



New Jersey Schools Development Authority
REQUEST FOR END USER TECHNOLOGY

NJSDA Form 170 IT

(Form and attachments must be submitted ten (10) months prior to substantial completion date)

To: Cheryl Walcott Bediako, Deputy Director, Purchasing (FFT&E)

Date: Submitted by: Approved by:

Print Name: Print Name:

SDA Managed Program Operations Program Officer Program Operations Program Director

Form with fields for Project Name / District, School Address, DOE: Project Number, Package Number, Substantial Completion Date, School Opening Date, District Technology Contact Name, District Technology Contact Email Address, District Technology Contact Phone Number, School Contact Name, School Contact Email Address, School Contact Phone Number, Architect Firm Name & Contact Name, Architect Email Address, Architect Phone Number, SDA/CM Firm Name & Contact Name, SDA/CM Contact Email Address, SDA/CM Contact Phone Number.

(For FFT&E Use Only) Budget Amount, Integrator Firm Name, Integrator Contact Name, Integrator Contact Email Address, Integrator Phone Number.

Program Manager / Construction Management Project Manager must submit the following:

- 2 sets of 1/8" scale layouts of furniture and architectural plans
1 set of Riser Diagrams
1 set of Electrical Drawings
1 set of Data/Telecommunication Plans
Approved IT Plan
1 set of the Final Technology Specification (Div. 16 and 17)
1 copy of Final Technology Specification (Div. 16 and 17) electronically (PDF, DOC or USB Flash Drive)
1 IT Questionnaire

Form acknowledged by: Date:

Cheryl Walcott Bediako, Deputy Director, Purchasing (FFT&E)