



# CONSTRUCTION CONTRACT FINAL COMPLETION CHECKLIST

NJSDA Form 710

Date: \_\_\_\_\_

Contract No.: \_\_\_\_\_

Contractor: \_\_\_\_\_

Package No.: \_\_\_\_\_

Package Name: \_\_\_\_\_

PMF/CM: \_\_\_\_\_

PMF/CM/PO: \_\_\_\_\_

\_\_\_\_\_  All final punchlist work has been completed.

Date:

\_\_\_\_\_  As-built documentation has been submitted to Design Consultant.

Date:

\_\_\_\_\_  O & M Manuals submitted to Client School District.

Date:

\_\_\_\_\_  Attic stock and maintenance supplies turned over to Client School District.

Date:

\_\_\_\_\_  Service contacts list has been turned over to Client School District.

Date:

\_\_\_\_\_  Manufacturer start-up of equipment has occurred and system operation and performance satisfactorily demonstrated.

Date:

\_\_\_\_\_  O & M Training has been performed and videotaped, and videotapes submitted to Client School District.

Date:

\_\_\_\_\_  All outstanding cost and schedule claims have been resolved.

Date:

\_\_\_\_\_  All warranty repairs have been completed during the warranty period.

Date:

\_\_\_\_\_  All outstanding contract performance issues have been corrected to PMF's/CM's satisfaction.

Date:

\_\_\_\_\_  All project records have been turned over to PMF/CM

Date:

\_\_\_\_\_  Contractor has demobilized from construction site. All contractor-owned or generated property, materials, waste, etc. has been removed from school or State property.

Date:

**Construction Contract Complete:**

\_\_\_\_\_  
PMF/CM/PO Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Print Name