

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, JANUARY 3, 2018 AT 9:15 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of December 6, 2017
 - b. Board Executive Session Meeting Minutes of December 6, 2017
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Approval of Awards - Owner Controlled Insurance Program Enrollment Administration Services - GP-0246-R01
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Approval of Design-Build Award and Final Project Charter – Pemberton School District - Denbo-Crichton Elementary School
- 7. REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE (CHAIRMAN'S REPORT) – TO BE PROVIDED IN EXECUTIVE SESSION**
- 8. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 9. PUBLIC COMMENTS**

10. EXECUTIVE SESSION

- a. Orange Cleveland School Temporary Facilities Lease
- b. Exercise of an Option to Extend a Lease for the Trenton Central High School Temporary Facilities
- c. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

DECEMBER 6, 2017 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 6, 2017**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, December 6, 2017 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Robert Nixon, Vice Chairman
Maureen Hassett (EDA)
Kevin Luckie (DCA)
Bernard Piaia (DOE)
Willem Rijkssen (Treasury)
Michael Capelli
Kevin Egan
Lester Lewis-Powder
Michael Maloney
Mario Vargas

being a quorum of the Board. Mr. Capelli, Ms. Hassett, Mr. Lewis-Powder, Mr. Piaia and Mr. Rijkssen participated in the meeting by teleconference. Mr. Nixon, the Vice Chairman of the Board, chaired the meeting.

At the Vice Chairman's request, Charles McKenna, chief executive officer, Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Manuel Da Silva, vice president; Albert Barnes, chief counsel and Anthony Gilfillan, director of the SDA, participated in the meeting.

Thomas Huth of the Governor's Authorities Unit also participated in the meeting by teleconference.

The meeting was called to order by the Vice Chairman of the Board, Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 33 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Approval of Meeting Minutes

Mr. Nixon presented for consideration and approval the minutes of the Board's November 15, 2017 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Maloney, the November 15, 2017 Open Session meeting minutes were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a***.

Authority Matters

CEO Report

The Vice Chairman asked Mr. McKenna for the Report of the Chief Executive Officer. Mr. McKenna began his report with an update on the Trenton Central HS (TCHS) project. He said that, roofing, exterior sheathing and concrete masonry unit installation work is ongoing. He reported that SDA staff has submitted the final building design to the Department of Community Affairs (DCA) incorporating prior DCA comments and currently is awaiting release of the final

building review. He noted that interior rough-in HVAC, fire suppression, electric, plumbing and framing is ongoing.

Mr. McKenna informed the Members that, for the Camden HS project, abatement activities for the 1916 building are underway and scheduled for completion by January 2018. He said that abatement activities are complete in the Pods and Annex consistent with the schedule. He noted that SDA staff would apply for demolition permits in the current month. He then provided an update regarding litigation that was filed in connection with the project.

With respect to the East Orange George Washington Carver ES project, Mr. McKenna said that design phase services continue and SDA staff has advertised the construction management (CM) procurement for the project. Concerning the Elizabeth New ES project, he reported that the design-builder continues to address punch-list and closeout items. He said that SDA staff expects that the certificate of occupancy (CO) would be issued later in the current month.

Mr. McKenna reported that, for the Garfield James Madison ES No. 10 project, rough interior finish work has begun and roof flashing is being completed. He added that exterior site work is ongoing and progressing well. For the Harrison New ES project, he said that design phase services continue there. He informed the Members that the design-builder has submitted Package No. 1 to DCA for review and SDA staff anticipates that construction activities will begin later this month.

Mr. McKenna said that design phase services continue and footings and foundations work is ongoing for the Irvington Madison Avenue ES project. For the Keansburg Port Monmouth Road ES project, he reported that design phase services continue. With regard to the addition and renovation project at the Millville HS, he said that design phase services continue.

He noted that Phase I abatement has been completed and construction documents for Phase I are under review by DCA.

Mr. McKenna then gave an update on the New Brunswick Paul Robeson ES project. He reported that site work, masonry, HVAC, electrical and plumbing work is ongoing. He added that structural repair to the existing building is complete and associated finish work is ongoing. For the Newark South Street ES project, he said that interior partitions, painting, final electrical and plumbing, and final grading work is ongoing and flooring and bathroom partition installation work has begun. He noted that the school is coming along well. For the Orange Cleveland ES and Orange HS projects, he reported that design phase services continue on both projects.

Turning to the Passaic School District, Mr. McKenna reported that, for the Leonard Place ES project, exterior and interior masonry work is ongoing. He added that building enclosure work also is ongoing in preparation for winter. With regard to the Dayton Avenue Educational Campus project, he informed the Members that SDA staff expects to issue a notice-to-proceed (NTP) with the design phase in early January 2018.

Mr. McKenna said that, for the Paterson Union Avenue MS project (the former site of Don Bosco Academy), abatement work is nearing completion in the main building. He added that SDA staff has initiated demolition work on another building on the site. For the Pemberton Denbo Crichton ES project, he reported that abatement of the Crichton building is continuing and nearing completion. He said that all swing space would be completed for turnover at the start of 2018. He noted that technical and price proposals for design-build services are due December 7.

With respect to the Perth Amboy Seaman Avenue ES project, Mr. McKenna reported that design phase services, site utility and curb installation work and footings and foundation work is

ongoing. For the Vineland New MS project, he said that masonry, steel erection, roofing, electrical, plumbing, window installation, HVAC and site work is ongoing. He added that interior painting has commenced.

In continuing, Mr. McKenna gave an update on the Salem MS project. He said that all of the ceiling work is completed and that SDA staff anticipates a CO next week.

Reporting on the Authority's procurement activities, Mr. McKenna said that, later in the meeting, management will be presenting awards for CM system software and implementation services. He said that other activity currently underway includes procurements for design-build services for the Pemberton Denbo-Crichton ES project; CM services for the East Orange George Washington Carver ES project; and OCIP IV administration services.

Turning to Authority events, outreach and other activities, Mr. McKenna reported that, on November 21, SDA joined Paterson School District officials at an event announcing the start of demolition.

Next, Mr. McKenna said that, on November 28, Manuel Da Silva attended a groundbreaking ceremony for a project at the Freehold Learning Center. He noted that SDA is funding this project through the ROD grant program.

In continuing, Mr. McKenna informed the Members that SDA staff again would be participating in the Season of Service initiative. He said that staff will be working at food banks in both Northern and Southern New Jersey this month.

Mr. McKenna then invited the Members to join staff at the SDA staff holiday party scheduled for December 20.

Audit Committee

Approval of Awards – Contract Management System Software and Implementation Services; 2018 Operating Budget

The Vice Chairman then provided the report of the Audit Committee. Mr. Nixon reported that the Audit Committee met on November 20, 2017. He said that management provided the Committee with the October 2017 New Funding Allocation and Capital Plan Update. He advised the Board that the only SDA District Reserve Balance that experienced a change was the Unforeseen Events Reserve Balance which decreased by \$1.9 million due to the revised final project charter for the New Brunswick City Paul Robeson Community ES. He said that Change Order No. 1 in the amount of \$1.54 million was needed to address structural repairs and necessary contingency funds for the Robeson project. In addition, he said that \$320,000 was needed for the construction management award and necessary contingency for the Millville Senior HS Project. He reported that the reserve balance for the Regular Operating Districts (RODs) increased by \$500,000 during the reporting period due to reductions in state share for grant projects nearing completion.

Mr. Nixon then presented the awards for contract management system software and implementation services respectively. He advised that this significant issue was discussed by the Audit Committee at its October and November meetings. Referencing material that previously was distributed for Board review, he reminded the Members that, at the November Board Meeting, management informed the Members of the Authority's need to purchase new construction management system software. He gave a brief recap of the history of the Authority's existing Contract Manager (CM) software which, after 11 years, has reached obsolescence. He noted that CM system software is critical to effective and timely project and

contract management by the Authority. He reminded the Members that in order to support the evaluation and selection of a system to replace the current system, the Authority established a Contract Manager Software Evaluation Project team (CMSEP). He explained that a multi-step process was utilized to select the most suitable system software to meet the SDA's business requirements. He said that the Authority also had obtained the input of a systems expert who was familiar with the available systems and with the needs of the SDA. He said that the proposed system would have all of the functionality of the current system plus additional functionality needed to support ongoing operations and additional system enhancements. He said that, in considering SDA's system needs and the costs associated with installation and implementation of the available systems, management recommends that the Board approve contract awards to PMWeb and Critical Business Analysis, Inc. for the contract management system software and implementation services respectively. He explained that the proposed cost of software and implementation services for the first year is in the not-to-exceed amount of \$1.5 million; and that the second year cost for implementation, maintenance and support services is in the not-to-exceed amount of \$1 million. He noted that the cost of the proposed system is appreciably less than the other systems considered. He explained that recurring maintenance and support services would be \$300,000 annually. He informed the Members that the cost of the first year of the contracts is included in the 2018 proposed Budget to be considered next on the Meeting agenda. Mr. Vargas inquired about the security of the proposed replacement system. Mr. Gilfillan advised that while the current CM system has had some security issues, the proposed replacement system would have appropriate next generation firewalls in place. He explained that the proposed system would allow for migration while still providing access to the existing system. Mr. Gilfillan noted that there will be a perpetual right to use the product and

further explained the phasing, integration and training that will take place to facilitate a smooth transition. Ms. Hassett asked if the proposed system is purely project driven or if it ties in to SDA internal ledger and accounting system. Mr. Gilfillan explained that there is a bridging interface application that will communicate with the SDA general ledger payment system.

Following discussion, upon motion duly made by Mr. Egan and seconded by Mr. Vargas, the Board approved contract awards to PMWeb for contract management system software and Critical Business Analysis, Inc. for implementation services with its unanimous vote in favor of ***Resolution 5a.***

Mr. Nixon then presented the 2018 Operating Budget (“Budget”) that was provided to the Members in advance of the meeting. He advised that the Committee discussed the details of the proposed Budget at the November meeting of the Audit Committee. He reported that the proposed 2018 Budget totals \$19.3 million—excluding non-cash accruals for other post-employment benefits and pensions (OPEB)—representing an increase of \$538,000 as compared to the current year’s budget. He said that the Budget includes a proposed headcount of 257 full-time employees (FTEs), which is unchanged from the current Budget. He noted that, consistent with prior years, the Authority appropriately charged a portion of its employee salaries and benefits costs to school facilities projects. He advised that the estimated amount of \$15.9 million would be charged to school facilities projects for the 2018 budget year. He said that the Audit Committee recommends Board approval of the 2018 Budget as presented by management. Mr. Guarriello noted that the increase was a result of the \$1.5 million 2018 allotment for the CM replacement system. He said that, absent that, the Budget would reflect a year-over-year reduction of approximately a \$900,000. He also noted that the current headcount is at an all-time low of 213 full time employees. After a brief discussion, Mr. Nixon asked if there were any

further questions or comments regarding the Budget. Hearing none, he called for a vote to approve the 2018 Operating Budget.

