------|------------------------------------|
| Construction | \$ 21,273,824 | \$ 161,660,252 | \$ 4,180,998,931 |
| Design Services | 383,817 | 2,661,829 | 405,367,034 |
| PMF/CM Services | (1,510,876) | 3,314,057 | 437,576,713 |
| SDA Project Management | 1,589,304 | 10,741,418 | 39,016,020 |
| Property Acquisition, Relocation & Enviro | 525,724 | 33,721,300 | 571,582,047 |
| School Furniture, Fixtures & Equipment | 972,462 | 2,512,787 | 108,129,921 |
| Project Insurance | (1,501) | 7,416,266 | 104,486,728 |
| NJ State Inter-Agency Transfers | - | 291,330 | 46,305,181 |
| SDA District Grant & Funding Agreements | 291,008 | 12,672,386 | 820,042,042 |
| Regular Operating District Grant Agreements | 2,921,208 | 67,438,559 | 2,549,495,875 |
| Real-Time Project Audits | 11,560 | 184,674 | 184,674 |
| Property Management, Maintenance & Utils | 333,813 | 1,354,475 | 14,768,500 |
| Outside Legal & Claims Resolution Services | 103,160 | 1,006,722 | 6,558,694 |
| Other Project Costs | 174,500 | 2,473,296 | 57,460,125 |
| Project Credits | - | - | (54,902,944) |
| Total Project Expenditures | 27,068,003 | 307,449,351 | 9,287,069,541 |
| Less: Local Share Contributions | - | - | (178,290,095) |
| Project Expenditures (State Share) | <u>\$ 27,068,003</u> | <u>\$ 307,449,351</u> | <u>\$ 9,108,779,446</u> |
| 2015 Capital Spending Forecast | <u>\$30,022,553</u> | <u>\$311,962,335</u> | |

Allocations Since Program Inception

► Program Funding & Expenditures

| | <u>Bonding Caps</u> ¹ | <u>Total Funding</u> ² | <u>Paid to Date</u> ³ |
|-------------------------------|----------------------------------|-----------------------------------|----------------------------------|
| ■ SDA Districts | \$ 8,900,000,000 | \$ 9,008,069,191 | \$ 6,565,237,541 |
| ■ Regular Operating Districts | 3,450,000,000 | 3,492,946,382 | 2,845,585,526 |
| ■ Vocational Schools | 150,000,000 | 151,715,994 | 107,900,485 |
| Total - State Share | <u>\$ 12,500,000,000</u> | <u>\$ 12,652,731,567</u> | <u>\$ 9,518,723,552</u> |

► Percentage of Total Funding Paid to Date

| | |
|-------------------------------|-------|
| ■ SDA Districts | 72.9% |
| ■ Regular Operating Districts | 81.5% |
| ■ Vocational Schools | 71.1% |
| Total - State Share | 75.2% |

1 Of the \$12.5 billion authorized for the school construction program, \$10,105,129,000 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$409,944,105.

New Jersey Schools Development Authority Operating Expenses vs Budget September 30, 2015

