



DESIGN CONTRACT FINAL COMPLETION CHECKLIST

NJSDA Form 711

Date: _____
Contract No.: _____
Package No: _____
PMF/CMF: _____

Design Consultant: _____
Package Name: _____
PMF/CMF PM: _____

- _____ Design Consultant assisted PMF/CM in completing 11-month Warranty Inspection.
Date
- _____ Design Consultant has incorporated contractor as-built information into record documents and submitted record documents to PMF/CM.
Date
- _____ All Design Consultant work has been completed, and documentation and records have been submitted to the PMF/CM.
Date
- _____ Design Consultant has submitted lien waivers to the PMF/CM covering itself and all of its sub-consultants and suppliers.
Date
- _____ Final Acceptance of all consultant contracts has been achieved.
Date
- _____ All Design Consultant owned or generated property, materials, waste, etc. has been removed from Client School District or State of New Jersey owned property.
Date

Design Contract Complete: _____
Design Consultant Signature

Design Contract Complete: _____
PMF/CMF/PO Signature