Following discussion, upon motion duly made by Mr. Vargas and seconded by Mr. Egan, the Board approved the proposed 2018 Budget with its unanimous vote in favor of ***Resolution 5b.***

Next, Mr. Nixon reported that the Committee reviewed Ernst & Young's (E&Y) 2017 SDA Audit Plan. He said that E&Y had provided the Committee with an outline of the audit services and deliverables and provided the Committee with an overview of the audit timetable along with their (E&Y's) processes and procedures. He said that E&Y's presentation also highlighted areas of audit emphasis and discussed General Accounting Standards Board (GASB) pronouncements. He said that E&Y also had discussed financial reporting in accordance with the requirements of the GASB rules and provided a summary of their required communications. Mr. Nixon advised the Board that, at the conclusion of the regular Committee meeting, the Committee Members met privately with E&Y in accordance with Executive Order 122 and then with the Authority's director of SDA's internal audit unit—both meetings without management present.

Mr. Nixon then provided the Board with the October 2017 Monthly Financial report. He advised the Board that Year-to-Date Authority Operating Expenses (Actual vs. Budget), at \$16.5 million, are down \$2.8 million as compared to the operating budget for the corresponding period. He explained that this is largely attributable to 42 fewer than anticipated full time employees. In continuing, Mr. Nixon said that year-to-date school facilities project expenditures, at \$301.5 million, are \$1.9 million higher as compared to the capital spending forecast for the corresponding period. He said that project expenditures (Actual vs. Prior Year Actual) have

decreased as compared to the corresponding prior year. In concluding his report, Mr. Nixon said that, currently, SDA has disbursed 79.6% of the funds authorized for the SDA Districts. Additionally, he said that, since program inception, 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expenses.

School Review Committee

Release of Funds from Program Reserve -Newark Public Schools District – Malcolm X. Shabazz High School - Emergent Project – Building Envelope Exterior Masonry, Roof and Courtyard Drainage; Release of Funds from Program Reserve -Newark Public Schools District – Vocational High School - Emergent Project – Building Envelope Exterior Masonry, Roof and Window Replacement; Credit Amendment-Heery International

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on November 20, 2017. He said that the first item the Committee considered was the release of funds from the program reserve for the Malcolm X. Shabazz HS (Shabazz HS) emergent project (the Project) in the Newark Public Schools District. Mr. Luckie said that the Shabazz HS is an approximately 280,000 square foot facility that educates approximately 600 students in grades 9 to 12. He advised the Members that, following joint site visits by SDA and Department of Education (DOE) staff to review potential emergent conditions in the district, the DOE issued pre-construction approval in July 2012 for an emergent project to address exterior masonry, roofing system and courtyard drainage issues which had resulted in water infiltration in the building. He explained that, after receiving pre-construction approval from the DOE, SDA issued a grant offer to allow for advancement of the Project through delegation to the district and, further, that a grant agreement was executed in March 2013. Mr. Luckie added that, following execution of the grant agreement, the Project was placed on hold pending the results of a district-wide assessment of its buildings for possible

consolidation. He said that, upon completion of the assessment, the district informed SDA in May 2016 that the Shabazz HS would continue to be utilized as a school facility for the foreseeable future and that the Project needed to advance for the continued operation of the school. He advised that SDA staff reviewed the Project's scope to ensure that it addresses the identified conditions and does not include work beyond that required to remedy the condition. Mr. Luckie said that the cost of the Project, including appropriate contingency, is \$7,295,174 and management recommends that the Board approve the release of this amount from the program reserve to address the conditions at the Shabazz High School.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Maloney and seconded by Mr. Vargas, the release of funds from the program reserve for the Newark Malcolm X. Shabazz HS emergent project was approved with the Board's unanimous vote in favor of **Resolution 6a**.

Mr. Luckie said that the Committee is also recommending approval of a release of funds from the program reserve for the Newark Vocational HS emergent project (the Project). He explained that the Newark Vocational HS is an approximately 148,000 square foot facility that educates 100 students in grades 9 to 12. He said that, following joint site visits by SDA and DOE staff to review potential emergent conditions in the district, the DOE issued pre-construction approval for an emergent project to address conditions related to the building's exterior masonry, roofing system and windows—conditions which caused water infiltration in the building. He said that, in March 2013, after receipt of pre-construction approval, SDA executed a grant with the district to allow for the advancement of the Project through delegation to the district. He explained that, similar to the Shabazz HS project, following execution of the grant, the project was placed on hold pending the district's review of its buildings for potential

consolidation. Mr. Luckie reported that, upon completion of this review, the district advised the Authority that the Vocational HS would continue to be utilized as a school facility for the foreseeable future and the Project needed to advance for the continued operation of the school. He noted that SDA has determined that the Project will advance pursuant to SDA delegation for district management. He said that staff has determined that the Project's scope does not include work beyond that which is required to remedy the condition. Mr. Luckie advised that the cost of the Project, including appropriate contingency, is \$9,004,400 and management recommends Board approval of the release of this amount from the program reserve to address the conditions at the Vocational HS.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Nixon, the release of funds from the program reserve for the Newark Vocational HS emergent project was approved with the Board's unanimous vote in favor of **Resolution 6b**.

Next, Mr. Luckie said that the Committee is advancing a credit amendment for Heery International (Heery) for the Phillipsburg HS (PHS) project (the Project). He informed the Members that, in December 2002, the SDA engaged Heery to provide PMF services and assigned several projects to Heery including a project for a new PHS. He reported that the new high school, delivered by the SDA in September 2016, was approved to advance as part of the Authority's 2012 Capital Plan after several project suspensions in the intervening period following the initial PMF assignment to Heery. Mr. Luckie said that, with the Project's inclusion in the 2012 Capital Plan, the SDA converted Heery's scope of services from that of a PMF to that of a construction manager. He advised that, over the course of the PHS project, SDA issued several amendments modifying the contract with Heery, including Amendment No. 5 which

added total building commissioning services scope. He said that the Authority determined to revise the needed commissioning services from total building commissioning to commissioning services for mechanical electrical plumbing systems, reducing Heery's fee for commissioning services from \$300,000 to \$176,433.56. Mr. Luckie explained that Amendment No. 10, in the amount of \$123,566.44, would credit the unused balance of funds remaining in the contract that are not required. He said that its execution is necessary for the release of final payment and to advance contract closeout and project closeout activities.

Following discussion, Mr. Luckie said that the Committee recommends that the Board approve the award of the proposed credit amendment for Heery International in the amount of \$123,566.44. Upon motion by Mr. Vargas and seconded by Mr. Nixon, the Board approved the proposed credit amendment for Heery International with its unanimous vote in favor of ***Resolution 6c.***

In continuing, Mr. Luckie said that the Committee is advancing an amendment for Triad Fire Protection Engineering (Triad) for the Newark Science Park HS project (the Project). He reminded the Members that the Authority delivered the Newark Science Park HS (School) in 2006 and the district currently occupies the School pursuant to a temporary certificate of occupancy (TCO). He explained that the Authority is addressing necessary remedial action related to the School's smoke control system in order to obtain a full CO. Mr. Luckie said that Triad was engaged to perform third-party special inspection and testing services in connection with the re-design and performance of the remedial work. He informed the Members that an initial re-design effort, previously reviewed by Triad, failed to fully address the needed remedial activity and the original \$19,900 contract value was depleted during Triad's evaluation of the initial re-design work. He said that management engaged a separate design consultant to provide

an appropriate resolution and engaged a contractor to perform the needed construction work. He said that, in March 2014, SDA issued a limited NTP to USA Architects (USA) for pre-design services. Mr. Luckie said that, upon completion of pre-design activities, USA was authorized to proceed with design services in July 2015. He said that, in June 2017, SDA awarded a construction contract to Precision Building and Construction, LLC (Precision) to address required corrective work identified as part of USA's design efforts and the scope of work under Precision's contract is now nearly complete. He explained that Amendment No. 2 is required to provide additional consulting services by Triad, including additional testing and inspections needed to certify that the smoke control system at the Science Park HS is satisfactory, fully operational and code compliant. Mr. Luckie advised the Members that this proposed contract amendment, in the not-to-exceed time and materials amount of \$20,000, provides contingency funding beyond Triad's estimated cost should additional services be required above what is currently anticipated. He reported that management recommends Board approval at this time so that the funding will be in place and staff can authorize additional services from Triad as soon as the repair work is completed. He said that this will enable the Authority to avoid potential extended general conditions costs. He noted that the additional funding is available in the project charter budget. Mr. Luckie said that, upon the advice of the Division of Chief Counsel, management recommends approval of Amendment No. 2 for Triad in connection with the Science Park HS project. He added that this matter will be reviewed by counsel for potential cost recovery.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Egan, Amendment No. 2

for Triad Fire Protection Engineering for the Newark Science Park HS project was approved with the Board's unanimous vote in favor of *Resolution 6d*.

Public Comments

The Vice Chairman then opened the Public Comments portion of the meeting. He invited Mr. Frank Faras to address the Board. Mr. Faras said that he resides in the City of Trenton directly across the street from the TCHS project site. He reminded the Members that, the previous month, he had come before the Board to complain about construction noise between the hours of 5:00 AM and 7:00 AM each morning. He said that, since then, nothing has changed. The Vice Chairman asked Mr. Yosha to respond. Mr. Yosha said that the contractor is required to conform to the noise ordinance of the City of Trenton. Mr. Nixon said that this is not an SDA issue; rather, the City enforces compliance with its noise ordinance. He asked whether Mr. Faras had shared his concerns with the City. Mr. Faras said that the Trenton police told him to speak with the SDA. Mr. Nixon said that this matter is not a state matter. Mr. Faras asked if anyone from SDA has spoken with the contractor about this issue. Mr. McKenna said that he did speak with the contractor and asked them to comply with the ordinance. Mr. Faras said that he hopes that the Authority will consider this the next time this contractor seeks work on other SDA projects.

Next, at the Vice Chairman's request, Mr. Jerrell Blakeley addressed the Board. Mr. Blakeley said that he represents the Healthy Schools Now Coalition (HSN). He said that he wanted to follow up regarding the emergent projects process. He reminded the Members that 95% of the projects submitted to DOE for consideration were declined. The Vice Chairman asked Mr. Yosha to respond to Mr. Blakeley. Mr. Yosha said that while DOE is the lead on this

issue, he is aware that DOE has reached out to those districts whose projects were declined and provided them with an opportunity to resubmit. He said that this process is still ongoing.

In continuing, Mr. Blakeley said that he wanted to state for the record that Mr. McKenna has been a good partner with whom to work on these issues during his tenure with the SDA. He said that he is forthright and has made a positive contribution to the students.