6

| <u>Category</u> | <u>Actual Year-To-Date</u> | <u>Budget Year-To-Date</u> | <u>Increase/ (Decrease)</u> |
|--|--------------------------------|--------------------------------|---------------------------------|
| Employee Salaries | \$ 13,215,588 | \$ 14,824,791 | \$ (1,609,203) |
| Employee Benefits | 7,581,241 | 8,224,983 | (643,742) |
| Direct Hire Temporary Employee Costs | 251,431 | 365,112 | (113,681) |
| Total Employee Salaries & Benefits Costs | 21,048,260 | 23,414,886 | (2,366,626) |
| <u>Less: Employee Salaries & Benefits Costs Charged to Projects</u> | <u>10,741,418</u> | <u>11,310,705</u> | <u>(569,287)</u> |
| Operating Employee Salaries & Benefits Costs | 10,306,842 | 12,104,181 | (1,797,339) |
| Temporary Employees | - | 97,497 | (97,497) |
| Interagency Agreements | 29,727 | 119,997 | (90,270) |
| Contracted Professional Services | 87,066 | 129,297 | (42,231) |
| Employee Expense Reimbursements | 14,286 | 28,512 | (14,226) |
| Training & Professional Development | 25,028 | 85,473 | (60,445) |
| Parking | 82,019 | 81,000 | 1,019 |
| Automobiles | 59,571 | 74,250 | (14,679) |
| Communications & Outreach | - | 378 | (378) |
| Management Information Systems | 604,425 | 957,251 | (352,826) |
| General Office & Facilities | 1,877,461 | 2,197,140 | (319,679) |
| Other Expenses | 70,554 | 18,000 | 52,554 |
| Reserve for Unforeseen Events & New Initiatives | - | 37,503 | (37,503) |
| Total Non-Capital Operating Expenses | 13,156,979 | 15,930,479 | (2,773,500) |
| Capitalized Operating Expenses | - | 273,747 | (273,747) |
| Total Authority Operating Expenses | <u>\$ 13,156,979</u> | <u>\$ 16,204,226</u> | <u>\$ (3,047,247)</u> |
| Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects | <u>\$ 23,898,397</u> | <u>\$ 27,514,931</u> | <u>\$ (3,616,534)</u> |
| 2015 Annual Operating Budget | | <u>\$ 20,948,117</u> | |
| 2015 Annual Operating Budget Prior to Allocation of Salaries & Benefits Costs to Projects | | <u>\$ 36,029,058</u> | |

New Jersey Schools Development Authority

Operating Expenses vs Prior Year

September 30, 2015

6

| <u>Category</u> | <u>Actual</u> <u>Year-To-Date</u> | <u>2014</u> <u>Year-To-Date</u> | <u>Increase/</u> <u>(Decrease)</u> |
|--|--------------------------------------|------------------------------------|---------------------------------------|
| Employee Salaries | \$ 13,215,588 | \$ 13,700,816 | \$ (485,228) |
| Employee Benefits | 7,581,241 | 7,443,596 | 137,645 |
| Direct Hire Temporary Employee Costs | 251,431 | 277,788 | (26,357) |
| Total Employee Salaries & Benefits Costs | 21,048,260 | 21,422,200 | (373,940) |
| <u>Less: Employee Salaries & Benefits Costs</u> Charged to Projects | <u>10,741,418</u> | <u>10,874,936</u> | <u>(133,518)</u> |
| Operating Employee Salaries & Benefits Costs | 10,306,842 | 10,547,264 | (240,422) |
| Temporary Employees | - | 46,989 | (46,989) |
| Interagency Agreements | 29,727 | 74,545 | (44,818) |
| Contracted Professional Services | 87,066 | 119,388 | (32,322) |
| Employee Expense Reimbursements | 14,286 | 13,481 | 805 |
| Training & Professional Development | 25,028 | 28,922 | (3,894) |
| Parking | 82,019 | 38,760 | 43,259 |
| Automobiles | 59,571 | 51,897 | 7,674 |
| Communications & Outreach | - | 360 | (360) |
| Management Information Systems | 604,425 | 523,310 | 81,115 |
| General Office & Facilities | 1,877,461 | 1,897,208 | (19,747) |
| Other Expenses | 70,554 | 12,202 | 58,352 |
| Reserve for Unforeseen Events & New Initiatives | - | - | - |
| Total Non-Capital Operating Expenses | 13,156,979 | 13,354,326 | (197,347) |
| Capitalized Operating Expenses | - | 43,031 | (43,031) |
| Total Authority Operating Expenses | <u>\$ 13,156,979</u> | <u>\$ 13,397,357</u> | <u>\$ (240,378)</u> |
| Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects | <u>\$ 23,898,397</u> | <u>\$ 24,272,293</u> | <u>\$ (373,896)</u> |