Mr. Blakeley said that he hopes that the incoming Governor will make new funding available so that the SDA can continue its work. Mr. Nixon said that he has seen the policy document that HSN prepared. Mr. Blakeley said that the document offers eight recommendations for consideration by the incoming Administration, with increased funding at the top of the list.

Finally, Mr. Blakeley thanked Mr. McKenna for his role in advancing the TCHS project.

Ms. Kelly then announced that the Board would be adjourning into Executive Session to discuss management's recommendation for potential alternative methods for the sale and conveyance of 707-709 Market Street and 108 North 7th Street in the City of Camden amending the January 4, 2017 approval of the Members. She said that the Board's vote on this matter would proceed upon its return to Open Session.

Thereafter, upon motion by the Vice Chairman and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

Mr. Vargas said that the Committee recommends Board approval of alternative methods for the sale and conveyance of 707-709 Market Street and 108 North 7th Street in the City of Camden amending the January 4, 2017 approval by the Members. Upon motion duly made by Mr. Nixon and seconded by Mr. Luckie, the Board approved the Committee's recommendation in this matter with its unanimous vote in favor of ***Resolution A1***.

Adjournment

There being no further business to come before the Board, upon motion by the Vice Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its December 6, 2017 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the December 6, 2017 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on December 7, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's December 6, 2017 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: January 3, 2018

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S
REPORT)**

**APPROVAL OF AWARDS - OWNER CONTROLLED INSURANCE PROGRAM
(OCIP) ENROLLMENT ADMINISTRATION SERVICES - GP-0246-R01**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Karon Simmonds
Director, Risk Management and Vendor Services

DATE: January 3, 2018

SUBJECT: Approval of Award
Package No. GP-0246-R01
Owner Controlled Insurance Program Enrollment Administration Services

INTRODUCTION

The Members of the Authority are requested to approve the award of a contract for Owner Controlled Insurance Program (“OCIP”) Enrollment Administration Services in support of the construction of school facilities projects in the SDA Districts. The selected consultant shall provide a full range of services, including the appropriate handling of Enrollments, Insurance Certificates, Bid Costs and Change Orders, Payroll Tracking, Close-Out and Reporting. The engagement shall begin upon the initial Notice to Proceed and extend for a period of three (3) additional years from the effective date for the various new OCIP policies to be purchased, or until all obligations of the consultant to deliver services pursuant to the Agreement have been performed to the satisfaction of the Authority, whichever occurs later. The not-to-exceed fee amount for providing the requisite Enrollment Administration Services, inclusive of contingency, is \$550,000.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000.

DESCRIPTION

The Authority has a rolling capital program consisting of various types of school facilities projects, including: new construction; addition and/or renovation projects; and emergent projects. Emergent projects typically involve the repair or replacement of roofs, windows and exterior masonry in order to address water infiltration issues, heating and cooling systems, as well as plumbing, electrical, mechanical and security systems. At present, the Authority’s current OCIP (OCIP III) is due to expire on March 1, 2018, with several planned capital and emergent projects not scheduled to begin construction until after the current program expires.

Previously, in September 2017, the Members of the Authority approved the award of a contract for OCIP Broker Services to Willis Towers Watson/Willis of New York, Inc. to provide a full range of services, including marketing, design, negotiation, implementation and policy administration. The engagement with Willis began on October 6, 2017 upon the issuance of the initial Notice to Proceed for marketing services, and the term shall extend for a period of three (3) additional years from the effective date of the various new OCIP policies, or until all obligations of the consultant to deliver services pursuant to the Agreement have been performed to the satisfaction of the Authority, whichever occurs later. Based upon

Members of the Authority
 Approval of Award
 Package No. GP-0246-R01
 Owner Controlled Insurance Program Enrollment Administration Services
 January 3, 2018
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current planning projections, OCIP IV is conservatively expected to enroll approximately thirteen (13) capital projects with an aggregate construction cost estimate (CCE) of approximately \$845 million, plus another \$25-\$50 million in emergent project work. The marketing results and the cost of the various OCIP IV policies will be presented separately to the Members in early 2018.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a two-step process for this procurement. The first step was to issue a Request for Proposals (RFP) and then review all responses in order to shortlist the top three ranked firms. The second step was to interview the shortlisted firms.

The RFP was advertised beginning on September 14, 2017 on the NJSDA website, the New Jersey State website, and in selected newspapers for interested firms to participate in the bidding process.

A Selection Committee consisting of four NJSDA staff members was established.

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate (NOI) by September 29, 2017. NOIs were received from six firms. Responsive proposals were received from three firms by October 24, 2017. Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFP for this project. The four Committee members independently evaluated the Technical Proposals based on the following criteria:

- Firm's OCIP Enrollment Administration Experience
- Key Team Members Experience and Qualifications
- Approach to Providing the Required Scope of Services

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

TABLE 1

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Firm's OCIP Enrollment Administration Experience	3.0	30
Key Team Members Experience and Qualifications	3.0	30
Approach to Providing the Required Scope of Services	4.0	40
Total Possible Points		100

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For each firm's Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Technical Proposal. The maximum score for a Technical Proposal is 100. All of the scores awarded by the Selection Committee members to a particular firm's Technical Proposal were added together and averaged to arrive at a Final Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 2 below:

TABLE 2

Firm	Final Technical Proposal Score	Technical Proposal Rank
Turner Surety and Insurance Brokerage, Inc.	79.000	1
Aon Risk Services Northeast, Inc.	67.750	2
Wills Towers Watson/Willis of New York, Inc.	60.750	3

The RFP stipulated that a shortlist of the three highest-ranked firms would be determined based on the Final Technical Proposal Scores. Since responsive proposals were received from three firms, all three responding firms were shortlisted. The shortlisted firms participated in interviews with the Selection Committee on November 15, 2017. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for Owner Controlled Insurance Program Enrollment Administration Services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and rankings are listed in Table 3 below:

TABLE 3

Firm	Final Interview Score	Interview Rank
Aon Risk Services Northeast, Inc.	89.500	1
Turner Surety and Insurance Brokerage, Inc.	74.000	2
Wills Towers Watson/Willis of New York, Inc.	52.500	3

The Final Technical Proposal Score and the Final Interview Score assigned each shortlisted firm were added together and averaged to obtain the firm's Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 4 below:

TABLE 4

Firm	Final Combined Score	Final Rank
Aon Risk Services Northeast, Inc.	78.625	1
Turner Surety and Insurance Brokerage, Inc.	76.500	2
Wills Towers Watson/Willis of New York, Inc.	56.625	3

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Aon Risk Services Northeast, Inc. (Aon) received the highest Final Combined Score.

Once all the Final Combined Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Fee Proposals and reviewed them for responsiveness. All firms were requested to provide lump sum fee proposals based upon a minimum CCE of \$845 million, plus another \$25-\$50 million in emergent project work, as well as propose fee adjustments based upon potential increases or decreases to the aggregate CCE. The results of the NJSDA's review of the lump sum Fee Proposals are listed in Table 5 below:

TABLE 5

Firm	OCIP Enrollment Administration Services
Wills Towers Watson/Willis of New York	\$391,683
Turner Surety and Insurance Brokerage	\$450,000
Aon Risk Services Northeast, Inc.	\$984,000

Using the Fee Proposals as a guideline, as well as prior experience, NJSDA staff negotiated a reduction to the fee proposed by the highest-ranked firm Aon. Notwithstanding the initial upfront payment of \$100,000 to set up the system, manual and conduct kick off meetings, the final negotiated fee is completely adjustable based upon a rate of \$0.55 per \$1,000 of construction value (rate includes \$100,000 initial upfront payment). Listed in Table 6 below is the negotiated fee amount based upon an assumed aggregate construction cost estimate for enrolled projects of \$895 million:

TABLE 6

Firm	OCIP Enrollment Administration Services
Aon Risk Services Northeast, Inc.	\$492,250

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract for Owner Controlled Insurance Program Enrollment Administration Services to Aon Risk Services Northeast, Inc. for a not-to-exceed fee amount of \$550,000, inclusive of contingency to address potential CCE increases (up to \$1 billion in total CCE), over the three year term of the agreement. Notwithstanding the initial upfront payment of \$100,000 to set up the system, manual and conduct kick off meetings, the Enrollment Administration Services fee is completely adjustable based upon a rate of \$0.55 per \$1,000 of construction value (includes \$100,000 initial upfront payment).

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

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/s/ Sean Murphy
Sean Murphy
Director, Procurement

/s/ Karon Simmonds
Karon Simmonds
Director, Risk Management and Vendor Services

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Resolution—5a.

Approval of Award - Package No. GP-0246-R01
Owner Controlled Insurance Program (OCIP IV) Enrollment Administration Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve contracts for Goods and Services in an amount exceeding \$100,000; and

WHEREAS, the Authority has a rolling capital program consisting of various types of school facilities projects and emergent projects; and

WHEREAS, SDA's current Owner Controlled Insurance Program (OCIP III) is due to expire on March 1, 2018; and

WHEREAS, several planned capital and emergent projects are not scheduled to begin construction until after OCIP III expires; and

WHEREAS, based upon current planning projections, OCIP IV is conservatively expected to enroll approximately thirteen (13) capital projects with an aggregate construction cost estimate (CCE) of approximately \$845 million, plus another \$25-\$50 million in emergent project work; and

WHEREAS, in September 2017, to support the construction of school facilities projects in the SDA districts, the Members of the Authority authorized management to obtain the services of a broker to provide a full range of services related to the purchase of a new OCIP program (OCIP IV), including marketing, design, negotiation, implementation and administration of various insurance needs of the Authority; and

WHEREAS, the marketing results and the cost of the various OCIP IV policies (Policies) will be presented separately to the Members in early 2018; and

WHEREAS, once the Policies are in place, SDA will require enrollment administration services and, to this end, in September 2017, management commenced a two-step process to obtain such services; and

WHEREAS, upon conclusion of the procurement process, management recommends that the Members of the Authority approve the award of a contract for OCIP IV enrollment administration services to Aon Risk Services Northeast, Inc.; and

WHEREAS, the details of the engagement and of the procurement process conducted by management are set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract for OCIP IV enrollment administration services to Aon Risk Services Northeast, Inc. consistent in all respects with the memorandum presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED that, prior to execution of the contract, the contract and related documentation shall be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Owner Controlled Insurance Program (OCIP IV) Enrollment
Administration Services, GP-0246-R01, dated January 3, 2018

Dated: January 3, 2018

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S
REPORT)**

**DESIGN-BUILD AWARD AND APPROVAL OF FINAL PROJECT CHARTER -
PEMBERTON SCHOOL DISTRICT- DENBO-CRICHTON ELEMENTARY SCHOOL -
WT-0023-B01**



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Thomas Schrum
Managing Director, Program Operations

RE: District: Pemberton School District
School: Denbo-Crichton Elementary School
Description: Design-Build
Package No.: WT-0023-B01
CCE: \$46,500,000
Advertised CCE Range: \$45,000,000 to \$50,000,000
Award: \$43,185,000
CM: TBD

DATE: January 3, 2018

SUBJECT: Design-Build Award and Approval of Final Project Charter

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$43,185,000 to Ernest Bock & Sons, Inc.¹ for Design-Build services for the new Denbo-Crichton Elementary School (Denbo-Crichton) in the Pemberton School District.

The Design-Build Team will complete the design of the new Denbo-Crichton facility utilizing NJSDA-developed schematic design documents and will also provide construction and construction administration services, including securing of all required permits and approvals, for construction of a new elementary school for grades Pre-Kindergarten through 5. The form of contract for this engagement is a Design-Build contract with the general contractor as the lead and with relevant trades and design disciplines serving in sub-contractor and sub-consultant roles.

We are also recommending approval by the Members of the attached Final Project Charter representing the project budget inclusive of dollar values for the award of the Design-Build package.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000 and for the approval of the Final Project Charter.

¹ Ernest Bock & Sons, Inc. listed the following subcontractors for the required trades in its Price Proposal: Eagle Mechanical, Inc. (Plumbing and HVACR), BW Electrical Services, LLC (Electrical), J.V. Palmonari, Inc. (Structural Steel & Ornamental Iron), and Controlled Environmental Systems, Inc. (Asbestos Removal/Treatment). Ernest Bock & Sons, Inc. also listed a design consultant team lead by SSP Architectural Group, Inc. (Architecture), and including Johnson & Urban, LLC (HVAC Engineering, Electrical Engineering, and Plumbing Engineering), French & Parrello Associates, P.A. (Civil Engineering), Harrison-Hamnett, P.C. (Structural Engineering), and Whitman (Environmental Engineering).

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Design-Build Award and Approval of Final Project Charter
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BACKGROUND

The Denbo-Crichton ES project will consist of the construction of an approximately 126,000 square foot facility on the District-owned school site to educate 846 students in grades Pre-K through 5 in the Pemberton School District. The project also includes demolition of the two existing school structures on the District-owned site: the Alexander Denbo Elementary School (Denbo ES) and Aletta Crichton Elementary School (Crichton ES). The demolition of the Crichton ES is currently underway in preparation for the new school construction. Upon completion of the new school, the Denbo ES facility will then undergo abatement and demolition.

At the January 2, 2014 NJSDA Board meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio which authorized the NJSDA to undertake the required steps to advance a project for the Pemberton Denbo-Crichton Elementary School. Inclusion of this project in the Capital Plan Portfolio was based upon the NJDOE's 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the Pemberton School District. Upon inclusion of the project in the Capital Plan, NJSDA staff conducted several site visits, considering and analyzing both facilities and their shared site, to define the most appropriate project for advancement. Working with representatives of the Pemberton School District and the NJDOE, NJSDA staff reviewed and validated conditions, and engaged a design consultant to perform investigative analyses for a complete evaluation of several options considering the two facilities and shared site.

On June 18, 2015, SSP Architectural Group (SSP) was issued a Notice-to-Proceed (NTP) specifically focused on Predesign Services to develop the project scope and analyze options to enable the identification of a project that would most effectively and efficiently address the FES compliance needs.

Based upon the results of Predesign Services performed by SSP and NJSDA staff evaluation of the options identified, on July 6, 2016, the Members approved the Preliminary Project Charter for a new two-story school facility on the District-owned Denbo-Crichton site. The Members also authorized the advancement of the project utilizing Kit of Parts components, the design-build delivery process and in-house design staff resources.

Following approval of the Preliminary Project Charter by the Members, NJSDA staff developed Schematic Design documents which were approved by the District and NJDOE, and with the assistance of the engaged Site Environmental Consultant, developed bridging documents to support procurement of a Design-Builder.

Construction of a new elementary school on the Denbo-Crichton site required that the District vacate one of the two school facilities on the site prior to advancement of the project. The District is utilizing the Isaiah Haines Elementary School (Haines) facility in order to provide Temporary Space for the students who had been educated in the Crichton ES building, which is being demolished as an early site package activity.

On June 12, 2017, Tricon Enterprises (Tricon) was issued a Notice-to-Proceed (NTP) for abatement, demolition and site preparation services to be performed at the Crichton ES in the Pemberton School District.

On June 28, 2017, Hall Building Corporation (Hall) was issued an NTP, pursuant to the General Construction Task Order contract, for renovation work at the Haines school facility to provide temporary swing space for students from the Crichton school. Temporary classroom units (TCUs) have also been provided at the Haines site for additional classroom and support spaces.

The Denbo ES facility will continue to accommodate students and staff while the new Denbo-Crichton school is under construction.

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The Design-Builder will be responsible for the final design and construction of the project, including the demolition of the Denbo ES.

A Construction Management firm will be engaged to manage the construction of the Denbo-Crichton school. These services will be procured during the third quarter of 2018.

PROCUREMENT PROCESS

This package was advertised as a design-build solicitation beginning on September 13, 2017 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. For this procurement, “Price” is weighted as more important than all “Other Factors,” with price equaling 60% of the overall weight, and all non-price factors having a combined weight of 40%.

Interested bidders were required to attend one of the mandatory pre-bid conferences held on September 25, 2017 and October 13, 2017.

In accordance with regulations, the NJSDA employed a two-step process for this procurement. The first step required interested bidders to submit a Project Rating Proposal, which was used by the NJSDA to determine each bidder’s Project Rating Limit, or maximum amount that a bidder may bid, for the project. Project Rating Proposals were received by October 24, 2017. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, eight (8) bidders received a Project Rating Limit.

The Project Rating Limits resulting from the Project Rating Evaluations are listed in Table 1 below:

TABLE 1

Firm	Project Rating Limit
Daniel J. Keating Company	\$108,750,000
Dobco, Inc.	\$144,019,723
Ernest Bock & Sons, Inc.	\$158,161,895
Hall Construction Company, Inc.	\$153,723,281
Joseph A. Natoli Construction Corporation	\$ 71,947,440
Niram, Inc.	\$ 26,935,281
Terminal Construction Corporation	\$200,220,000
Whiting-Turner Contracting Company	\$287,252,774

The second step of the process required the bidders to simultaneously submit a Technical Proposal and a sealed Price Proposal. In advance of submission of Technical and Price Proposals, bidders were permitted to submit questions seeking clarification of the procurement documents, until November 3, 2017. Addenda responses to Bidder Questions were issued to the bidders on October 10, November 1, November 14, November 17, and November 21, 2017.

Technical and Price Proposals were received on December 7, 2017 from five (5) bidders. As described in the RFP, the Technical Proposal submission consists of two separate portions for evaluation by two distinct committees as follows:

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1. The “Experience Criteria” portion of the Technical Proposal submission was evaluated by an Evaluation Committee comprised of three (3) NJSDA staff members. The Evaluation Committee was responsible for collectively evaluating the “Experience Criteria” on a non-numeric basis and determining, on a consensus basis, whether a bidder had demonstrated sufficient experience in the following “Experience Criteria” categories:
 - Design-Builder’s Experience on Similarly Sophisticated Projects
 - Design-Builder’s Design Consultant’s Experience on Similarly Sophisticated Projects
 - Design-Builder’s Demonstrated Prior Affirmative Action Experience

2. The “Project Approach Criteria” portion of the Technical Proposal submission was evaluated by a Selection Committee, comprised of five (5) NJSDA staff members and one (1) alternate, and one (1) Pemberton School District representative. The Selection Committee was responsible for independently evaluating and scoring each bidder in each of the following “Project Approach Criteria” categories:
 - Approach to Project
 - Identification and Qualification of Required Key Team Members
 - Approach to Schedule
 - Approach to LEED Requirements

“Evaluation Committee” Review

The Evaluation Committee determined that each of the bidders demonstrated sufficient experience in the “Experience Criteria” categories to be considered for award.

“Selection Committee” Review

The Selection Committee members conducted interviews with each of the five (5) Design-Build teams at NJSDA offices in Trenton on December 20, 2017 affording committee members an opportunity to obtain any additional information from each bidder team as needed to complete their evaluations of the “Project Approach Criteria” portion of the Technical Proposal.

Each Selection Committee member evaluated the “Project Approach Criteria” portion of each Technical Proposal, assigning a raw score for each category on a scale of 0 to 10 as follows:

- 9 - 10 points - outstanding response - offers significant advantages.
- 7 - 8 points - superior response - exceeds requirements with no deficiencies.
- 5 - 6 points - sufficient response - meets the requirements with no significant deficiencies.
- 3 - 4 points - minimal response - meets the requirements but contains some significant deficiencies.
- 1 - 2 points - marginal response - comprehends requirements, but contains many significant deficiencies.
- 0 points - unsatisfactory response - requirements not addressed and lack of detail precludes adequate evaluation.

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Weighting factors were then applied to each of the Selection Committee member’s raw scores for each “Project Approach Criteria” category to arrive at a total weighted score as follows in Table 2 below:

TABLE 2

Project Approach Criteria Evaluation Category	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Approach to Project	3.5	35
Identification and Qualification of Required Key Team Members	3.0	30
Approach to Schedule	1.5	15
Approach to LEED Requirements	2.0	20
Total Possible Points		100

For each Technical Proposal, the individual “Project Approach Criteria” category scores awarded by a particular Selection Committee member were added together to calculate a total non-price score for that Technical Proposal. The maximum total non-price score is 100. All of the total non-price scores awarded to a Technical Proposal by the Selection Committee members were added together and averaged to arrive at a final non-price score for each Technical Proposal.

The results of the Selection Committee’s review of the “Project Approach Criteria” portion of each Technical Proposal are listed in Table 3 below:

TABLE 3

Contractor	Non- Price Score	Non-Price Rank
Ernest Bock & Sons, Inc.	63.125	1
Dobco, Inc.	62.333	2
Joseph A. Natoli Construction Corporation	61.667	3
Terminal Construction Corporation	59.542	4
Hall Construction Company, Inc.	56.958	5

Sealed Price Proposals

Once all the Technical Proposals were scored pursuant to the “Project Approach Criteria”, the Authority opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on December 21, 2017 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

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The results of the NJSDA’s review of the Price Proposals are listed in Table 4 below:

TABLE 4

Contractor	Bid Amount	Price Score	Price Rank
Ernest Bock & Sons, Inc.	\$43,185,000	100.000	1
Joseph A. Natoli Construction Corporation	\$43,976,000	98.168	2
Terminal Construction Corporation	\$45,800,000	93.945	3
Dobco, Inc.	\$48,500,000	87.692	4
Hall Construction Company, Inc.	\$50,195,000	83.768	5

Final Combined Scores and Final Rankings

After the Price Scores were determined for all bidders, the Price Scores were adjusted by a weighting factor of 60%. The Non-Price Scores for “Other Factors” criteria were adjusted by a weighting factor of 40%. The Price Score and Non-Price Score for each bidder were added together for a Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 5 below:

TABLE 5

Contractor	Raw Non-Price Score	Raw Price Score	Weighted Non-Price Score (40%)	Weighted Price Score (60%)	Final Combined Score	Final Rank
Ernest Bock & Sons, Inc.	63.125	100.000	25.250	60.000	85.250	1
Joseph A. Natoli Construction Corp.	61.667	98.168	24.667	58.901	83.568	2
Terminal Construction Corporation	59.542	93.945	23.817	56.367	80.184	3
Dobco, Inc.	62.333	87.692	24.933	52.615	77.549	4
Hall Construction Company, Inc.	56.958	83.768	22.783	50.261	73.044	5

The highest ranked bidder was Ernest Bock & Sons, Inc. (Bock).