New Jersey Schools Development Authority

Employee Headcount

September 30, 2015

6

| <u>SDA Department</u> | <u>Current Month End</u> | <u>Budget</u> | <u>Increase/ (Decrease)</u> |
|---|-------------------------------------|----------------------|--|
| Office of Chief Executive Officer (CEO) | 3 | 3 | 0 |
| COS, Program Assessment & Development | 9 | 8 | 1 |
| COS, Special Projects | 8 | 10 | -2 |
| Program Operations, Executive | 5 | 6 | -1 |
| Program Operations, Capital Planning & Grants Admin. | 23 | 26 | -3 |
| Program Operations, Safety | 8 | 9 | -1 |
| Program Operations - Design Studio | 15 | 14 | 1 |
| Program Operations, Project Teams | 55 | 66 | -11 |
| Corp Governance & Operations, Executive | 3 | 3 | 0 |
| Corporate Governance & Operations, Human Resources | 8 | 8 | 0 |
| Corporate Governance & Operations, Chief Counsel | 14 | 14 | 0 |
| Corporate Governance & Operations, Information Systems | 14 | 15 | -1 |
| Corporate Governance & Operations, Facilities | 6 | 6 | 0 |
| Corporate Governance & Operations, Communications | 9 | 11 | -2 |
| Financial Operations, Executive | 5 | 5 | 0 |
| Financial Operations, Controller | 12 | 12 | 0 |
| Financial Operations, Contract Management | 12 | 13 | -1 |
| Financial Operations, Real Estate Services | 5 | 6 | -1 |
| Financial Operations, Procurement & Contract Services | 9 | 10 | -1 |
| Financial Operations, Risk Management & Vendor Services | <u>11</u> | <u>12</u> | <u>-1</u> |
| Total Full-Time Employees | <u>234</u> | <u>257</u> | <u>-23</u> |

New Jersey Schools Development Authority Statement of Net Position September 30, 2015

6

| | <u>Current Month End</u> | <u>2014 Year End</u> | <u>Increase/ (Decrease)</u> |
|---|------------------------------|--------------------------|---------------------------------|
| ASSETS | | | |
| Cash and Cash Equivalents | \$ 743,622,788 | \$ 560,858,585 | \$ 182,764,203 |
| Receivables | 211,778 | 318,630 | (106,852) |
| Prepaid Expenses | 331,044 | 809,737 | (478,693) |
| Capital Assets (Net of Accumulated Depr.) | 316,530 | 386,044 | (69,514) |
| Total Assets | \$ 744,482,140 | \$ 562,372,996 | \$ 182,109,144 |
| LIABILITIES | | | |
| Accrued Project Costs | \$ 36,655,771 | \$ 73,327,553 | \$ (36,671,782) |
| Accrued Other Post-Employment Benefits | 17,658,066 | 16,015,367 | 1,642,699 |
| Other Accrued Liabilities | 1,766,100 | 1,614,240 | 151,860 |
| Deposits | 4,485,773 | 4,294,768 | 191,005 |
| Total Liabilities | 60,565,710 | 95,251,928 | (34,686,218) |
| NET POSITION | | | |
| Invested in Capital Assets | 316,530 | 386,044 | (69,514) |
| Restricted Schools Construction: | | | |
| Build America Bond Program | - | - | - |
| Special Revenue Fund | 683,599,900 | 466,735,024 | 216,864,876 |
| Total Net Position | 683,916,430 | 467,121,068 | 216,795,362 |
| Total Liabilities and Net Position | \$ 744,482,140 | \$ 562,372,996 | \$ 182,109,144 |

New Jersey Schools Development Authority Statement of Activities September 30, 2015

6

| | <u>Current Year-To Date</u> | <u>2014 Year-To Date</u> | <u>Increase/ (Decrease)</u> |
|--|---------------------------------|------------------------------|---------------------------------|
| REVENUES | | | |
| Program Revenues: | | | |
| Bond and Note Proceeds (Issued by EDA) | \$ 500,000,000 | \$ 60,000,000 | \$ 440,000,000 |
| Bidding Fees-Plans & Specs | - | - | - |
| General Revenues: | | | |
| Investment Earnings | 289,645 | 90,468 | 199,177 |
| Rental Income | 555,885 | 100,156 | 455,729 |
| Other Revenue-OPRA | 207 | 142 | 65 |
| Total Revenues | <u>500,845,737</u> | <u>60,190,766</u> | <u>440,654,971</u> |
| EXPENSES | | | |
| Administrative & General Expenses | 13,156,979 | 13,354,326 | (197,347) |
| Capital Depreciation | 69,514 | 77,825 | (8,311) |
| School Facilities Project Costs | 270,823,882 | 174,779,183 | 96,044,699 |
| Total Expenses | <u>284,050,375</u> | <u>188,211,334</u> | <u>95,839,041</u> |
| CHANGE IN NET POSITION | 216,795,362 | (128,020,568) | 344,815,930 |
| Net Position Beginning of Period | <u>467,121,068</u> | <u>181,248,758</u> | <u>285,872,310</u> |
| NET POSITION END OF PERIOD | <u>\$ 683,916,430</u> | <u>\$ 53,228,190</u> | <u>\$ 630,688,240</u> |