Highest Ranked Bidder’s Price Proposal

The bid submitted by Bock was below the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor’s price proposal was inclusive of all scope elements, a conference was conducted on December 22, 2017 with Bock and staff from Procurement, Program Operations, Design Studio and Contract Management to review the bid. The discussion verified that Bock had included all work per the scope of the project and identified variances between the NJSDA’s CCE and Bock’s price proposal in several areas, with the majority of the overall variance representing favorable pricing received from subcontractors in the HVACR, plumbing, electrical, demolition and asbestos abatement trades. At the time of review, Bock confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Managing Director and the Contract Management Acting Director recommend award of the project to Ernest Bock & Sons, Inc.

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FINAL PROJECT CHARTER

The attached Final Project Budget represents the project budget inclusive of actual dollar values for the award of the Design-Build contract, current estimates for all project scope elements inclusive of estimated costs for future scope elements such as FF&E, technology and appropriate contingencies. Additionally, the budget is inclusive of costs incurred related to site investigation and demolition, as well as NJSDA Staff costs for both Design and Project Management. Values for the following items have increased from the estimated values included in the Preliminary Project Charter, developed in July 2016: design-builder costs, based upon the award value for the design-builder, a portion of which increase will be funded by District local share funds to subsidize the cost of certain construction upgrades; funding for the early site package, to reflect additional asbestos abatement necessary at the Crichton ES; and the temporary space budget, to reflect the final costs necessary for the renovation of the Haines School and the provision of two TCUs.

Nonetheless, the Final Project Charter budget of \$58.7 million represents a net decrease of approximately \$3.2 million from the July 2016 Board-approved Preliminary Project Charter. The increased values discussed above are fully offset through utilization of approximately \$0.6 million of the \$3.82 million design contingency that had been established in the Preliminary Project Charter to address potential cost increases prior to the award of the design-build contract and establishment of the Final Project Budget. The reduction of the remaining design contingency results in a net decrease to the overall project budget.

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the highest ranked bidder, Ernest Bock & Sons, Inc., for Contract No. WT-0023-B01 in the amount of \$43,185,000. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

The Members of the Authority are also requested to approve the attached Final Project Charter representing all expended and projected funds necessary for completion of the project.

/s/ Sean Murphy

Sean Murphy, Director, Procurement

/s/ Thomas Schrum

Thomas Schrum, Managing Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Reviewed and Recommended by: Manuel DaSilva, Vice President, Construction Operations

Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations

Reviewed and Recommended by: Denise Petraglia, Senior Program Officer, Program Operations

Prepared and Recommended by: Jeannette Thannikary, Program Officer, Program Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date

01/03/18

**Supersedes
Charter Dated**

07/06/16

6

Region: Southern
District: Pemberton
Project Name: New Denbo-Crichton ES
School Type: Elementary School
DOE # / Project #: 4050-130-15-0AEL
Project Type (New/Add/Reno): New
Project Location: Pemberton, NJ

Number of Students 846 (FES Capacity) 930 (Maximum Capacity)

Land Acquisition Required? Yes No

Temporary Space Required? Yes No

Funding Source

SDA Capital Plan

Project Budget: \$ 58,703,414

Funding Allocated

\$61,948,825

Anticipated Substantial Completion Date 06/19/20

Anticipated School Occupancy Date Sep-20

Project Team Leader: Thomas Schrum

District Local Share

\$0.00

Project Initiation Date: Jun-15

SDA Board - Project Charter Approval Date: 01/03/18

Charter Version and Date	Project Summary
<input type="checkbox"/> Planning	New Elementary School facility on the District-owned Denbo-Crichton site to educate 846 students in grades PK-5.
<input type="checkbox"/> Preliminary 07/06/16	
<input checked="" type="checkbox"/> Final 01/03/18	
Purpose for Advancement of Current/Revised Project Charter	
Approval of the Final Project Charter inclusive of final budget and schedule for the project based upon the award of the Design-Build contract.	
District Project Goals	
A new school to address district wide Facilities Efficiency Standards (FES) Compliance needs and localized overcrowding in grades PK-5.	

Recommendation

Managing Director - Program Operations _____ Date _____
 Thomas Schrum

Managing Directors - Capital Planning / Design _____ Date _____
 Gregory Voronov / Ritchard Sherman

Vice President - Construction Operations _____ Date _____
 Manuel Da Silva

EVP- Prog. Ops. and Strategic Planning _____ Date _____
 Andrew Yosha

Approval

 Chief Executive Officer Date _____
 Charles McKenna

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

Charter Date
01/03/18

District / Project Name:	Pemberton / New Denbo-Crichton ES
DOE # / Project #:	4050-130-15-0AEL

Project Milestones	Date
School Occupancy Date	Sep-20

DELIVERY METHOD	Design/Build
------------------------	---------------------

<u>Real Estate Services</u>	Start	Est.	Act.	Finish	Est.	Act.
Feasibility	06/18/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/06/16	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Investigations	06/18/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/06/16	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Acquisition	NA	<input type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>	<input type="checkbox"/>
Relocation	NA	<input type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>	<input type="checkbox"/>
Demolition	06/12/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/08/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Early Site Package	06/12/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/08/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deed Restriction Required?	TBD	Date				
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>			
Classification Exception Area?	TBD					
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>			

Special Considerations

<u>Design:</u>	Date	Est.	Act.		Est.	Act.
Design Start (NTP)	08/03/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Design Restart (if applicable)	NA	<input type="checkbox"/>	<input type="checkbox"/>			
	Start	Est.	Act.	Finish	Est.	Act.
Program Concept Phase	09/08/16	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/17/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schematic Design	11/07/16	<input type="checkbox"/>	<input checked="" type="checkbox"/>	08/21/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bridging Documents	03/29/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>	09/22/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design-Build Bid/Award	09/13/17	<input type="checkbox"/>	<input checked="" type="checkbox"/>	01/22/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Design-Build NTP	02/15/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	02/15/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Design	02/15/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10/15/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

<u>Construction:</u>	Date	Est.	Act.
Construction Start (NTP)	10/16/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	06/19/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	Sep-20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	08/18/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	06/22/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	07/27/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

The above schedule information is based upon the NJSDA's schedule for project completion consistent with the contract requirements for the design-build engagement. Adjustments to the Charter schedule may be made after review and approval of the design-builder awardee's proposed project schedule.

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		01/03/18
District / Project Name: Pemberton / New Denbo-Crichton ES		
DOE # / Project #: 4050-130-15-0AEL		
Capital Plan Funding Allocation	\$	61,948,825
Special Considerations:		
<p>The project budget is based upon the award amount for the Design-Build engagement, current estimates for all project scope elements and estimated costs for future scope elements.</p>		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	126,000	1.50
Addition	0	
Renovation	0	
Total Gross Building Area (GSF):	126,000	
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$268.00	
Renovation Cost/GSF		
Design-Builder Costs		
Design	\$2,950,000	
Building Costs	\$35,830,000	
Site Costs	\$4,405,000	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 23 months at 5 % per year		
Design Contingency	\$0	
Construction Contingency	\$2,200,000	
Total Design-Builder Costs	\$45,385,000	
Pre-Development Costs:		
Consultant Services	\$1,030,000	
Early Site Package (Demolition/Remediation)	\$1,630,589	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
Total Pre-Development Costs	\$2,660,589	
Other Costs:		
Design		%
Engaged Pre-Design Services	\$507,825	
In-House Design	\$600,000	
Project Management (SDA Staff)	\$1,440,000	
PMF/CM	\$1,600,000	
FF&E	\$2,100,000	
Technology	\$2,200,000	
Commissioning	(Included in DB Scope)	
Temporary Space	\$1,550,000	
Other Costs	\$820,000	
Total Other Costs	\$10,817,825	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	(\$160,000)	
Total Other Funding Sources	(\$160,000)	
Total Project Budget	\$58,703,414	
Funding from Prior Allocation	\$0	
Funding from Capital Plan	\$58,703,414	

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

01/03/18

District / Project Name: Pemberton / New Denbo-Crichton ES
DOE # / Project #: 4050-130-15-0AEL

Project Budget:

	Preliminary Charter 7/6/2016	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	1.55	1.50	
Gross Building Area (GSF):			
New	131,000	126,000	5,000
Addition	0	0	0
Renovation	0	0	0
Total Gross Area (GSF):	131,000	126,000	5,000
Design-Builder Costs			
Design	\$2,190,000	\$2,950,000	(\$760,000)
Building Costs	\$38,631,000	\$35,830,000	\$2,801,000
Site Costs	\$2,120,000	\$4,405,000	(\$2,285,000)
Demolition	\$0	\$0	\$0
E-Rate (If separately bid)	\$0	\$0	\$0
Cost Escalation	\$0	\$0	\$0
Design Contingency	\$3,820,000	\$0	\$3,720,000
Construction Contingency	\$2,100,000	\$2,200,000	
Total Design-Builder Costs	\$48,861,000	\$45,385,000	\$3,476,000
Pre-Development Costs:			
Consultant Services	\$1,030,000	\$1,030,000	\$0
Early Site Package (Demolition/Remediation)	\$1,490,000	\$1,630,589	(\$140,589)
Land Acquisition	\$0	\$0	\$0
Relocation	\$0	\$0	\$0
Property Maintenance/Carry Costs	\$0	\$0	\$0
Total Pre-Development Costs	\$2,520,000	\$2,660,589	(\$140,589)
Other Costs:			
Design			
Prior Design Services	\$507,825	\$507,825	\$0
In-House Design	\$600,000	\$600,000	\$0
Project Management (SDA Staff)	\$1,440,000	\$1,440,000	\$0
PMF/CM	\$1,600,000	\$1,600,000	\$0
FF&E	\$2,100,000	\$2,100,000	\$0
Technology	\$2,200,000	\$2,200,000	\$0
Commissioning	(Included in DB Scope)	(Included in DB Scope)	\$0
Temporary Space	\$1,300,000	\$1,550,000	(\$250,000)
Other Costs	\$820,000	\$820,000	\$0
Total Other Costs	\$10,567,825	\$10,817,825	(\$250,000)
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	(\$160,000)	\$160,000
Total Other Funding Sources	\$0	(\$160,000)	\$160,000
Total Project Budget	\$61,948,825	\$58,703,414	\$3,245,411
Funding from Prior Allocation	\$0	\$0	\$0
Funding from Capital Plan	\$61,948,825	\$58,703,414	\$3,245,411

Budget Variance Analysis:

The project budget represents a net decrease of approximately \$3.2 million from the Board approved Preliminary Project Charter, while also representing increased construction costs based upon the award of the value for the design-builder which exceed the value that was estimated within the Preliminary Project Charter, a portion of which increase will be funded by District local share funds to subsidize the cost of certain construction upgrades. Additionally, funding for the early site package has been increased to reflect additional asbestos abatement necessary at the Crichton ES and the temporary space budget has been increased to reflect the final costs necessary for the renovation of the Haines school and the provision of two temporary classroom trailers. The increased values discussed above are fully offset through utilization of approximately \$0.6 million of the \$3.82 million design contingency that had been established in the Preliminary Project Charter to address potential cost increases prior to the award of the design-build contract and establishment of the Final Project Budget. The reduction of the remaining design contingency results in a net decrease to the overall project budget.

Schedule Variance Analysis:

Resolution—6a.

Design-Build Award and Approval of Final Project Charter

District:	Pemberton School District
School:	Denbo-Crichton Elementary School
Description:	Design-Build
Package No.:	WT-0023-B01
CCE:	\$46,500,000
Advertised CCE Range:	\$45,000,000 to \$50,000,000
Award:	\$43,185,000
CM:	TBD

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and final project charters; and

WHEREAS, in January 2014, the SDA Board approved an Amendment to the Authority’s Capital Plan Portfolio authorizing the SDA to undertake the required steps to advance a project for the Pemberton School District’s (District) Denbo-Crichton Elementary School (the Project); and

WHEREAS, inclusion of this Project in the Capital Plan Portfolio was based upon the state Department of Education’s 2013 Educational Facilities Needs Assessment, which identified Facilities Efficiency Standard Compliance needs in the District; and

WHEREAS, the Project will consist of the construction of an approximately 126,000 square foot facility on the District-owned school site to educate 846 students in grades Pre-K through 5; and

WHEREAS, the Project also includes demolition of the two existing school structures on the District-owned site, the Alexander Denbo Elementary School and the Aletta Crichton Elementary School; and

WHEREAS, a package for design-build services was advertised on September 13, 2017 with “price” weighted as 60% of the overall weight and “all non-price factors” having a combined weight of 40%; and

WHEREAS, upon completion of the competitive procurement process, the program operations managing director and the contract management division recommend award of a contract for design-build services in the amount of \$43,185,000 to Ernest Bock & Sons, Inc. for the Project; and

WHEREAS, at the time of review, Ernest Bock & Sons, Inc. confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

WHEREAS, along with the contract award, SDA executive management recommends that the Members of the Authority approve the final charter for the Project as presented to the Board on this date and representing all expended and projected funds necessary for completion of the Project; and

WHEREAS, the background of the Project, a detailed description of the procurement process followed and the specifics of the final charter recommended for approval are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract in the amount of \$43,185,000 to the highest ranked bidder, Ernest Bock & Sons, Inc., for the Pemberton School District's Denbo-Crichton Elementary School project (WT-0023-B01) and the project's final charter as presented to the Board on this date and representing all expended and projected funds necessary for completion of the project.

BE IT FURTHER RESOLVED, that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Design-Build Award and Approval of Final Project Charter, Denbo-Crichton Elementary School - WT-0023-B01, Pemberton School District, dated January 3, 2018

Dated: January 3, 2018

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: January 3, 2018

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/18/17

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2013 Board. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/18/17

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Aug. 2017 Board.	TBD
New Brunswick	Robeson ES	PK-5	823	893	\$47.1	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 12/18/17

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	George Washington Carver ES	PK-5	470	512	\$42.0	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$35.4	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,391	\$110.0	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	3/2/17 1 QTR 18
Pemberton	Denbo ES	PK-5	846	930	\$62.0	Design-Build	Advertisement for D-B 9/13/17. Proposals due 11/30/17.	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	2 QTR 18
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.8	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$56.9	Kit of Parts/ Design-Build	Preliminary Charter approved Sep. 2016 Board.	1 QTR 18 TBD
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	4 QTR 18
Vineland	Lincon Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved Jan. 2016 Board. (Bock)	9/24/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/18/17

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.7	Design-Build	Preliminary Charter approved Oct. 2016 Board. ROA for Demolition approved Aug.-17 Board.	6/9/17 TBD
Hoboken	Demarest ES	ES	TBD	TBD	TBD	TBD	Substitution of Demarest ES approved Jul. 2017 Board.	TBD
Orange	Cleveland St. ES	PK-6	306	336	\$24.3	Design-Bid-Build	Preliminary Charter approved Mar. 2017 Board.	2/21/17 TBD
Orange	High School	9-12	1,440	1,694	\$46.2	Design-Bid-Build	Preliminary Charter approved Oct. 2017 Board.	3 QTR 18
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE -** Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 12/1/2017

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	East Orange	New GW Carver ES	New Construction	Design-Build Design Phase	4Q 2019	On-target	1Q 2020	On-target	\$ 41,179,670
2	Garfield	New James Madison ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
3	Harrison	New Elementary School	New Construction	Design-Build Design Phase	2Q 2019	On-target	Sep-19	On-target	\$ 36,115,640
4	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
5	Millville	Millville Senior High School	Addition/Renovation	Design-Build Design Phase	3Q 2022	On-target	Phased	On-target	\$ 137,185,832
6	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Construction	3Q 2018	On-target	Sep-18	On-target	\$ 47,012,849
7	Newark	South Street ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
8	Passaic City	New ES at Leonard Place	New Construction	Construction	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
9	Perth Amboy	New Seaman Ave ES	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
10	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000
11	Vineland	Lincoln Road MS (New Middle School)	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025



**Active Project Status Report
Status as of 12/1/2017**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Cramer ES	Structural Repairs	GC TO w/ Design	Nov-17	Acheved	4Q 2017	On-Target	\$ 1,932,429
2	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	1Q 2019	On-Target	2Q 2019	On-Target	\$ 2,528,884
3	Salem City	Salem MS	Structural Ceiling Repairs	GC TO w/ Design	Dec-17	On-Target	1Q 2018	On-Target	\$ 2,330,169

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PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority

From: /s/ Ayisha Cooper, Research Specialist

Date: January 3, 2018

Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved project transfer to the district yet have outstanding open contracts, and a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

For the current reporting period we do not have any activity to report, however, we continue to advance projects and contracts through the close out process.



SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of December 1, 2017					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village Academy	Project Transferred	02/25/13	Open contract(s) - Legal matter pending
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Project Transferred	12/01/09	Open contract(s) - Pending audit completion
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School			
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Project Transferred	06/25/09	Open contract(s) - Legal matter pending
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School			
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Project Transferred	10/23/12	Open contract(s)

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of December 1, 2017					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell Elementary School #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell Middle School #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
2017	2390-x03-01-0587	Patricia M. Noonan ES			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School			
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Project Transferred	12/07/12	Open contract(s) - Legal matter pending
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Project Transferred	08/19/11	Open contract(s) - Pending audit completion
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street Elementary School	Project Transferred	01/31/17	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Unable to close due to upcoming repairs.
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-X01-99-0464	New High School			
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Project Transferred	12/01/08	Open contract(s) - Pending audit completion

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of December 1, 2017					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Union City					
2009	5240-X07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Project Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Project Transferred	02/24/15	Open contract(s) - Legal matter pending
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Project Transferred	05/06/11	Open contract(s) - Pending audit completion
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	Open contract(s) - Legal matter pending
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
Capital and Demonstration Projects Totals					
Total Capital and Demonstration			147		
Closed Capital and Demonstration Projects			100		
Capital and Demonstration Projects Not Closed			47		
Capital and Demonstration Projects Not Closed, Project Transferred			29		
			Legal Matter	13	
			Pending Audit	6	
			Miscellaneous	10	
Emergent Projects					
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School			
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
Orange					
	3880-115-10-00CM	Orange Middle School (Orange Preparatory Academy)	Project Transferred	09/05/17	Open contract(s)
Passaic					
	3970-050-12-0ADZ	Passaic City High School			
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School			
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			71		
Emergent Projects Closed			64		
Emergent Projects Not Closed			7		
Emergent Projects Not Closed but Transferred			1		

**SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2017**

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			393		
# of Open Contracts			6		
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: January 3, 2018

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to November 30, 2017

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	75%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	The project schedule for a September 2017 occupancy by the school district has been maintained. A revised project charter has been approved by the CEO, consistent with the Operating Authority, to provide necessary funding for the approved Change Order No. 1 and additional contingency through the completion of the project.
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$19,180,848	\$19,100,848	\$80,000	99.6%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement. 3. Unforeseen HVAC corrective work	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendment;



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: November 2017

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: November 2017

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: January 3, 2018

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period November 1 through November 30, 2017.

Noteworthy Items during the reporting period:

- Execution of 1 General Construction Task Order Contract for building envelope repairs at the Dr. E. Alma Flagg School in Newark for \$495,000.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period November 1 through November 30, 2017.