COMPLETED EXECUTIVE SESSION MATTERS REPORT

 STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

To: Members of the Authority

From: Jane F. Kelly, Vice President, Corporate Governance and Operations



Date: November 4, 2015

Re: Report On Completed Executive Session Matters

Section 3.6 of the Bylaws of the New Jersey Schools Development Authority (NJSDA) authorizes the conduct of certain business of the Authority in Executive Session. Pursuant to Section 3.7 of the Bylaws, the Board shall determine when those matters discussed in Executive Session are appropriate for release in Open Session.

Attached is a list of certain matters that were the subject of discussion in Executive Session meetings of the Board held between January 2008 and September 2014. It has been determined that the handling of these matters has now been completed. As such, it is recommended that the resolution of the items listed on the attached be released by the Authority in the Open Session of the November 4, 2015 meeting of the NJSDA Board of Directors. Minutes relating to these matters or any portion thereof that are exempt from disclosure under the Open Public Records Act, pursuant to attorney-client privilege or in accordance with other applicable law shall remain exempt from disclosure, notwithstanding the release in Open Session.

New Jersey School Development Authority
 Completed Board Meeting Executive Session Resolutions
 Sorted by Date Presented in Executive Session

| DATE ORIGINALLY PRESENTED IN EXECUTIVE SESSION | DETAILS |
|--|---|
| | SETTLEMENTS |
| January 30, 2008 July 8, 2008 | Neptune Community School Mediation CLAIMANT: Bovis Lend Lease, Inc. REGION: Northern - Region 9 |
| October 7, 2008 | CLAIMANT: Turner Construction Company PROJECT(S): Neptune Midtown Community School REGION: Trenton |
| December 2, 2008 | CLAIMANT: Jacobs Engineering Group, Inc. PROJECT(S): Paterson Schools REGION: Northern |
| January 7, 2009 | Recommendation for Partial Settlement of Claim for Damages: Martin Luther King/Jefferson Elementary School |
| February 4, 2009 | Recommendation for Settlement of Claim for Damages STV Architects & El Taller Colabrativo Mt. Vernon Elementary School |
| May 6, 2009 | Horizon Group of New England, Inc. v. New Jersey Schools Development Authority, et al., Superior Court of New Jersey - Law Division, Docket No. HUD-L-4537-07 |
| September 9, 2009 | CLAIMANT: Bovis Lend Lease, Inc. PROJECT(S): Various Schools in Region 9 REGION: Northern |
| September 9, 2009 | CLAIMANT: Bovis Lend Lease, Inc. PROJECT(S): Elizabeth School #28 REGION: Northern |
| September 9, 2009 | CLAIMANT: Ernest Book & Sons, Inc. PROJECT(S): Burlington City High School REGION: Trenton |
| September 9, 2009 | CLAIMANT: Turner Construction Company PROJECT(S): Neptune Midtown Community School REGION: Trenton |
| September 9, 2009 | CLAIMANT: D&K Construction Company, Inc. PROJECT(S): Kumpf, Hehny and Johnson Schools CONTRACT(S): NT-0032-C04 REGION: Northern Region |

New Jersey School Development Authority
 Completed Board Meeting Executive Session Resolutions
 Sorted by Date Presented in Executive Session