Noteworthy Items during the reporting period:

- Execution of 2 Professional Service Amendments totaling a credit of \$96k, of the 2 executed amendments none required board approval.
- Execution of 8 Construction Services Change Orders totaling \$205k, of the 8 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 11/1/2017 through: 11/30/2017

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Newark	Dr. E. Alma Flagg E.S.	Reno	Construction	EP-0065-C02	Patock Construction Co.		\$495,000	11/21/2017	-	
Contractor										
Part 2. Construction Services							\$495,000			

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Contracts Executed Report

Reporting Period: 11/1/2017 through: 11/30/2017

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Others											
Newark	South Street E.S.	New	FFE	NE-0003-F01	Hann Manufacturing, Inc.		\$13,525	11/21/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q01	Everest Expedition LLC dba The Worden Company		\$202,488	11/21/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q02	Indiana Furniture Industries, Inc.		\$19,583	11/27/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q03	Krueger International, Inc.		\$55,126	11/27/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q04	Columbia Manufacturing Inc.		\$69,801	11/29/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q05	Community Products LLC dba Community Playthings		\$146,881	11/29/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q06	GrafcO		\$42,532	11/29/2017	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q07	Exemplis Corporation		\$34,574	11/29/2017	-		
Others											
Part 4. Other Contracts & Services							\$584,510				
							Total Contract Award	Total Contracts Awarded			
Grand Totals - Professional and Construction Services Combined							\$1,079,510	9			

** Contracts less than \$10,000 are not displayed

Project Types Legend

HS Health & Safety
 New New Constuction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend

Aqisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 11/1/2017 through: 11/30/2017

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Professional Services													
Design Consultant													
Newark	Chancellor Avenue E.S.	EP-0098-A01	10/20/2015	2	RSC Architects	11/21/2017	\$38,445	\$0	(\$8,450)			\$29,995	-21.97%
Design Consultant													
Construction Management Services													
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	JE-0021-M01	11/04/2013	2	Epic Management, Inc.	11/9/2017	\$1,140,962	\$0	(\$87,634)			\$1,053,328	-7.68%
Construction Management Services													
Professional Services													
									(\$96,084)				
Construction Services													
Contractor													
City Of Orange Township	Cleveland Street E.S.	ES-0043-N01	06/05/2017	1	Yannuzzi Group, Inc.	11/6/2017	\$393,515	\$0	\$16,456			\$409,971	4.18%
City Of Orange Township	Cleveland Street E.S.	ES-0043-N01	06/05/2017	2	Yannuzzi Group, Inc.	11/21/2017	\$393,515	\$16,456	\$5,259			\$415,230	5.51%
Irvington Township	Irvington H.S.	EP-0083-C01	05/22/2015	8	Bennett Company, Inc. (The)	11/6/2017	\$4,917,000	(\$12,666)	\$20,000			\$4,924,334	0.14%
Pemberton Township	Alexander Denbo E.S.	WT-0023-N01	06/12/2017	1	Tricon Enterprises, Inc.	11/29/2017	\$1,299,900	\$3,163	\$8,977			\$1,312,040	0.93%
Pemberton Township	Alexander Denbo E.S.	WT-0023-N01	06/12/2017	2	Tricon Enterprises, Inc.	11/29/2017	\$1,299,900	\$12,140	\$18,549			\$1,330,589	2.36%
Phillipsburg	New HS	NT-0003-C02	06/06/2013	116	Epic Management, Inc.	11/29/2017	\$80,490,000	\$4,896,036	\$52,470			\$85,438,506	6.14%
West New York	Harry L. Bain E.S.	HU-0026-C01	05/11/2016	20	Paul Otto Building Co., Inc.	11/6/2017	\$10,978,000	\$507,130	\$3,659			\$11,488,789	4.65%
West New York	Harry L. Bain E.S.	HU-0026-C01	05/11/2016	23	Paul Otto Building Co., Inc.	11/9/2017	\$10,978,000	\$510,789	\$80,000			\$11,568,789	5.38%
Contractor													
									\$205,370				
Construction Services													
									\$205,370				
										Total Change Order Summary		Total Change Orders	
Grand Totals										\$109,286		10	

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

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CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: January 3, 2018

SUBJECT: Contractor and Workforce Compliance Monthly Update for October 2017

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through October 31, 2017 was \$128,220,504. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$50,781,276 (including minorities and women). This represents 39.60% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 41,828,766	32.62%
Small/ Minority Business Enterprises	\$ 125,000	0.10%
Small/Women Business Enterprises	\$ 8,827,510	6.88%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 50,781,276	39.60%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 3, 2018
 Page 2 of 4

Ethnic Breakdown

Through the month of October 31, 2017 the total SBE contracts awarded with minority participation was 0.25%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ 125,000	0.25%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ 125,000	0.25%

WORKFORCE COMPLIANCE MONITORING

For the month of October 2017, there was a contractor workforce of 879 on SDA projects. This represents a total of 96,160 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	114	12,388	12.88%
Hispanic	128	14,864	15.46%
American Indian	2	75	0.08%
Asian	3	165	0.17%
Total Minority Participation	247	27,492	28.59%
Total Non-Minority Participation	632	68,668	71.41%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 3, 2018
 Page 3 of 4

There was a contractor workforce of 668,982 total workforce hours and 5,924 total female workforce hours on SDA projects for the period of January 1, 2017 through October 31, 2017. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	668,982	100.00%
*Total Local County Workforce Hours	51,420	7.69%
Total Local County Non-Minority Workforce Hours	31,074	4.65%
Total Local County Female Workforce Hours	292	0.04%
Total Local County Minority Workforce Hours	20,346	3.04%
**Local County Workforce Hours by Ethnicity:		
Black	13,647	2.04%
Hispanic	5,995	0.90%
American Indian	0	0.00%
Asian	704	0.11%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 3, 2018
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2017 through October 31, 2017.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Bridgeton, Quarter Mile Lane ES	5,480	721	13.16%	0	0.00%
Elizabeth, New Elementary School	132,536	35,678	26.92%	0	0.00%
Garfield, James Madison ES	37,543	7,070	18.83%	0	0.00%
Gloucester, New MS	2,295	240	10.46%	65	2.83%
Harrison ES	905	520	57.46%	0	0.00%
Jersey City, ES #3	2,420	368	15.21%	32	1.32%
Millville, High School	1,744	840	48.17%	128	7.34%
New Brunswick, Paul Robeson School	69,859	14,787	21.17%	4,703	6.73%
Newark, South Street ES	23,582	6,405	27.16%	1,195	5.07%
Passaic, Leonard Place ES	77,524	24,462	31.55%	10,380	13.39%
Perth Amboy, Seaman Avenue	6,833	934	13.67%	905	13.24%
Phillipsburg HS	163	0	0.00%	57	34.97%
Trenton HS	212,915	66,866	31.41%	28,022	13.16%
Vineland, Lincoln Ave MS	61,247	10,417	17.01%	3,698	6.04%
West New York, Harry L. Bain ES	23,459	12,830	54.69%	0	0.00%
Emergent Projects	10,487	3,498	33.36%	1,331	12.69%

Prepared by: Charlotte Brooks
 JaDawna Brown-Mooney

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: January 3, 2018

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of November 2017. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- 6 grants impacting 1 district were executed during the reporting period representing \$1.1M in total project costs and state share of \$0.4M.
- 66 grants impacting 24 districts were closed out during the reporting period representing \$91.1M in total project costs and state share of \$27.3M.
- Since inception, over \$2.7B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 November 2017

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	19	524	513	210
Number of Grant Projects	48	5,407	4,522	885
Total Project Cost Estimate	\$ 35,764,522	\$ 9,144,605,074	\$ 8,044,354,734	\$ 1,100,250,340
Grant Amount	\$ 15,474,162	\$ 3,025,489,541	\$ 2,625,712,393	\$ 399,777,148
Amount Disbursed	N/A	\$ 2,768,631,009	\$ 2,625,712,393	\$ 142,918,616

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 69,501,457
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	1	24
Number of Grant Projects	6	66
Total Project Cost Estimate	\$ 1,074,733	\$ 91,117,055
Grant Amount	\$ 429,893	\$ 27,304,975
Amount Disbursed	NA	\$ 27,304,975

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

November 2017

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Essex	Montclair	Edgemont E.S.	\$ 254,890	\$ 101,956	Kitchen upgrades, including finishes, counters and cabinets. Upgrade plumbing fixtures and electrical receptacles.
Essex	Montclair	Glenfield M.S.	\$ 33,960	\$ 13,584	Art room renovations - add sinks and cabinets for classroom use as an art room.
Essex	Montclair	Hillside E.S.	\$ 57,773	\$ 23,109	Fire curtain replacement
Essex	Montclair	Montclair High School/George Inness H.S.	\$ 319,285	\$ 127,714	Library re-roofing, masonry repairs and waterproofing; VAT floor replacement; electrical upgrades
Essex	Montclair	Montclair High School/George Inness H.S.	\$ 167,380	\$ 66,952	George Inness Annex: Re-roofing; masonry parapet repairs and waterproofing; VAT floor replacement
Essex	Montclair	Northeast E.S.	\$ 241,445	\$ 96,578	Re-roofing, masonry waterproofing
Grand Total		Grants Executed - 6	\$ 1,074,733	\$ 429,893	

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT
EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)***

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: January 3, 2018

SUBJECT: Monthly Communications Report

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SDA Participates in the Governor’s Season of Service



As part of the Christie Administration’s seventh annual “Season of Service”, New Jersey Schools Development Authority (SDA) Chief Executive Officer Charles McKenna and SDA staff volunteered at the Community FoodBank of New Jersey in Hillside on December 18 and the Food Bank of South Jersey in Pennsauken on December 21.

Prepared by: Edye Maier
Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT

**MEMORANDUM**

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/ Sherman E. Cole
Controller

DATE: January 3, 2018

SUBJECT: Monthly Financial Report – November 2017

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages, 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For November 2017 year to date, Authority operating expenses, **\$18.1 million**, are **down \$3.1 million** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$2.7M**. The Authority is currently 44 FTEs under budget. This variance is offset by the year to date allocation - of payroll expense to project cost - that is lower than projected, **(\$851K)**;
- Year to date spending reductions related to: MIS projects **\$369K**, Contract Services **\$231K** (including DAG Fees and Project Services), Facilities **\$213K** (lower utility consumption due to the mild Autumn season) and the timing factor for capital expenditures **\$200K** (CFR eDoc System and eDiscovery System).

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For November 2017 year to date, Authority operating expenses, **\$18.1 million**, are **\$1.5M** higher as compared to the corresponding prior year:

- Higher employee benefit costs are the result of the impact of a non-cash accrual for pension expense liabilities, which are associated with the GASB 68 accounting process.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For November 2017 year to date, project expenditures, **\$327.3 million**, are **lower by \$4.1 million** as compared to the capital-spending forecast for the *corresponding period*. The variance is mainly due to lower project insurance costs of **\$10.7M** (the OCIP II insurance refund \$9.7M), property acquisitions **\$4.5M**, school furniture, fixtures and equipment **\$1.9M**, as well as other lower project related costs **\$5.0M**. Offsetting these spending reductions are higher construction costs **\$12.2M**, and grant related activity **\$5.8**.

Members of the Authority
January 3, 2018
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Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For November 2017 year to date, project expenditures, **\$327.3 million**, have **decreased** by **\$26 million** as compared to the *corresponding prior year*. The variance is primarily due to decreased spending in construction related activity **\$8.9M** and school furniture, fixtures and equipment **\$17.1M** and lower project insurance costs of **\$9.9M** (OCIP II insurance refund). Offsetting these cost reductions are spending increases in the grants program, **\$14.4M**.

Other

Since program inception, 79.8% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

**New Jersey Schools Development Authority
Monthly Financial Report
November 2017
(Unaudited)**

New Jersey Schools Development Authority

Overview of Financial Position

November 30, 2017

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, November 30, 2017.