| DATE ORIGINALLY PRESENTED IN EXECUTIVE SESSION | DETAILS |
|--|--|
| March 2, 2011 | Settlement of Litigation: Cobra Construction Company |
| August 3, 2011 | Roebing Elementary School, Trenton Public School District COMPANY NAME: PB+3D/I DISTRICT: Newark School District SCHOOL: Various Schools |
| April 4, 2012 | Hunt Construction Group, Inc. Newark School District PB+3D/I Newark Science Park High School |
| December 5, 2012 | Tamburro Brothers Construction Co., Inc. v. New Jersey Schools Development Authority New Jersey Superior Court, Law Division, Burlington County Docket No. L-269-12 |
| January 3, 2013 | Pemberton Early Childhood Center Project and Egg Harbor City MS Project Recommendation for Settlement of Change Orders/Claims Requested for Compensation Submitted by Dobco, Inc. Recommendation for Settlement of Claim and Request for Additional Cost and Delay- Related Compensation By Chanree Construction Co., Inc. |
| April 3, 2013 | Recommendation of Settlement of Claims submitted by Hunt Construction Group, Inc. Newark School District - New Central HS - Long Branch School District - Long Branch HS |
| August 7, 2013 | Recommendation for the Comprehensive Settlement of All Claims for Additional Compensation by Ernest Bock and Sons, Inc.: Elizabeth Victor Mravlag Elementary School No. 21 |
| November 6, 2013 | Recommendation for the Comprehensive Settlement of All Claims for Additional Compensation by Bergen Engineering Company Elizabeth School No. 28 |
| May 7, 2014 | Juan Pablo Duarte - Jose Julian Mari School No. 28 URS Corporation- New York v. New Jersey Schools Development Authority, Superior Court of New Jersey, Law Division, Hudson County, Docket No. HUD-L-412-12 |
| July 2, 2014 | Recommendation of Comprehensive Settlement of Claims of Delric Construction Company Relating to Newark Speedway Elementary School |

New Jersey School Development Authority
 Completed Board Meeting Executive Session Resolutions
 Sorted by Date Presented in Executive Session

| DATE ORIGINALLY PRESENTED IN EXECUTIVE SESSION | DETAILS |
|--|--|
| July 2, 2014 | Proposed Settlement of Cost Recovery Litigation – Camden School District Early Childhood Development Center – NJSDA v. Hillier Architecture, et al Recommendation for Partial Settlement of Cost Recovery Litigation: New Jersey SDA v. Hillier Group Architecture, Inc., et al. Superior Court of NJ, Law Division, Camden County Docket No. L-233-13 Camden School district, Early Childhood Development Center No. 25 Agreement for Design and Construction Administration Services NJSDA |
| September 3, 2014 | Recommendation for Comprehensive Settlement of Claims and Requests for Additional Compensation by Prismatic Development Corporation Relating to the West New York No. 3 Elementary School Project – NJSDA Claim Nos. 2009-113 and 2012-012 |
| | AMENDMENTS/CHANGE ORDERS |
| March 4, 2009 | COMPANY NAME: Faridy Veisz Fraytak, P.C. DISTRICT: Garfield PMF: N/A SCHOOL NAME: James Madison Elementary School #10 AMENDMENT #: 5 |
| March 4, 2009 | COMPANY NAME: Perkins Eastman DISTRICT: Hoboken PMF: Bovis Lend Lease SCHOOL NAME: Thomas G. Connors AMENDMENT #: 4 |
| March 4, 2009 | COMPANY NAME: Curtis & Ginsbert Architects LLP DISTRICT: Trenton PMF: Hill International, Inc. SCHOOL NAME: Trenton Early childhood Center AMENDMENT #: 2 |
| March 4, 2009 | COMPANY NAME: Gruzen Sampton DISTRICT: Gloucester PMF: N/A SCHOOL NAME: Gloucester City Elementary/Middle School AMENDMENT #: 5 |
| March 4, 2009 | COMPANY NAME: Perkins + Will DISTRICT: Vineland PMF: URS Corporation SCHOOL NAME: Vineland Middle School #2 AMENDMENT #: 5 |

**New Jersey School Development Authority
Completed Board Meeting Executive Session Resolutions
Sorted by Date Presented in Executive Session**

| DATE ORIGINALLY PRESENTED IN EXECUTIVE SESSION | DETAILS |
|--|---|
| April 8, 2009 | COMPANY NAME: NK Architects DISTRICT: Camden PMF: N/A SCHOOL NAME: Lanning Square Elementary School AMENDMENT #: 4 |
| July 16, 2009 | COMPANY NAME: Terminal Construction (General Contractor) DISTRICT: Paterson SCHOOL NAME: Paterson International High School |
| June 1, 2011 | Amendment of Claims Consultant Agreement: Resolution Management Consultants, Inc. |

Prepared by: Stacy Maliszewski
Lorraine Peterson
Barbara McNeil
Chris Cwirko

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.