► Overall **Cash and Cash Equivalents** have increased by \$11.5 million to \$568.7 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 350,000,000
■ Investment earnings	3,238,746
■ Miscellaneous revenue	57,011
■ Project costs	(327,343,476)
■ SDA operating expenses	(14,364,159)
■ SDA capital expenditures	(6,180)
■ Deposits (primarily district local shares)	(94,663)
Net Change in Cash	\$ 11,487,279

► **Prepaid Expenses** total \$310,949 as follows:

- Prepaid insurance of \$44,428.
- Prepaid rents of \$122,431 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$111,157.
- Other prepaids of \$32,933.

► **Capital Assets** total \$521,629 (net of accumulated depreciation of \$6,779,985), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$6,180 and **Depreciation Expense** is \$191,655.

► **Accrued Liabilities** total \$134.4 million, as follows:

- Accrued project costs of \$22.6 million consisting of unpaid invoices (\$5.2 million); and retainage (\$17.4 million).
- Accrued net pension liability of \$74.0 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$3.2 million (PRO liability \$5.1 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$2.1 million (contractor claims \$2.1 million).
- Estimated liability for loss contingencies totaling \$4.3 million (Cumberland HS \$4.3 million).
- Payroll related liabilities of \$1.6 million.
- Post-employment benefits obligation of \$26.5 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$3.4 million, as follows:

- \$3.3 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$448.7 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation November 30, 2017

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$350 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.798 billion.
- Project expenditures for the month and year-to-date periods total \$25.8 million and \$327.3 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 22,673,245	\$ 192,172,761	\$ 4,655,240,129
Design Services	230,975	2,861,709	411,849,194
PMF/CM Services	413,915	5,433,703	450,684,810
SDA Project Management	1,057,921	13,008,315	70,381,724
Property Acquisition, Relocation & Enviro	180,338	3,537,767	580,858,708
School Furniture, Fixtures & Equipment	399,862	13,325,466	154,134,213
Project Insurance	(9,739,429)	(8,317,147)	99,294,434
NJ State Inter-Agency Transfers	-	237,530	48,924,230
SDA District Grant & Funding Agreements	398,942	15,867,094	846,965,361
Regular Operating District Grant Agreements	9,880,615	86,716,902	2,777,544,361
Real-Time Project Audits	-	30,349	468,867
Property Management, Maintenance & Utils	64,624	696,502	16,346,310
Outside Legal & Claims Resolution Services	128,180	724,382	8,267,918
Other Project Costs	157,735	1,495,537	63,794,996
Project Credits	-	-	(54,902,944)
Total Project Expenditures	25,846,923	327,790,870	10,129,852,311
Less: Local Share Contributions	(19,781)	(447,394)	(182,928,029)
Project Expenditures (State Share)	\$ 25,827,142	\$ 327,343,476	\$ 9,946,924,282
 2017 Capital Spending Forecast	 \$ 31,852,386	 \$331,424,921	

Allocations Since Program Inception

► Program Funding & Expenditures

- SDA Districts
- Regular Operating Districts
- Vocational Schools
- Total - State Share

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
SDA Districts	\$ 8,900,000,000	\$ 9,012,989,053	\$ 7,194,344,708
Regular Operating Districts	3,450,000,000	3,494,469,514	3,083,813,228
Vocational Schools	150,000,000	151,776,919	113,432,226
Total - State Share	\$ 12,500,000,000	\$ 12,659,235,486	\$ 10,391,590,162

► Percentage of Total Funding Paid to Date

- SDA Districts 79.8%
- Regular Operating Districts 88.2%
- Vocational Schools 74.7%
- Total - State Share 82.1%

1 Of the \$12.5 billion authorized for the school construction program, \$10,797,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$444,665,880.

New Jersey Schools Development Authority Operating Expenses vs Budget November 30, 2017

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<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 16,544,623	\$ 18,162,174	\$ (1,617,551)
Employee Benefits	10,388,314	11,446,539	(1,058,225)
Direct Hire Temporary Employee Costs	200,860	266,442	(65,582)
Total Employee Salaries & Benefits Costs	27,133,797	29,875,155	(2,741,358)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	13,008,315	13,859,636	(851,321)
Salaries & Benefits Charged to Operating Expense	14,125,482	16,015,519	(1,890,037)
Temporary Staffing Services	78,965	137,500	(58,535)
Travel & Expense Reimbursements	19,051	32,049	(12,998)
Training & Professional Development	35,275	123,881	(88,606)
Total Personnel Expenses	14,258,773	16,308,949	(2,050,176)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,206,121	2,419,395	(213,274)
Information Systems	988,745	1,358,102	(369,357)
Professional & Other Contracted Services	207,574	438,462	(230,888)
Property & Casualty Insurance	374,059	374,726	(667)
SDA-Owned Automobiles	70,897	105,413	(34,516)
Communications & Outreach	1,377	462	915
Reserve for Unforeseen Events & New Initiatives	-	45,837	(45,837)
Total Operating Expenses (Non-Capital)	18,107,546	21,051,346	(2,943,800)
Capitalized Operating Expenses	6,180	206,250	(200,070)
Total Authority Operating Expenses	\$ 18,113,726	\$ 21,257,596	\$ (3,143,870)
 2017 Annual Operating Budget		 \$ 22,924,694	

New Jersey Schools Development Authority

Operating Expenses vs Prior Year

November 30, 2017

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2016</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 16,544,623	\$ 16,911,151	\$ (366,528)
Employee Benefits	10,388,314	9,117,543	1,270,771
Direct Hire Temporary Employee Costs	200,860	187,035	13,825
Total Employee Salaries & Benefits Costs	27,133,797	26,215,729	918,068
Less: Employee Salaries & Benefits Costs Charged to Projects	13,008,315	13,582,039	(573,724)
Salaries & Benefits Charged to Operating Expense	14,125,482	12,633,690	1,491,792
Temporary Staffing Services	78,965	147,657	(68,692)
Travel & Expense Reimbursements	19,051	25,091	(6,040)
Training & Professional Development	35,275	56,433	(21,158)
Total Personnel Expenses	14,258,773	12,862,871	1,395,902
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,206,121	2,090,854	115,267
Information Systems	988,745	1,011,661	(22,916)
Professional & Other Contracted Services	207,574	163,714	43,860
Property & Casualty Insurance	374,059	374,316	(257)
SDA-Owned Automobiles	70,897	71,180	(283)
Communications & Outreach	1,377	240	1,137
Reserve for Unforseen Events & New Initiatives	-	-	-
Total Operating Expenses (Non-Capital)	18,107,546	16,574,836	1,532,710
Capitalized Operating Expenses	6,180	88,185	(82,005)
Total Authority Operating Expenses	\$ 18,113,726	\$ 16,663,021	\$ 1,450,705

New Jersey Schools Development Authority

Employee Headcount

November 30, 2017

<u>SDA Department</u>	<u>Current Month End</u>	<u>Budget</u>	<u>Increase/ (Decrease)</u>
Office of Chief Executive Officer (CEO)	2	3	-1
CEO, Contract Management	9	13	-4
COS, Program Assessment & Development	6	9	-3
COS, Special Projects	10	9	1
Program Operations, Executive	5	6	-1
Program Operations, Capital Planning & Grants Admin.	22	26	-4
Program Operations, Safety	8	8	0
Program Operations - Design Studio	16	16	0
Program Operations, Project Teams	48	66	-18
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	6	8	-2
Corporate Governance & Operations, Chief Counsel	13	15	-2
Corporate Governance & Operations, Information Systems	15	16	-1
Corporate Governance & Operations, Facilities	4	6	-2
Corporate Governance & Operations, Communications	6	10	-4
Financial Operations, Executive	5	5	0
Financial Operations, Controller	12	12	0
Financial Operations, Real Estate Services	5	5	0
Financial Operations, Procurement & Contract Services	8	10	-2
Financial Operations, Risk Management & Vendor Services	<u>10</u>	<u>11</u>	<u>-1</u>
Total Full-Time Employees	<u>213</u>	<u>257</u>	<u>-44</u>

New Jersey Schools Development Authority
Statement of Net Position
November 30, 2017

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	<u>Current</u> <u>Month End</u>	<u>2016</u> <u>Year End</u>	<u>Increase/</u> <u>(Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 568,733,598	\$ 557,246,319	\$ 11,487,279
Receivables	188,282	201,378	(13,096)
Prepaid Expenses	310,949	850,418	(539,469)
Capital Assets (Net of Accumulated Depr.)	521,629	707,104	(185,475)
Total Assets	<u>569,754,458</u>	<u>559,005,219</u>	<u>10,749,239</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>19,756,924</u>	<u>21,939,702</u>	<u>(2,182,778)</u>
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	<u>\$ 589,511,382</u>	<u>\$ 580,944,921</u>	<u>\$ 8,566,461</u>
LIABILITIES			
Accrued Project Costs	\$ 32,215,034	\$ 72,842,226	\$ (40,627,192)
Net Pension Liability	74,025,192	72,439,355	1,585,837
Accrued Other Post-Employment Benefits	26,455,502	24,500,963	1,954,539
Other Accrued Liabilities	1,684,144	4,200,487	(2,516,343)
Deposits	3,385,626	3,480,289	(94,663)
Total Liabilities	<u>137,765,498</u>	<u>177,463,320</u>	<u>(39,697,822)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>3,074,757</u>	<u>3,074,757</u>	<u>-</u>
NET POSITION			
Invested in Capital Assets	521,629	707,104	(185,475)
Restricted for Schools Construction:			
Special Revenue Fund	<u>448,149,498</u>	<u>399,699,740</u>	<u>48,449,758</u>
Net Position	<u>448,671,127</u>	<u>400,406,844</u>	<u>48,264,283</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	<u>\$ 589,511,382</u>	<u>\$ 580,944,921</u>	<u>\$ 8,566,461</u>

New Jersey Schools Development Authority
Statement of Activities
November 30, 2017

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	<u>Current</u> <u>Year-To Date</u>	<u>2016</u> <u>Year-To Date</u>	<u>Increase/</u> <u>(Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ 350,000,000	\$ -	\$ 350,000,000
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	3,238,746	1,521,263	1,717,483
Rental Income	41,000	802,738	(761,738)
Other Revenue-OPRA	16,011	1,472	14,539
Total Revenues	<u>353,295,757</u>	<u>2,325,473</u>	<u>350,970,284</u>
EXPENSES			
Administrative & General Expenses	18,107,546	16,574,836	1,532,710
Capital Depreciation	191,655	166,625	25,030
School Facilities Project Costs	286,732,273	309,112,763	(22,380,490)
Total Expenses	<u>305,031,474</u>	<u>325,854,224</u>	<u>(20,822,750)</u>
CHANGE IN NET POSITION	48,264,283	(323,528,751)	371,793,034
Beginning of Period Net Position	<u>400,406,844</u>	<u>470,012,063</u>	<u>(69,605,219)</u>
NET POSITION END OF PERIOD	<u>\$ 448,671,127</u>	<u>\$ 146,483,312</u>	<u>\$ 302,187,815</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT (*no activity*)

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.